

GUIDE

Pacific Education Foundation Scholarships

Please read this Guide before filling in a scholarship application form. It contains important information to help you:

- decide whether or not to apply for a scholarship
- fill out the application form
- answer any questions

The Scholarship Index

The scholarships that are on offer in 2021 are the following:

Pacific Education Foundation Undergraduate Scholarship

VALUE:
• \$5,000

To be eligible you must be:

- a New Zealand citizen, permanent resident or resident of at least three years
- of indigenous Pacific Island descent
- currently enrolled full-time in an undergraduate degree programme at a registered tertiary education organisation
- involved in your local community, and where possible, your Pacific community (see guidelines).

Pacific Education Foundation Postgraduate Scholarship

VALUE:
• \$10,000

To be eligible you must be:

- be a New Zealand citizen, permanent resident
- of indigenous Pacific Island descent
- currently enrolled full-time in a postgraduate degree programme
- involved in your local community, and where possible, your Pacific community (see guidelines).

The Application Process



Read this guide and check the criteria to see if you are eligible for a scholarship.



Gather the appropriate documents to include with your application.



Get all of your photocopied documents certified.



Post or submit your completed application on or before the closing date.

We will let you know by email that we have received your application. Please contact us if your application is not acknowledged within one week of the closing date, or if your contact details change.

Contact us

We are available to help at any point of your application and to answer any questions you may have about the scholarships.

Call us (free) on 0800 165 225, weekdays between 8:30am and 5pm, or email teachnz.admin@education.govt.nz

How applications are assessed

When we receive applications, we will check them to ensure they meet all eligibility criteria. The selection panel will then assess your application on the following:

- Your ability to communicate effectively and your motivations to pursue tertiary education
 - Your current qualifications
 - Your need(s) (financial or otherwise)
 - Your academic success and personal achievement
- Note: academic success is not necessarily only getting high grades or completing your qualification, but may also include, for example, being first in family to attend a tertiary institution, receiving entrance into various courses or programmes, attending a tertiary institution*

away from home, and/or commitment to your Pacific culture(s) within the academic context. Please tell us your perspective on academic success.

- Your experiences leading and working with people, and where possible, our Pacific communities.

Note: we acknowledge that some applicants may not have opportunities to be involved in their respective Pacific community/communities. Please include all activities that you have been/are involved in in your community (Pacific and/or wider community).

Completing the Application Form

The Application Form must be fully completed with all necessary documents attached. Incomplete or illegible applications will not be considered. We strongly recommend you ask someone else to check your completed application before you send it to us.

Selecting a scholarship

On the Application Form, tick the scholarship you are applying for. You may apply for either undergraduate or postgraduate.

Postgraduate programmes are those at a higher level, rather than completing a second undergraduate degree. Your institution should be able to advise you on whether your course is an undergraduate or postgraduate programme.

- the page showing your indefinite New Zealand residency stamp or sticker. You must have held residency status for at least three years.

Ethnicity

Please state your ethnicity. This information may be used for statistical purposes.

Study plan

Enter the current qualification you have enrolled in and studying towards in 2021. Please note that applicants starting in semester 2, 2021 are not eligible for this scholarship round but may be in future rounds.

Qualification and academic history

The selection panel considers the qualifications you already hold because proof of your success in study is highly desirable.

- Insert details of the highest qualifications you have achieved or partially completed, either academic or work-related.
- Attach all certificates and transcripts of your achievement or partial completion of this qualification to the Application Form.
- You can also provide further support for your application by inserting details of any other degree certificates and awards you may have achieved.

All documents must be certified by a Justice of the Peace, lawyer or solicitor or an officer of the issuing tertiary institution.

What documents are required as proof of my qualifications?

A4-size certified photocopies of one of the following:

- official certificate of the qualification
- official academic transcript (results)
- New Zealand Qualifications Authority (NZQA) assessment
- letter from recognised New Zealand tertiary provider.

Your documented proof must include every year of study.

Name and contact details



Proof of your name and date of birth

Please supply a certified copy of *one* of the following:

- passport
- birth certificate
- certificate of citizenship.

Please ensure you enter on the **Application Form** the name that your tertiary provider knows you by.

Proof of your name change (if applicable)

Please supply a certified copy of *one* of the following:

- marriage certificate
- deed poll document
- birth certificate (that shows name change).



Citizenship or residency status

Proof of your residency status

If you are a New Zealand citizen you need a certified copy of:

- your New Zealand passport (ID page) OR
- your New Zealand birth certificate OR
- your certificate of New Zealand citizenship.

If you are a New Zealand citizen, permanent resident or resident of at least three years, you need certified copies of the following pages in your passport:

- the main ID page AND

What if my academic transcript shows I have failed some papers?

You may provide reasons for this if you wish.

Work and life experience (CV)

To give the selection panel a greater understanding of your qualification and work history, please supply a brief CV (no more than two single-sided A4 pages).

The selection panel is looking for any qualifications you may have, your work history whether its employment or voluntary work, community involvement, and life experiences you bring with you to your studies.

Personal statement

A personal statement is an opportunity to tell the selection panel what kind of person you are, your characteristics, experiences and skills that will add value to your studies and any future career goals and aspirations you may have.

You can use examples from your CV to demonstrate life and work experiences.

The statement is also a chance for you to tell the selection panel about your commitment to Pacific peoples and communities. This statement must have a referee to support what you say in the statement. The selection panel may contact them.

You must also include details about how you will use this scholarship and how the scholarship might lessen any hardship (financial or otherwise) you are currently experiencing. The selection panel is interested in knowing how this scholarship will support your studies and meet the various costs that come from studying.

This may include (but is not limited to), accommodation, child care, travel costs, placement costs, and/or health and wellbeing costs. For any details(s) identified, please tell us how this explicitly relates to supporting you on your academic journey. This information may be used for reporting and statistical purposes.

Applicant declaration

Please read each statement and tick if it is true, then sign and date the declaration. If you do not sign the declaration, your application will not be considered.



New Zealand Government