1. The 2017 Decile Review is open and applications close 25 September
2. Changes to the Secretary’s instructions for enrolment schemes, which took effect on 14 July. Read more...
3. It’s time for state and state-integrated schools to send us their attendance data. Read more...
4. Mid-term dates for schools implementing cohort entry. Read more...
5. Annual Report submissions and publishing requirement reminder. Read more...
6. Auckland is facing an unprecedented outbreak of mumps with almost 40 schools and five early childhood centres affected since January. Waikato and Wellington have also experienced an increase in mumps cases. Read more...
7. Circular 2017/01 – Eligibility to enrol in New Zealand schools - has recently been published on our website Read more...
8. New Tackling Bullying – A guide for Boards of Trustees [PDF] includes the Bullying-Free NZ School Framework. Email info@bullyingfree.nz for hard copies
9. WorkSafe is reviewing the 1978 Amusement Devices Regulations Read more...
10. ESOL funding applications for terms 3 and 4 are due 1 August. Read more...

1. We would like to remind school boards of trustees and suppliers of their responsibilities in managing conflicts of interests. Read more...
2. Digital Technologies | Hangarau Matihiko workshops are being held nationwide for you to learn more and give feedback on the draft curriculum. Read more...
3. We have updated the Education Outside the Classroom (EOTC) Guidelines – Bringing the Curriculum Alive. Read more...
4. Information for educators of children in care is now available here
5. From term 3, a further 625 students will be funded in Budget 2017 for In-Class Support (ICS). Read more...
6. The NZ Secondary Schools Sport Council and its partners are proud to bring you the inaugural version of the New Zealand Teachers’ Games in the term 3 holidays.

7. Guidelines for schools to follow when caring for animals. Read more...

8. Resource Teacher: Learning and Behaviour year 11-13 funding update. Read more...

9. Property data access to Helios portal for building information will be available for southern region schools from today. Read more...

10. As part of the July School Roll Return we are collecting data for permanently appointed teachers that have left their school. Read more...

11. The dictionary Te Reo Pāngarau is now available on www.paekupu.co.nz Read more...

12. Guidelines on winter property maintenance. Read more...

13. The Teaching and School Practices survey tool is open this month and can be used for 2018 planning. Read more...

14. It’s a good time to remind staff, children and parents how to reduce the spread of winter illnesses. Read more...

15. NZSTA and MoE hosted the firearms in schools sector group on 20 July with 45 representatives from schools, unions, sports groups, Police, Defence Force and others. Email us for a copy of the consultation process

16. Consultation will close on 31 August 2017 for the Draft International Education Strategy for NZ to 2025

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**General information**

There are no general information items in this issue.

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**Regional news**

- Tai Tokerau
- Auckland
- Waikato
- Bay of Plenty - Waiairiki
- Taranaki, Whanganui, Manawatu
- Hawke’s Bay - Tairāwhiti
- Wellington
- Nelson, Marlborough, West Coast
- Canterbury
- Otago, Southland
Critical need to know and action

Changes to Secretary’s instructions for enrolment schemes

Two changes have been made to the Secretary’s instructions for enrolment schemes. Notice was published in the *New Zealand Gazette* on 13 July 2017 and the changes took effect from 14 July 2017.

1. Final date for lodging applications for out-of-zone places

The final date for the deadline by which parents must lodge applications for out-of-zone places has been extended from 15 October, which falls on the last day of the term 3 holidays this year and the first day of term 4 in 2018 to 18 October for both years to give parents sufficient time to ensure applications are lodged by the due date. It reverts to 15 October in 2019. Schools may choose an earlier date if they wish however feedback has been that the preference is for the extended date.

2. Seeking of donations in relation to out-of-zone enrolment applications

*Bulletin 70 on 8 May 2017* provided details regarding the seeking of donations in relation to out-of-zone pre-enrolment processes. This followed release of the Office of the Auditor-General’s report on its inquiry into state schools requesting payments in connection with applications for out-of-zone places.

As indicated in that bulletin, the Ministry has moved to make the seeking of donations for out-of-zone enrolment activities unlawful to provide clarity for schools and parents. This has been done by amendment of the Secretary’s Instructions.

A new clause 33 states:

“No board may seek donations in respect of any application for out-of-zone enrolment (including a pre-enrolment ballot for out-of-zone students as provided for in section 11F(2) of the Education Act 1989) at its school.”

Schools subject to the Secretary’s instructions for enrolment schemes will need to ensure that this is clear in their enrolment information in relation to 2018 out-of-zone enrolments.

Attendance data for state and state-integrated schools

We are now collecting attendance, absence and truancy data for term 2 from all state and state-integrated schools with an eAR.

Please create the attendance survey file from your Student Management System (SMS) for all of term 2 and send it to us using the School Data Portal during the week beginning *Monday 7 August 2017*. 
As you will be aware, recent changes to the Education Act 1989 allow schools to adopt and enforce a cohort entry policy following consultation with their community.

A fact sheet containing frequently asked questions about cohort entry is available on our website.

The precise cut off dates (the mid-term dates) have now been prescribed by the Minister of Education for 2018, 2019 and 2020 to determine when new entrants can start school under a cohort entry policy. These dates are also available on our website.

The mid-term dates are calculated as the mid-point between the first days of two consecutive terms (using the latest possible start date for term 1).

Even if your school uses an earlier start date for the beginning of term 1, or finishes before the latest possible end date for term 4, these mid-term dates still apply for the purposes of a cohort entry policy.

Schools adopting a cohort entry policy will need to notify the Secretary for Education of their intention at least one term before implementation.

You can do this by emailing information.officer@education.govt.nz.

Mid-term dates for schools implementing cohort entry

As you will be aware, recent changes to the Education Act 1989 allow schools to adopt and enforce a cohort entry policy following consultation with their community.

A fact sheet containing frequently asked questions about cohort entry is available on our website.

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Schools adopting a cohort entry policy will need to notify the Secretary for Education of their intention at least one term before implementation.

You can do this by emailing information.officer@education.govt.nz.
Reminder: 2016 annual reports were due to us by 31 May 2017. Thank you to all schools that have provided us with their complete reports. If you have received a request for missing components of your annual report, please submit these as soon as possible using the School Data Portal.

The Annual Reporting Circular includes information on what needs to be included in your report and instructions on how to submit to us.

Publishing on your school’s website
Your board is now required to make the school’s annual report available to the public on an internet site maintained by or on behalf of the board (see the update to the Education Act 1989). We know many schools are already doing this.

Making annual reports available on an internet site ensures that parents and the wider community can access information about what your school has achieved and how your board has managed school finances in the previous school year.

Important: Please ensure your annual report does not contain any information that may breach an individual’s privacy before you make it publicly available. Guidelines about the Privacy Act are available from the New Zealand School Trustees Association.

If your school does not have an internet site, please email planning.reporting@education.govt.nz to request we publish it online on your behalf.

Preventing mumps and stopping the spread through schools

The best prevention against mumps is immunisation with two doses of the measles- mumps-rubella vaccine (MMR). Vaccination is free.

Mumps is a serious infectious viral disease and symptoms include sore and swollen areas under the jaw, usually accompanied or preceded by fever, muscle soreness, poor appetite, fatigue and headache. It can cause pain and swelling in the testicles for males which in rare cases can cause infertility; females may develop inflammation in their ovaries, meningitis, permanent hearing loss, and early pregnancy miscarriage.

A child attending school while they are infectious with mumps (one week before swelling of the salivary gland(s) appears until five days after) is very likely to spread the disease to other students and teachers who are not immune.

You can help stop mumps spreading in schools and the community:

• Ask staff, students, parents and caregivers to make sure that their immunisations and their children’s immunisations are up to date. If they are unsure, encourage them to
check with their family doctor.

• For primary schools and early childhood education (ECE) me ngā kohanga reo, maintain an Immunisation Register to help identify children at risk and encourage parents to get their children immunised. This will enable public health officials to quickly identify those at risk should the need arise.

• For secondary schools, encourage teachers and students to check their immunisation records and get vaccinated if they are not already.

• Inform staff, students, parents and caregivers about any current mumps cases in your area.

• Ensure that people with mumps and susceptible people who have been exposed do not attend school while they are infectious (susceptible people include those born in or after 1981 who have not had a mumps infection or have not been fully vaccinated for their age).

If someone develops symptoms of mumps while at school, separate them from others while they are waiting to be taken home and call Healthline on 0800 611 116 as soon as possible for advice.

You can find more information on mumps on the Ministry of Health website and the Immunisation Advisory Centre or by contacting your public health unit.

Circular 2017/01

Circular 2017/01 – Eligibility to enrol in New Zealand schools replaces Circular 2012/01. School managers and administration staff who deal with enrolments should use this circular to check eligibility criteria.

There are minor changes to information in this circular. Because of the move to electronic processes, few students now have visa stamps in their passports or paper records. The circular gives advice to schools about registering for VisaView, an on-line service provided by Immigration New Zealand so that immigration status can be verified.

Enrolment inquiries can be directed to e.admin@education.govt.nz

English for Speakers of Other Languages (ESOL) funding applications

Applications for terms 3 and 4, 2017 are due on Tuesday 1 August 2017.

Please update the 2017 period 1 (terms 1 and 2) status list and attach the application forms for new students.

The processes for ESOL funded students, English Language Learning Progressions (ELLP) guidelines, student assessment forms and application forms are all available on our website

Once all the information has been entered into the ESOL database (around four weeks after the
closing date) the school will be sent a funding notification letter and the 2017 period 2 status list with the details of all the students funded for terms 3 and 4.

For further information please phone the national migrant and refugee education team on 0800 800 675 or contact Luana Dow on 09 632 9335 or luana.dow@education.govt.nz

Heads up

Managing conflicts of interest

We would like to remind school boards of trustees and suppliers of their responsibilities in managing conflicts of interests.

For boards of trustees, conflicts of interest happen when a trustee has an interest that conflicts (or might conflict or might be perceived to conflict) with the interests of the board.

The key question for boards to ask when considering whether an interest may create a conflict is: Does the interest have the potential to create an incentive for the trustee to act in a way that may not be in the best interest of the school?

In particular, conflicts of interest may arise from issues including:

- Directorships or other employment.
- Interests in businesses or professional practices.

All board members are required to declare any personal interest that may affect or could be perceived to affect their impartiality.

Boards will need to assess the risk of a conflict of interest on a case-by-case basis and take care that their decision making process cannot be challenged on the basis of actual or potential conflicts of interests.

Schools should maintain a register of declarations of conflicts of interest that records how they will be managed.

We recommend boards of trustees follow the Auditor General’s guidance on how to deal with conflicts of interest when they arise.

Suppliers are also required to declare any potential commercial conflicts of interest. A commercial conflict of interest is a circumstance where a supplier’s performance may be influenced/biased (actually or perceived) by their commercial interests/relationships.

For example, where a project manager is conducting a procurement for designs for a project and the project manager’s company submits a bid. There will be a perception that there will be a bias towards the project manager’s company during the procurement.
We also remind boards of trustees and suppliers that our conflict of interest guidance requires Ministry approval before any contract of $25,000 or more is awarded to a board member or a supplier organisation owned or controlled by a board member.

For further information and guidance please refer to the following links on managing conflicts of interest:

- Managing conflicts of interest guidance for boards of trustees
- Guidance on managing potential conflicts of interest in school property procurement

### Nationwide Digital Technologies | Hangarau Matihiko consultation workshops

The draft DT | HM curriculum content is **open for consultation until 3 September** and will be part of the New Zealand Curriculum and Te Marautanga o Aotearoa.

Schools can start implementing it from term 1, 2018 and a range of PLD will be available from then. In term 1, 2020 it will be expected that all schools will be teaching the DT | HM curriculum.

DT | HM is about learning how technology works and how to use that knowledge to solve problems.

Workshops are being held nationwide, providing an opportunity to learn more and give feedback:

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Parents and whānau
At our first DT | HM workshop held on Tuesday 25 July, participants from the sector told us they would appreciate a link to provide information to parents and whānau.

You may wish to use the following text when communicating with parents and whānau through your school/kura newsletter, facebook page etc

Here is an opportunity for you as parents and whānau to have your say on the draft document recently released by the Ministry of Education on Digital Technologies | Hangarau Matihiko.

If you can attend any of the evening workshops in your region, please do, as we are told these workshops are particularly valuable for anyone who may find the digital world a bit of a mystery.

This document is about strengthening the technology strand of the New Zealand Curriculum and the wāhanga ako for Hangarau in Te Marautanga o Aotearoa from 2018. It is relevant for all students from the ages of 5 – 18 (year 1 – year 13).

Ko te tikanga o tēnei puka, he whakawhanaketanga o te whenu hangarau o te New Zealand Curriculum (NZC)me te wāhanga ako mo te Wāhanga Ako Hangarau o Te Marautanga o Aotearoa. E hāngai ana tēnei ki ngā ākonga katoa mai i te 5 – 18 tau te pakeke (Tau 1 – Tau 13).

For up to date and relevant information about Digital Technologies | Hangarau Matihiko view the Ministry’s parents’ website or talk to us.
Education Outside the Classroom (EOTC) Guidelines

We have updated the Education Outside the Classroom (EOTC) Guidelines – Bringing the Curriculum Alive.

The changes made are summarised below:

- **Safety checking volunteers**, see page 47 paragraphs 200 and 203

- Throughout the guidelines the term “accepted best practice” is replaced with the term ‘good practice’. This change aligns with terms used in the outdoor industry.

- Appendixes 4 and 5 are updated. EOTC safety management plan template (Appendix 5) and sample forms (Appendix 4) reflect current good practice and procedures for EOTC safety. The SMP template and tool kit are intended to assist schools to refine their systems for EOTC management and meet their legal and good practice responsibilities.

- New templates correctly cross referenced throughout the text.

- **Automated External Defibrillator (AED)** page 69, paragraph 334 on checking if an AED is onsite (whether at your school or other venues eg residential campsites and sports venues) and ensuring that staff and students (depending on their maturity and age) are informed about where it is located and when and how to use it.

- Page 39, para 149 - there must be an observer in the vehicle who is awake at all times and trained to recognise the signs of **driver fatigue** (as notified in Issue 65, 20 February of the school bulletin)

We encourage you to replace any printed copies of the old guidelines with the new updated version and associated templates and sample forms.

We also encourage schools to read the updated information and review their safety systems and policies for EOTC events.

On the **TKI website** you can find our:

- **Toolkit for the EOTC management**

- **EOTC safety management plan policy and procedures template [Word Doc]**

The EOTC safety management plan policy and procedures template and sample forms will help schools refine their systems for EOTC management and meet their legal and good practice responsibilities. The new tool kit contains only 18 sample forms compared to 32 forms in the old kit.

Please contact your local education advisor with any queries.
In-Class Support (ICS) funding increases from term 3

ICS provides a contribution towards teacher aide support to children and young people identified and prioritised by schools, learning support teams and the Resource Teacher: Learning and Behaviour (RTLB) service as having ongoing high learning needs. These students are currently not funded through the Ongoing Resourcing Scheme (ORS). Many of these students are achieving within or below Level 1 of the New Zealand Curriculum for an extended period of time.

Budget 2017 funds a further 625 students from term 3 2017 and 625 more from term 3 2018. From the beginning of term 3, 3375 students will receive support. By 2019 these increases will bring the total number of students receiving ICS to 4000.

Students are supported to be present, participate, engage, achieve and belong in their classrooms. ICS is allocated to students for the school year and remains with each student even when a student changes schools. Students may continue to receive support for subsequent years if their ongoing learning needs are prioritised.

We have resources available to support schools to make the best use of teacher aide time in inclusive environments.

Contact your local Ministry office and ask for the learning support manager or contact your local RTLB cluster manager for more information about how students are prioritised to receive support in your area.

Caring for Animals: Guidelines for teachers and students

We have a duty to provide for animals in our care including meeting their physical, health and behavioural needs.

The Animal Welfare Act 1999 makes it an offence to commit an act of wilful or reckless ill-treatment against all animals including animals in the wild.

Codes of Welfare also contain minimum standards and recommendations for best practice for different animals in different situations (eg pets and farm animals).

Caring for Animals has been developed to give schools and early childhood education (ECE) me ngā kōhanga reo legal, ethical and practical information on the use of small animals for observational, learning and teaching purposes.

It is recommended that if schools are keeping animals, they should have an animal policy that has been approved by the board of trustees. A draft policy template is available on the TKI website.

Schools will also need to give consideration to any events they are running that involve animals to ensure these meet all legislative requirements.
For general enquiries about animal welfare education or for instances where you may involve animals as a part of fundraising activities, it is highly recommended that you seek specific advice from your local SPCA or their national body the Royal New Zealand SPCA at info@rnzspca.org.nz

Alternatively, you can contact the Ministry for Primary Industries via their website

**Resource Teacher: Learning and Behaviour year 11-13 funding**

RTLB years 11-13 funding provides an opportunity to raise the educational achievement of students in years 11-13 who have learning or behaviour difficulties.

In response to a request from the RTLB service, we have agreed that from 2018 RTLB clusters will no longer have responsibility for distributing this funding to area and secondary schools.

We are currently considering ways this funding can continue to be provided to these schools so they can still support the achievement of students in years 11-13 who need additional learning support.

We are now gathering information and data from RTLB clusters on how this funding has been used in the past and evidence of its effectiveness.

Along with input from SPANZ, this will help us determine the most straightforward method for distributing funding from 2018.

We will keep you updated on progress. If you have any questions please email Coll.OConnor@education.govt.nz

**Property data access to Helios portal for building information**

From today, schools within the southern region will be invited by email to request access to our online asset management portal - the Education Sector Logon Provisioning Application (EPA) request system.

Access is for principals, executive officers, board of trustee chairpersons and some administrators who directly support building projects. External project managers and consultants are separately provisioned by the Ministry and will not require access via the EPA system.

Schools will be provided with details of how to request access via the school’s own EPA request system. Following this, schools in the remaining regions will gain access on these dates:

- central south: 21 August
- central north: 11 September
- northern: 2 October
Teacher loss data

As part of the July School Roll Return the Ministry has asked for reasons for permanently appointed teachers that have left their school (and the state-schooling sector) between pay-period four in May of last year to period four in May of the current year.

Collecting teacher loss data

In August, schools will receive a pre-populated electronic form and are asked to enter the reason that best describes why each teacher left from the *Reason* list provided.

We use teacher loss data in teacher supply analysis and policy and to identify teacher employment trends and patterns.

Te Reo Pāngarau online

[www.paekupu.co.nz](http://www.paekupu.co.nz) Nō tērā tau, i whakarewaina ai te pae ipurangi nei hei kawe i ngā papakupu e hāngai ana ki ngā wāhanga ako o roto i Te Marautanga o Aotearoa. Ka tāpiria haerehia ngā wāhanga ako hei te roanga atu o ngā tau e rua kei mua i te aroaro.

Kātahi anō ka utaina atu ko *Te Reo Pāngarau*, koia hei hoa noho tahi me Ngā Toi.

Taihoa ake ka utaina atu ko *Te Reo Pūtaiao*, me *Te Reo Matatini*. Ko te whāinga roa, ko ngā wāhanga ako katoa o te marautanga.

Announcing the addition of Pāngarau to the [www.paekupu.co.nz](http://www.paekupu.co.nz) website. Words relating to all areas of the pāngarau curriculum have now been uploaded to the website. Over the next couple of years, dictionaries relating to other curriculum areas will be added.

Winter maintenance reminder

With wild winter weather impacting around the country, routine maintenance and cleaning are vital to protect school buildings against dampness and other issues. It may also be necessary to increase ventilation and consider the use of dehumidifiers.

You will find guidance on property maintenance and extra steps that may be needed to protect your property through the winter to ensure small problems don’t lead to costly repairs.

While maintenance and cleaning are school board responsibilities, if you need assistance please contact your property advisor in the first instance, or email [enquiries.national@education.govt.nz](mailto:enquiries.national@education.govt.nz)
Teaching and School Practices Survey tool open in term 3

The Teaching and School Practices survey tool is a free online tool developed by the New Zealand Council for Educational Research (NZCER) that provides information for school inquiry, review and development.

The survey tool closes at the end of term 3, 2017. You can use it to get the picture you need for review and planning for 2018.

Participation is voluntary and anonymous. Teachers and principals can print their own responses and use them to review their practice and track their own progress. Principals can get reports on their schools and Communities of Learning | Kāhui Ako leaders can get reports for their Kāhui Ako.

Schools can email tspsurveys@nzcer.org.nz with any questions.

Winter illnesses

There are increasing rates of influenza-like illnesses affecting some staff and students. Influenza and other respiratory illnesses can cause severe disease, especially in young children and the elderly.

Immunisation remains our best protection against influenza and is free for people with medical conditions that put them at higher risk of severe illness.

All children and young people aged from 6 months to under 18 years who are living within the earthquake impacted areas of Seddon/Ward and rural Eastern Marlborough, and Kaikoura and Hurunui are eligible to receive funded influenza immunisation.

Find more information on the Fight Flu website

Other helpful health information is on the Ministry of Health website

General Information

There are no general information items in this issue.
Tai Tokerau | Hira Gage

Tēnā koutou katoa

I hope that you are all feeling refreshed and reinvigorated after the holiday break. Tai Tokerau is a very busy region at the moment with a number of important events taking place.

**Business breakfast**

On 7 July we co-hosted a business breakfast with NorthTec to bring together key contributors and supporters of education, business and industry in Tai Tokerau. Guest speakers included the Associate Minister of Education, Hon Louise Upston who provided clear direction around Government priorities and how she is giving practical effect to this through her portfolios in Northland. Aaron Kemp, principal of Mangawhai Beach School and member of Twin Coast Kāhui Ako, Lance Warmington, plant manager of Silver Fern Farms, and Mark Ewen, chief executive for NorthTec provided engaging perspectives across the spectrum of education, employment and industry.

The NorthTec apprentice restaurant put on a delicious breakfast for our guests.
Northland College
The last day of term 2 was a huge day for Northland College, with the Hon Louise Upston opening the $14 million rebuild at the college. A fantastic day attended by over 600 people.

Associate Minister of Education, Hon Tim Macindoe visits Te Kura Kaupapa o Kaikohe
On Tuesday 4 July, the Hon Tim Macindoe visited Te Kura Kaupapa Māori o Kaikohe to announce that the kura will be receiving funding for two new classrooms to cater for roll growth at the kura. The students welcomed the Minister with a formal wero and rousing haka.

Twin Coast Community of Learning | Kāhui Ako
Improvement through collaboration was the motivating force behind forming the Twin Coast Kāhui Ako which consists of five schools and four early childhood education (ECE) me ngā kōhanga reo in southern Tai Tokerau. There is equal representation on the governance group for every school involved despite the largest school being seven times the size of the smallest school. Principals are working on their achievement challenges in preparation for the Minister’s endorsement and are looking forward to the next stage of being able to appoint across-school and within-school teachers.

Staff update
I would like to introduce a number of new appointments at the Ministry over the holiday period.

Sunil Kushor has been appointed into the role of performance and quality lead for Tai Tokerau. Sunil brings significant practical and technical experience in organisational development, improving systems and processes and quality auditing to optimise results in service delivery. He is very excited to have joined the team and to utilise his expertise to support children and young people in Tai Tokerau.

Staci Paul comes to us as education advisor student support working beside Peter Ludlow. Staci brings extensive knowledge and skills with her from her background in alternative education.

Cleve Bloor is also with us until the end of 2017. He brings extensive knowledge and experience as a previous principal, most notable being his 15 years at the helm of Maunu School and will be supporting a portfolio of schools across the Tai Tokerau region.
Learning Support Update
The advisory group leading the Learning Support Update is excited that two Kāhui Ako have agreed to participate in the first phase of consultation and testing of a new learning support model in their geographic community of Twin Coast and Hokianga. Consultation with these Kāhui Ako and their communities begins in August.

The team has also been holding consultation workshops with the disability sector and other agencies. Engagement has been well received with robust, constructive discussion and innovative options identified.

Digital Technologies | Hangarau Matihiko (DT | HM) curriculum content consultation workshops
Registrations are now open for the DT | HM workshops being held in the Tai Tokerau region on:

- Thursday 10 August in Whangarei
- Friday 11 August in Kaitaia

Each date offers three different sessions for a total of six workshops, with a different focus for each audience. Visit the event registration page to register for one of these workshops.

Feel free to call me on 09 436 8914 or email me at: hira.gage@education.govt.nz

Mauri Ora
Hira

Auckland | Isabel Evans
Kia orana and happy Te 'Epetoma o te reo Māori Kūki 'Āirani

Welcome back to our first update for term 3. Making the America’s Cup “New Zealand’s Cup” again, and hosting the All Blacks versus Lions' games, has made for a pretty exciting atmosphere around Auckland lately!

This week is Cook Islands Language Week. Events are happening at Auckland Libraries and Auckland Museum and many other places around Auckland. Teaching resources are available from TKI, Te Papa and the week’s official Facebook Page

Preventing mumps and stopping the spread through schools
Primary and secondary students make up the majority of the 177 cases in Auckland’s mumps outbreak, with 80 percent of all cases not fully vaccinated. And while over half of the mumps cases are in West Auckland, school communities all over Auckland have been affected.
Public health officials have seen transmission of the infection through school groups in close contact with others such as kapa haka and rugby teams. Mumps is spread through contact with infected saliva and mucous, for instance, when face to face with a person with the virus. It can also be caught by touching objects such as tissues or keyboards infected with the virus.

Schools can help protect their communities by:

- alerting parents to the outbreak
- encouraging parents to check with their doctor if they are unsure about their families’ measles-mumps-rubella (MMR) vaccinations, and catch up on any missed vaccinations
- ensuring those with mumps stay at home, as well as those who have been in close contact with a mumps case if they haven’t had two MMR vaccinations. This is required by law.
- encouraging students and staff to practise good hand hygiene and cough etiquette

MMR vaccinations are free, and will help protect children and others in the community from this preventable and serious disease.

Information and resources can be found on Auckland Regional Public Health’s website

**Prime Minister’s visit to Newmarket School**

Newmarket School recently hosted the Prime Minister, Hon Bill English and the Minister of Education, Hon Nikki Kaye, to announce the new Computational Thinking and Digital Literacy curriculum. During the visit they talked with students working with Makerspace tools and got to use the latest HoloLens technology which overlays 3D content on top of the real world. These virtual reality tools have exciting potential in educational settings to enhance student learning.

**Consultation for Digital Curriculum**

Consultation on the new Digital Technologies | Hangarau Matihiko (DT |HM ) curriculum content is now open and will run until 31 August. This process will include a number of workshops in Auckland. We encourage you to be part of this process.
Auckland region enrolment scheme ballot dates for 2017

The Secretary instructions relating to enrolment schemes requires all schools of the same type (eg primary, secondary) with enrolment schemes in the Auckland region to set dates for the selection of out of zone enrolments.

We have received approaches from intermediate schools proposing the Ministry align the intermediate school ballot dates with secondary school dates.

Following consultation with the Auckland Secondary School Principals’ Association and the Auckland Primary Principals’ Association, the proposal was deemed suitable and the dates below for secondary, intermediate and primary schools have been endorsed.

<table>
<thead>
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</tr>
<tr>
<td>Ballot date</td>
<td>Wed 25 Oct 2017</td>
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</tbody>
</table>

See the [Secretary’s instructions relating to enrolment schemes](#) for further details on balloting procedures.

**Staff update**

Over the last term we have welcomed - and farewelled - a number of staff.

Our team of Kāhui Ako lead advisors has expanded, and now includes Vanitha Govini (previously a senior advisor) and Carol Howard, formerly of ACG Education.

Corinne Peters joins the south-west team as a senior advisor, having previously worked in the role in our New Plymouth office.

A number of changes and appointments have been made to the learning support service manager roles:

- Hayley Lowe has been appointed to a permanent role, leading a team in central Auckland
- Debbie Law will lead a team in the south
- Nitasha Jugernath will lead a team in the south west
- Michael Jacobs will be moving from central to lead a team in the east
- Usha Mohan has been seconded to cover parental leave in the south

Recruitment is ongoing for service managers to lead teams in the north and south west areas.
Both Susan Gamble and Richard von Sturmer from our ESOL, migrant, refugee & international student team have decided the time is right for retirement. Our sincere best wishes go with them.

**Talking Matters | Kōrerotia Mai Summit**

Oral language underpins thinking and learning. Oral language is needed to communicate ideas, build relationships, think independently, participate in learning and is the foundation for literacy. Children need strong oral language to reach their potential. Conversely, children who start school with limited oral language are at risk of poor literacy and life outcomes.

**Talking Matters** is a cross-sector collaboration involving early learning centres, schools, researchers, parenting groups, teacher educators and health and social service organisations. The focus of the project is to support families and communities to talk more and talk differently to infants and toddlers, promoting the kinds of talk that supports learning. Interaction and talk in any language will help shape and develop babies’ brains - it does not have to be in English.

Talking Matters will be holding its first summit - **The Power of Talk** - on 6 September at Ellerslie Events Centre. The Summit will be opened by the Children’s Commissioner, Judge Andrew Becroft, with a dynamic and interactive programme and plenty of opportunities to grow your networks.

Feel free to call me on 09 632 9333 or email me at: isabel.evans@education.govt.nz

Kia manuia and meitaki ma’ata,

Isabel
Kia ora koutou katoa i tēnei wahanga o te tau. Warm greetings to you all at this time of the year.

**Making Connections 2017 - Call Back Day for He Waka Eke Noa - Community of Learning | Kāhui Ako**

**Contribution from Shirley Bailey, across schools leader**

He Waka Eke Noa Kāhui Ako held its inaugural Call Back Day - ‘Making Connections 2017’ on Monday 10 July at Maeroa Intermediate. Close to 300 passionate educators registered for the day. An excellent and varied line-up of breakout sessions (36 in total) were led by teachers, students and leaders from our 12 schools, plus an exciting array of guest speakers.

All breakouts made specific links to one or more of our strategic goal areas. Delegates enjoyed listening to thought-provoking keynotes from Mark Osborne (Leading Learning) and Chrissie Butler (Core Education). Feedback from the day has been positive with some people commenting that the quality of the day was on par with uLearn.

Some quotes from the day: “Well done on a well-executed day and great to see that it was primarily led by your across schools team!” ...“Thanks for what you are doing for the kids of He Waka Eke Noa!”... “Awesome day, thanks to everyone involved in the organisation.”

‘Making Connections 2017’ was a fabulous opportunity which strengthened relationships, and allowed many educators to ‘connect’ with other teachers and leaders within our Kahui Ako.

Ehara taku toa i te toa takitahi engari, he toa takitini
Success is not the work of one, but the work of many

**Fraudulent email activity**

**Are your financial processes and controls able to stop fraudulent activity effectively?**

From time to time we are made aware of email fraud. The schemers go to great lengths to imitate a trusted email contact to assume the identity of a key employee or board member. These deceptive email approaches are working to fuel a continuing surge in cybercrime. Unfortunately, there is a high likelihood that the money is not recoverable.
So what can be done to lower the risk of fraud techniques? Train and retrain staff and management on security awareness, review existing processes, procedures, consider new policies related to payments outside normal transaction periods, review and refine your reporting systems and add extra controls, if needed.

I have also attached some information on cyber security, passed on to us by my colleague in Canterbury following a number of cyber-attacks they experienced last year.

**Strengthening Digital Technologies | Hangarau Matihiko in the curriculum – consultation**

We are inviting submissions on the draft Digital Technologies | Hangarau Matihiko (DT | HM curriculum).

In Hamilton we will be holding consultation sessions at the Sky City Casino (see below and I really encourage you and your staff, your board and community to register for these sessions at the link above.

**Hamilton:**
- **3 Aug, 6:30pm-8pm** (Focused on parents, whānau, community and industry)
- **4 Aug 9am-12pm** (Focused on school, kura and Kāhui Ako leaders along with members of boards of trustees)
- **4 Aug 1pm-3pm** (Focused on teachers and kaiako - split into two workshops, English and Māori medium)

**Meet Waikato’s new strategic advisors Māori**

I am delighted to introduce you to two of our newest members of the leadership team here in the Waikato, Merepaea Manukau and Brad Totorewa, who will be well known to many of you as experienced educationalists, experts in reo and tikanga and genuine people of our community.

Their primary focus is to work as part of our team in the Waikato to ensure we are supporting Māori children and young people to progress and achieve in their learning. We can do this by working with parents, whānau and iwi as well as working with you as the educational leaders in our region.

If you would like to talk to either of them, speak with your education advisor who can link you or else contact them directly at merepaea.manukau@education.govt.nz or brad.totorewa@education.govt.nz

Feel free to call me on 07 850 8924 or email me at: paula.rawiri@education.govt.nz

Noho ora mai
Paula
Kia Ora and Talofa Lava

Welcome to term 3. I do hope that you managed to get some down time over the two week break, although I also acknowledge that you and your staff will have spent time preparing for this term. A few updates and notices this fortnight:

**Digital Technologies | Hangarau Matihiko (DT | HM) consultation workshops**

A reminder about the DT | HM workshops for our region which will be held on **Tuesday 1 August and Wednesday 2 August** at the Holiday Inn, 10 Tyron Street, Rotorua. [Use this link to register for the workshops](#).

The general approach to the sessions is a series of three workshops:

- **Morning** - focused on school, kura and Kāhui Ako leaders along with members of boards of trustees
- **Afternoon** - focused on teachers and kaiako - this will be split into two workshops: English and Māori medium
- **Evening** - focused on parents, whānau, community and industry.

You are invited to attend whichever workshop best suits you. You may also invite board members and staff to any of the workshops. Early childhood education (ECE) me ngā kōhanga reo are also welcome to attend.

Up to three events will be live streamed for people unable to attend the event.

**Emergency preparedness**

This term I will focus on emergency preparedness planning in schools. You will find a vast amount of helpful local information on the [Bay of Plenty Civil Defence website](#), including tsunami evacuation maps and general emergency preparedness.

[Whatstheplanstan.govt.nz](#) is another resource to support schools, teachers, students and parents to develop the knowledge and skills to prepare for emergency events. Six types of impacts are highlighted, as well as a range of learning tools for the classroom. Try also [www.Happens.nz](#) for resources including posters and plans and [BayHazards](#) for a geospatial tool with information about the Bay of Plenty’s natural hazards.

**Tsunami zones**

During Japan’s tsunami, a considerable number of casualties came from people entering the danger zone in search of family who had already evacuated to safe places. Find out if your school is in a tsunami zone at [Tsunami Zone Maps](#)
If it is, it’s essential to:

- identify an evacuation place for your school
- practice your evacuation route
- let the wider school community, including parents and caregivers, know where your evacuation route is - this will help them understand that you are all safe.
- Let Civil Defence know your evacuation place – they will be able help you if they know where you will be

It’s also essential to practice getting to your safe evacuation place. Things to consider are:

- Is your route the quickest?
- Can it be reached in time by a fast walk, not a run?
- Are there any barriers?
- Do you need any landowner permissions?
- Are there any padlocked gates you need keys for?
- How you are going to manage the children amongst the rest of the public who might have elected to go to the same place, both enroute and once there?

All schools and kura are required to have health and safety policies which include emergency plans. The Ministry provides support to schools in developing these plans, which includes planning for a tsunami.

If you have any questions or need support, please contact your senior education advisor.

**Battle of Passchendaele competition winners**

On 25 July, Education Minister, the Hon Nikki Kaye and Arts, Culture and Heritage Minister, the Hon Maggie Barry, announced the winning students who will be flying to Belgium to attend the 100th anniversary commemorations for the battle of Passchendaele.

Winning entries came from Rotorua Girls’ High School, St Paul’s Collegiate in Hamilton and St Margaret’s College in Christchurch.

The winning girls from Rotorua Girls’ High School were Alyssa Pineda, Kayla Kautai, Mairaatea Mohi, Atawhai Ngatai and Keighley Jones. The students created a scrolling menu of pages on a website, The Missed (once on the site be sure to click on each heading.) This gave details of different aspects of the battle and a quiz to test learning and material in te reo Māori. The website impressed the judges because it enabled students to think critically about the Battle of Passchendaele.
A huge congratulations to Alyssa, Kayla, Mairaatea, Atawhai and Keighley and the winning students from St Paul’s Collegiate and St Margaret’s College. By the way Alyssa’s mother, Melissa Pineda, is a staff member in our Rotorua office. She is one very proud mother!

Competition winners from left: Mairaatea Mohi, Atawhai Ngatai, Keighley Jones, Alyssa Pineda and Kayla Kautai

Communities of Learning | Kāhui Ako
Latest lead principal appointed

Our tenth Kāhui Ako to receive endorsement from the Minister is the Te Puke Kāhui Ako, led by the principal of Te Puke Intermediate, Jill Weldon. This Kāhui Ako grew out of the Hua Pai Maota Learning and Change Network comprised of the four schools in the town of Te Puke. The net was thrown wider with the possibility of forming a Kāhui Ako and the surrounding seven rural schools joined the community.

Although only recently endorsed, Jill has already organised a number of hui to ensure the community is well informed about the intentions of the Kāhui Ako; the teachers and boards of the 11 schools; the 7 iwi who are mana whenua in that rohe, and the 31 early learning providers. Having attended her first regional meeting for the lead principals in Bay of Plenty/Waiariki, Jill is excited to be working with the “movers”.

Bay Of Plenty - Waiariki region lead principals’ meeting

In the first week of the term, we held our term meeting for the lead principals of endorsed Kāhui Ako. Just as principals enjoy the opportunity to talk with colleagues, so do our leads, who are at the forefront not only of a new way of working but also a new type of leadership.

While every Kāhui Ako is a unique entity, the leads find it useful to problem solve together, share some of the tools and plans they have developed and share smarter ways of working. As has been highlighted in the ERO report Communities of Learning | Kāhui Ako in Action, it takes time to build relationships of trust as a competitive mindset is replaced by collaboration. The leads also felt it takes time for schools to reframe the position of the work of the Kāhui Ako, so that it does not sit as separate activities and is fully integrated. After all, “student achievement is Community of Learning work” as one lead commented.

Kāhui Ako Iwi forum

Earlier this month we hosted our first engagement with iwi around Kāhui Ako. This was an opportunity to update iwi representatives on Kāhui Ako within our rohe, discuss what iwi
partnership with Kāhui Ako currently looks like and to plan next steps should they wish to be more involved. The hui was attended by representatives from 12 different iwi.

Feel free to call me on 07 349 8309 or email me at: ezra.schuster@education.govt.nz if there is anything you’d like to discuss with me.

Ia manuia
Ezra Schuster

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**Taranaki, Whanganui, Manawatu | Jann Marshall**

Kia ora koutou

I hope that you had a great start to term 3. There have been a number of changes of leadership throughout our region so I would like to extend a warm welcome to all the new principals and teachers beginning new roles this term. We look forward to supporting you achieve great outcomes for our children. Nau mai, haere mai ki tō tātou rohe.

**Learning Support Update**

Learning support teams in our region are now organised into seven multi-disciplinary teams, each managed by a service manager. These teams are broadly organised around geographical areas, but with flexibility to work across areas as needed. This will ensure that we can build upon existing relationships and focus on providing more timely and responsive services and support.

Our multi-disciplinary teams include educational psychologists, speech language therapists, early intervention teachers, special education advisors, physiotherapists, occupational therapists, advisors of deaf children and kaitakawaenga (cultural liaison).

We will be in contact with you to talk through any changes and so we can ensure there is no impact on current services. Please also feel free to contact service managers directly.

<table>
<thead>
<tr>
<th>Name</th>
<th>Office location</th>
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<tr>
<td>Sarah Harrison</td>
<td>Palmerston North</td>
<td>Palmerston North city</td>
<td><a href="mailto:sarah.harrison@education.govt.nz">sarah.harrison@education.govt.nz</a></td>
<td>06 350 9914</td>
</tr>
<tr>
<td>Sally Hogg</td>
<td>Palmerston North</td>
<td>Feilding Rangitikei Palmerston North</td>
<td><a href="mailto:sally.hogg@education.govt.nz">sally.hogg@education.govt.nz</a></td>
<td>06 350 9901</td>
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Digital Technologies | Hangarau Matihiko (DT | HM) consultation workshops

The draft DT | HM curriculum content is now open for consultation.

It will be part of the New Zealand Curriculum and Te Marautanga o Aotearoa. Schools can start implementing it from 2018, with a transition period of two years. The curriculum will be compulsory from 2020.

The strengthened curriculum enables students to do more than use digital technology. It will support students to build computer programs, create digital content and design digital devices.

Workshops are being held to provide an opportunity to learn more and provide feedback.

Workshops are being held in:

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<td>New Plymouth</td>
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For further information and to register your attendance please visit the events registration page

Fulbright Scholarship

Warm congratulations to Keith Dobson, head of visual arts at Awatapu College. Keith has been awarded a prestigious Fulbright Scholarship to study different uses of technology for teaching. He hopes to assemble a resource to offer more information about software choices. Keith will work on his project for four months at Indiana University later this year.
Professional Learning and Development (PLD)
Centrally-funded professional learning and development is available for leaders and teachers to help improve outcomes in focus areas. Information to help you apply for PLD is on our website.

Applications must be submitted by 18 August. Contact your education advisor or local Ministry office if you need assistance with your application. Further opportunities to apply for PLD will be on 27 October.

Some schools are also nearly ready to provide their first round of feedback to the Ministry about the impact of their PLD. You can do this via the Responsive Feedback (RF1) tab in the Journal.

View the step by step guidance - Filling in a Responsive Feedback report [PDF]

NZSTA Communities of Learning | Kāhui Ako
The New Zealand School Trustees Association (NZSTA) is holding a workshop to share information with boards on Communities of Learning | Kāhui Ako. The workshop will be held on Tuesday 8 August between 6.30-8.30pm at the Josephite Retreat Centre in Whanganui. To register or find out further information, please visit the NZSTA website and access the Learning Management System through your login.

Connected Learning Advisory
The Connected Learning Advisory is a free service from the Ministry of Education helping schools and kura make the most of digital technologies for learning. This term the Connected Learning Advisory are running half day or optional full day workshops aimed at supporting leaders in schools, kura and Communities of Learning | Kāhui Ako to lead change with the help of digital technologies.

The workshops are free of charge and will be held at Whanganui City College on 7 September and at New Plymouth Girls’ High on 8 September. More information is available on the CORE Education website

Remember if you need to contact me do not hesitate to do so on 06 349 6315 or email me jann.marshall@education.govt.nz

Ngā mihi

Jann
Tēnā koutou

Welcome back for term 3, it’s hard to believe it is August tomorrow. This year certainly is flying by! I hope you all kept warm and dry over the break. Thankfully our region seemed to miss the worst of the storm.

**Teacher Lead Innovation Fund**

Congratulations to the following Communities of Learning | Kāhui Ako who have been successful in receiving funding in the latest round of the Teacher Lead Innovation Fund (TLIF). TLIF is part of the Government’s $359 million Investing in Educational Success initiative to increase collaboration among teachers and schools to raise achievement for students. Including the latest projects, there have been 85 projects funded through TLIF.

The successful projects from our region were:

- Te Awa School, Henry Hill School, Marewa School and William Colenso College - supported by the University of Waikato
  Project design - Successful transitions for students and whānau across the Matariki Community of Learning

- Tamatea Intermediate - supported by CORE Education
  Project design - What happens to students’ ownership of learning and achievement if teachers support them to provide oral, visual and written evidence of learning?

**Communities of Learning | Kāhui Ako**

Congratulations to Tim White, Frimley School Principal who has recently been appointed as lead principal for the Hastings West Kāhui Ako, which consists of Camberley School, Ebbett Park School, Frimley School, Hastings Girls’ High School, Heretaunga Intermediate, Mahora School, Raureka School, St Matthews Primary School and St Mary’s School.

**Digital Technologies | Hangarau Matihiko (DT | HM) consultation workshops**

Digital technologies are transforming how we live – shaping our homes and our workplaces and changing the way that we interact with each other and live our everyday lives. Our education system needs to change how we prepare our children and young people to participate, create and thrive in this fast-evolving digital world.

As a part of our nationwide curriculum consultation, opportunities to learn more and provide your feedback will be available in our region on the following dates:

- Tolaga Bay - 18 August 2017
- Napier - 21 August 2017

For more information and to register please visit the [events registration page](#)

We look forward to seeing you there.
New appointments
I am pleased to announce that Carmen Fairlie will be with us for a wee while yet! Carmen was covering Sarah Crichton’s maternity leave, but with Sarah’s return she has accepted a short term secondment as a practice and implementation advisor in the Gisborne office.

From 7 August, Ashley Rollason is the new advisor on deaf children in our Napier office. Ashley has been working with us for the past six months as a speech language therapist.

Sarah Parker has accepted the speech language therapist position in the Napier office. Sarah has worked as a speech language therapist for the Ministry in Auckland for a number of years. Sarah also starts on 7 August.

Angela Warmke, Andree Leslie, Victoria Thomson and Janneke Van Rooijen have accepted psychologist positions in the Napier office. Angela, Andree and Victoria will all be familiar faces however Janneke is joining us from the Auckland office. Janneke starts on 14 August.

And finally Suzanne Forde has accepted an early intervention position in Napier office. She will be starting on 14 August.

With Angela and Suzanne accepting their new positions, we are now looking for a learning support advisor in the Napier office and an early intervention teacher in the Gisborne office. If you know anyone suitable encourage them to apply! You can read more about these new positions on our website

Get to know us
Each fortnight we will be profiling some of the staff we have in our local Ministry office. There will be some familiar faces but there will be quite a few new faces too!

Arohanui (Nui) Beamsley - Staff profile

My role
My role within the Ministry is as an education advisor, early childhood education (ECE) working within the rohe of Napier and Wairoa.

Why I’m here
My background is in Te Kohanga Reo kaupapa, early childhood and kohanga reo trained, where I have raised three confident tamariki fluent in te reo Māori me ona tikanga within the bosom of their whānau whanui stretching the waka of Takitimu. I have always been a part of the kaupapa but it wasn’t until I met a soldier of Tumatauenga that I really understood its value.

I came to the Ministry on a four month contract in mid January 2017 to work with early childhood services and Māori medium services in Te Tairawhiti. Towards the end of my contract a full time position came up; I went for it and here I am today!
What I enjoy most
I enjoy the people. I am fascinated by people and enjoy the experience of meeting people especially observing and learning about how culture, race, faith and values influence the way people are as beings. Here at the Ministry there is an abundance of different people we interact with on a daily basis and this makes mahi a lot more interesting.

In my non-work life
In my non-work life I like to draw and write poems. I draw ta moko for whānau and wear one of my own ta moko that was done just after having our ten pound pepi.

Before I start drawing, I see puzzle pieces from the shapes and objects around me and as I start drawing it starts to take shape. Poems for me are a way of drawing with words, shaping the words to form a picture, to portray a feeling, to declutter the mind and make people laugh.

If I could trade places with any other person for a week, I would be...
If I could trade places with someone I guess it would have to be with an extreme athlete like a UFC fighter or World Heavy weight boxer.

Joanna Jedrzejczyk comes to mind as I think of her determination, hard work and wicked natural abilities. Joanna is such a petite female who is destroying her opponents with her skill and speed. But her most inspiring asset is her belief in herself and what she can do. I would love to trade places with her and prepare as she would physically and mentally to step inside the octagon.

Feel free to call me on 06 833 6898 or email: roy.sye@education.govt.nz

Ngā mihi
Roy

Wellington | Suze Strowger

Welcome back to term 3. I hope you all had the opportunity to have some time to relax with family and friends.

Welcome to principals starting term 3
There are quite a few changes in school leadership this term. We have many beginning principal appointments to our region and a couple of movements across schools.

I’d like to take the opportunity to welcome:

• Ava Szabo, previously the DP, starts as a beginning principal at Wā Ora Montessori School
• Clare Crawford moves from the principal role at Kahutara School to South End School
• Di Carter moves from the principal role at Queen’s High School in Dunedin to Dannevirke High School
• Gareth Sinton, previously the AP, starts as a beginning principal at Douglas Park School
Critical need to know and action  |  Heads up  |  General information  |  Regional news  |  Archives  |  Send us feedback

- Jason Ataera, previously the DP at Raroa Intermediate, starts as a beginning principal at Tairangi School
- Jason Edwards starts as a beginning principal at Mangatainoka School. Jason was previously senior team leader at Parklands School, Palmerston North
- Jeanette Duffy, previously the deputy rector at St Patrick’s College, Silverstream starts as a beginning principal at St Oran’s College
- Nathan Russell, previously the DP at Fergusson Intermediate, starts as a beginning principal at Oxford Crescent School
- Sheree Garton, previously DP at Levin East School, starts as a beginning principal at Levin Intermediate
- Tim Nelson, previously principal at St Mary’s School, Carterton moves to Lakeview School.

We also have a number of principals returning from sabbaticals. Welcome back – I hope you are refreshed and rejuvenated from your time away.

Minister visits

On 6 July I had the privilege of accompanying the Minister of Education, Hon Nikki Kaye on visits to Pomare School and Ss Peter and Paul School. It was a real highlight to visit the schools with the Minister and meet kanohi ki te kanohi with students and staff.

The Minister visited Pomare School as part of Government Book Week. The week aims to inspire a love of books and reading and provides more than 90,000 school children with a free book in association with the Alan Duff Charitable Foundation. The Minister was presenting a box of Duffy Books to the school.

The Sir Peter Blake Trust held their leadership week from 3-7 July with the theme this year of #believeyoucan. The trust had a dream team of inspiring New Zealanders that visited schools to talk to students about dreaming big and how to turn those dreams into action. The Minister spoke with a group of female students at Ss Peter and Paul School about her personal journey and what it means to be a leader. It was wonderful to see how engaged students were with the Minister and to hear her responses to their questions.
Communities of Learning | Kāhui Ako

I’m pleased to let you know that two more Kāhui Ako have made leadership appointments in recent weeks. Craig Nelson, principal of Martinborough School, has been appointed as the lead for the South Wairarapa Kāhui Ako. Michele Whiting, principal of Corinna School, and Kathleen O’Hare, principal of Maraeroa School has been granted approval from the Secretary of Education for an interim shared leadership model for the Porirua East Kāhui Ako.

This brings our Kāhui Ako leadership appointments to seven. We are having our first Wellington region Hui for Kāhui Ako leads on Friday 8 September.

If you have questions on Kāhui Ako please contact Mandy Bird, manager education, at mandy.bird@education.govt.nz

Holy Family School, Porirua

TVNZ ran a thought-provoking piece with students from Holy Family School as part of the national campaign on “Giving Nothing to Racism”. The students are leading a cultural fight-back on tackling the mispronunciation of their names. Well done to the students for speaking up and being brave about sharing their feelings. Full credit also to the staff for backing their students producing this work and making the effort to get the pronunciation of names right.

Here’s the link to the item on Seven Sharp

The Wellbeing Bubble – Aotea College

Our region’s schools continue to shine in the Education Gazette. This month’s edition highlights a new online resource to boost student wellbeing that is seeing positive results at Aotea College. The Wellbeing Bubble is a student–led initiative that provides students with pathways to help them take care of their wellbeing when dealing with problems and link them to avenues for support. View the full story at the Education Gazette

Workshops for Digital Technologies | Hangarau Matihiko (DT | HM)

Registration is open for the DT | HM curriculum content consultation workshops. This is your opportunity to learn more and provide your feedback as part of our nationwide curriculum consultation. Wellington workshop dates are:

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<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Session</th>
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<tbody>
<tr>
<td>Wed 16 Aug</td>
<td>6:30pm – 8pm</td>
<td>Evening session: focused on parents, whānau, community and industry</td>
</tr>
<tr>
<td>Thu 17 Aug</td>
<td>9am – 12pm</td>
<td>Morning session: focused on school, kura and Kāhui Ako leaders and members of boards of trustees</td>
</tr>
<tr>
<td>Thu 17 Aug</td>
<td>1pm- 3pm</td>
<td>Afternoon session: focused on teachers and kaiako - split into two workshops: English and Māori medium</td>
</tr>
</tbody>
</table>

You can register here on our website
2017 Kupe Scholars

Congratulations to the 2017 Kupe Scholars that were recently announced. Thirty high-achieving Māori and Pasifika scholars have been selected nationwide. Recipients receive course fees to study an approved teaching qualification and an allowance of $15,000 over a three year period of study. Regional recipients included:

- Joanna Parai – Kupe Scholar, Māori high-achiever. Joanna is a Porirua resident who completed a Bachelor of Arts in History and Women's Issues last year and is currently enrolled at Victoria University’s Graduate Diploma of Teaching Secondary School Programme.

- Misikuki Pepa - Kupe Scholar, Pasifika high-achiever. Originally from Lower Hutt, Misikuki attended St Bernard’s College and is now studying towards a University of Canterbury Graduate Diploma of Teaching and Learning for Secondary School Teaching.

- Paiana Whaanga – Kupe Scholar, Māori high achiever. Born and raised in Wellington, Paiana grew up immersed in a Māori community attending kōhanga reo at Koraunui Marae and is currently studying towards a Massey University Graduate Diploma in Teaching Primary.

To view the full list of the recipients and their biographies visit: [2017 Kupe Scholars](#)

Feel free to email me on any matter at suze.strowger@education.govt.nz or call 027 229 4009.

All the best for the start of the term.

Suze

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**Nelson, Marlborough, West Coast | Erika Ross**

Kia ora tatou, greetings everyone

I hope you have been able to enjoy some relaxation time during the recent school holidays and have managed to keep warm and dry.

It’s amazing to think that we are already half way through the year. I hope term 3 goes well for you and for the schools in our region. I am looking forward to catching up with as many of you as I can during the term.

**Farewells and welcomes**

Best wishes to the three principals who were farewelled by their school communities at the end of last term.

Karen Stewart left Marlborough Girls’ College to take up the principal role at Rangiora High School. Karen has held multiple roles at Marlborough Girls’ College including principal for the past 12 years. Karen has also been a lead principal of the Piritahi Community of Learning | Kāhui Ako since 2015. Marlborough’s loss is Rangiora’s gain. Welcome to Jo Chamberlain who will be acting principal until a new appointment is made.

Mary Gray has retired after a long and positive contribution to the Kaikoura community including
being principal of St Joseph’s School for the past eight years. Judith Ford has been appointed acting principal. Best wishes Judith as you take up this role.

Ally O’Keefe has been principal of Hapuku School since 2015. Best wishes Ali as you look forward to new challenges in Christchurch. The name of the acting principal is still to be confirmed.

Welcome also to Mel Hewer, acting principal at Grovetown School for term 3, and to Rachel Couling who will be acting principal at Auckland Point School during weeks one to six of term 3.

If you are one of the new acting principals remember we are only a phone call away if you need anything. Your education advisor may already have been in touch but if not they will by the end of this week.

**Funded influenza immunisation**

From 1 May 2017, all children and young people aged from six months to under 18 years who are living within the following *earthquake impacted areas* will be eligible to receive funded influenza immunisation:

- Seddon/Ward and rural Eastern Marlborough (Nelson Marlborough DHB)
- Kaikoura and Hurunui (Canterbury DHB)

Further information is on the [Fight Flu website](#)

**Draft Digital Technologies | Hangarau Matihiko (DT | HM) curriculum**

Consultation on the draft DT | HM curriculum runs through until the end of August. I attended some of last week’s West Coast regional workshops. Further workshops are being held today at the Rutherford Hotel in Nelson. If you haven’t already, there may still be an opportunity to register for the 1pm workshop (focused on teachers and kaiako - split into two workshops, English and Māori medium) or the 6.30pm workshop (focused on parents, whānau, community and industry).

We are keen to receive your feedback on the draft curriculum. You can make a [submission using the online survey tool](#)

Have a great term everyone.

Feel free to call me on 03 539 1533 or email me at: erika.ross@education.govt.nz

Kind regards
Erika Ross
Kia ora

Welcome back to the new term and I hope you all had a lovely break. I have enjoyed a wonderful time away with my family and it's great to begin term 3 with renewed energy. It was a challenging final weekend of the holidays for some of you because of the severe weather we had. Following the flooding a few of our schools reported minor issues. Thank you for keeping us updated so we could get the right support to you.

There has already been the opportunity for our schools to celebrate milestones this term. Oxford Area School celebrated the official opening of their new Aotahi building, the opening of Hornby Primary School's new administration block was held last week, and Villa Maria College celebrated the opening of their new Kai Toa building with an official ceremony.

A lot of work goes into ensuring disruptions to schools are kept to a minimum during redevelopments. Thank you for all the work you do to allow staff and students to remain focused on teaching and learning during the redevelopments.

I also wanted to let you know that from the beginning of this term Susan Schneideman has taken on the position of Manager Learning Support for 12 months. Garry Williams will be the Manager Education picking up the overview of the areas Susan has been responsible for, including the ECE Portfolio. I will keep you updated if this changes.

Inter-agency workshop

The Pornography, Social Media and Consent in the school environment workshop is a joint initiative of the Ministry of Education, Ministry for Vulnerable Children, Oranga Tamariki, the Police and the University of Canterbury.

The workshop will provide information and advice to support secondary schools in their work in this contentious area. It is aimed at principals, heads of relevant departments and any other school leaders in this area.

The workshop will have a maximum of 50 participants.

Please bring any relevant policies for discussion.

When: Tuesday, 29 August, 9.30am to 11.30am, coffee from 9am
Where: McFadden’s Centre, St. Alban’s Baptist Church, 64 McFadden’s Road, St. Albans, Christchurch
RSVP events.christchurch@education.govt.nz
Communities of Learning | Kāhui Ako
Schools share data to identify support needed for students
The Hakatere Kāhui Ako consists of 12 schools in the Ashburton district. This Kāhui Ako has successfully used data and evidence to identify shared achievement challenges that will enable them to support and create greater learning opportunities for their students.

“Individually we knew all of our school data. The thing that was binding for us was that every school, no matter the size or location, had similar trends,” says Hilary Boyce, lead principal.

When sharing and discussing this data, the Kāhui Ako collectively agreed this was not about marketing or egos, but was about the students who were at the centre of these conversations.

Boards of trustees and teachers from the schools within the Kāhui Ako were presented with this data and discussed their shared achievement challenges. Since then, there has been wonderful support and commitment from everyone in the Kāhui Ako which recognised the need to engage collectively for greater impact.

“It’s really hard to argue or to stand outside of the view that we share the problem and that we solve the problem together,” says Hilary.

From this, the schools within the Kāhui Ako have identified the importance in further developing their understanding about formative assessment and student learning progressions across the learning pathway.

The Hakatere Kāhui Ako’s vision is ‘collective pathways to success.’ This is based on a view that the Kāhui Ako collectively wants to travel forward but the pathways are different. Not everyone has to travel the same pathway at the same time.

“The next step is to really engage with our parents and whānau and start talking about what they want for their children,” says Hilary.

Please do not hesitate to contact us if we can be of support to you.

Mā te wā,
Coralanne Child
Director of Education for Canterbury

Feel free to call me on 03 378 7345 or email me at: coralanne.child@education.govt.nz
Kia ora koutou and warm Pasifika greetings

I trust you all managed to have some downtime, relaxation and refreshment over the school holiday period and that you have all had a successful first week back. Despite the deluge and the road closures, all our schools were open for the start of the term. Well done!

**Emergency preparedness**
The flooding in the last weekend of the holidays is a timely reminder about the need to have emergency contacts and plans in place. There is information on our website about how to prepare for and handle emergencies and traumatic incidents, should you require some further support.

In some situations, I need to contact affected principals and board chairs involving emergency information, sometimes on the weekends or in school holidays. Keeping contact details up to date can sometimes be a challenge. I would encourage you to notify your education advisor as soon as possible if there are changes to emergency contact details for principals and/or board chairs. Please don’t hesitate to contact me anytime should you need advice or assistance.

**Digital Technologies | Hangarau Matihiko (DT | HM)**
A reminder that the DT | HM workshops are coming up. You can link here to the consultation document and online survey

We now have workshops in both Invercargill and Dunedin. The consultation end date has been extended to 3 September to ensure those people attending workshops before then have time to consider the material before making a submission.

**You can register here for workshops** and I would encourage you to promote these to your staff, board and wider school community. The sessions are:

- Invercargill – Friday 25 August, two sessions (11am-1.30pm, and 2pm-4pm)
- Dunedin – Monday 28 August, three sessions (9am-12pm, 1pm-3pm [Māori medium option] and 6.30-8pm)

The workshops will be targeted to specific audiences, with morning sessions focused on school, kura and Kāhui Ako leaders, along with boards of trustees. The afternoon / evening sessions focus on teachers and kaiako, parents, whānau, community and industry, however you can choose to attend any session.

Those who can’t attend a session can watch a video from a workshop on our website from the second week in August.

**PLD update**
Remember that applications for the next round of centrally-funded PLD close on 18 August. Contact your education advisor for further information or support.
PLD for provisionally certified teachers (PCTs in English medium and Pia in Māori medium) and Mentors and Pou Tautoko are also available. These workshops have no course costs, are provided by the University of Otago and include an update to Education Council resources and requirements.

English medium workshops schedules in our region are as follows:

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<thead>
<tr>
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<th>Invercargill</th>
<th>Dunedin</th>
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<tbody>
<tr>
<td>Primary PCT</td>
<td>7 Aug</td>
<td>9 Aug</td>
</tr>
<tr>
<td>Secondary PCT</td>
<td>8 Aug</td>
<td>10 Aug</td>
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<tr>
<td>Mentors (primary and secondary)</td>
<td>8 Aug</td>
<td>22 Aug</td>
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Pia and Pou Tautoko workshops for Māori medium kura and bilingual classes have been scheduled in some regions for term 2, but to date have not been scheduled in Otago Southland.

You can link here to further information about all the workshops

**Education Act Update**

**Compulsory attendance for under sixes enrolled at school**

Just a reminder that the changes relating to compulsory attendance for children under six enrolled at school have come into force. This means that once children are enrolled, they are now required to attend regularly. Previously, legislation only made this clear for 6-16 year olds.

We know that regular attendance in the first year of school supports the development of positive attitudes to learning and provides a sound foundation for future learning and achievement. However, there will be some exceptions where a child would benefit from a staggered transition to school. In these instances, a transition plan can be developed, if agreed by the parents, the school and the Ministry.

Please contact your learning support service manager if you wish to discuss this process. Further information can be found here. Please also contact us if you have any 5 year olds currently enrolled that are attending part time, as was possible under the previous legislation, so we can discuss what might be needed to ensure you are in line with the new legislation.

More information about the Education Act update can be found here. We have also met with some principal associations and sector groups to discuss all of the changes. Please contact me if your association or group would also like more information.
Staffing updates
Gary Pilsworth has been appointed as service manager in the Invercargill Office. Gary came to the Ministry in 2013 with a long history as a classroom teacher and senior manager in schools in England and New Zealand.

Since joining us, Gary has contributed to delivering quality behaviour support to schools and has also become a skilled Incredible Years practitioner supporting parents and whānau. The strength of relationships that Gary has built in Southland will be of great value in this new role.

Gary will work alongside our other Invercargill-based service manager, Robyn Laidlaw, allowing us to further develop strong geographical teams across Southland to support schools and ECE providers.

Megan Fidler has been appointed as one of two new education advisors based in the Dunedin office. Most recently, Megan has been the inclusive learning leader for the Southern Health School responsible for facilitating interagency teams and delivering teaching and learning programmes. Previously, she has been a secondary English teacher and a social researcher.

Megan has a Masters Degree in Sociology and Graduate Diploma in Teaching, and last year completed a Post Graduate Diploma in Specialist Teaching through Massey. We are pleased to have someone with Megan’s inclusive educational experiences joining our team.

Megan will be working with the schools in the north of Dunedin, East Otago and the Taieri.

Please contact me if you wish to discuss any issues or ideas. I look forward to hearing from you.

Ngā mihi mahana

Julie

Email: julie.anderson@education.govt.nz
Direct Dial: 03 471 5217
Cell phone 027 836 4846

Events

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>23-24 AUG</td>
<td>Education leaders Forum 2017, Rotorua [new]</td>
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<tr>
<td>28-29 AUG</td>
<td>PB4L School-Wide Conference Sky City Auckland [new]</td>
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<tr>
<td>31 AUG-1 SEP</td>
<td>NZCER 2017 Conference: Games for Learning</td>
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<tr>
<td>19-22 SEP</td>
<td>NZ Principals’ Federation Conference, Queenstown</td>
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Message from Ministry of Education on Cyber Security

Background
We have been made aware of a number of cyber-attacks that have led to school servers being compromised. Where we become aware that a school’s server is potentially affected, we will contact you immediately. Cybercriminals will attack your servers for a number of reasons however our initial assessment is that it is more likely they are motivated to use them as staging posts for other attacks (eg sending spam) or for pure financial gain (eg ransomware), rather than to illegally obtain school data per se.

Recommended action
We recommend that you:

Firstly check ALL school servers for any signs of compromise, specifically remote access logs, processes consuming high amounts of processor time (potential Bitcoin mining) and unusual outbound communication including software / applications contacting overseas IP addresses. Your IT provider or school IT staff will be best placed to assist with this.

We also recommend the following to improve your resilience to cyber-attacks.

- Enforce a complex password policy and ensure that default passwords for system accounts are changed.
- Implement two-factor authentication for remote access, such as Remote Desktop Protocol (RDP) and Virtual Private Network (VPN). For more details on VPN go to NetSafe
- Apply regular updates to applications and operating systems to ensure up to date protection against known vulnerabilities.
- Restrict accounts with administrative privileges to make it more difficult for an attacker to install malware and gain access to the wider network.
- Ensure backups are run regularly with separate backups of both data and server images. Check backups on a regular basis to ensure the backups are successful and can be used to restore data.

- Ensure a secure configuration of servers by blocking or disabling all externally facing services and ports by default, and only enabling those actually required. This can include whitelisting or blocking external access to administration panels and not using default login credentials.
- Ensure antivirus software is installed and updated regularly and in all cases no later than 7 days from release of an update from the anti-virus provider.
- Enable comprehensive logging and ensure that at least three months logs are retained
and backed up. Logging is critical in a forensic context to establish the cause, extent and duration of any future incident.

**What to do if a compromise is identified**

If you identify any signs of compromise, we recommend the following:

- Immediately isolate the compromised server(s) from the internet.
- Force a password change for all user accounts, including network accounts.
- Rebuild the server. Rebuilding the server is crucial to ensure removal of all malware and methods of access created by the attackers. If your school seeks to enlist the services of a security provider to conduct a forensic investigation of the incident, they will require access to the server to conduct analysis prior to the server being rebuilt.

**If ransomware is identified**

If you identify ransomware has been installed:

- Advise the New Zealand Police.
- Advise Netsafe, using ‘The Orb’
- It is strongly recommend that you **DO NOT** pay the ransom under any circumstances.
- Undertake the steps outlined above.

**Forensic analysis**

The priority is remediation of any compromised servers. For schools that require information on the method in which they were compromised, please contact us via our details below.

**Schools IT Helpdesk** 0800 CALLICT (0800 225 542) or 09 356 3167, email: callict@tki.org.nz

**NetSafe** has additional information on steps to protect your school from cybercriminals.

**Information Sharing**

If you identify any server that has been compromised, we request that you advise the Ministry’s Security and Privacy team via email security.privacy@education.govt.nz. The information that you provide to us will be used to help with advice and guidance for any other affected schools. This information will be shared with appropriate organisations for coordination of response.