

## Ministry bulletin for

# SCHOOL LEADERS

## He pitopito kōrero

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5. Expressions of interest will open 2 February 2015 for applications into the Advanced Classroom Expertise Teacher (ACET) recognition process. [Read more...](#)
6. Free NZ Sign Language Interpreters for deaf parents. [Read more...](#)
7. On November 26, principals of schools participating in *Kia Eke Panuku – Building on Success* will be invited to complete a survey.
8. The latest ESOL news update is [now available](#)
9. New teaching and learning environments – students with special education needs or disabilities factsheet is [now available](#)
10. **Reminder:** If you have referred a student to your Attendance Service (AS) provider and they are still working with that student near the end of Term 4, your AS advisor will contact you to decide if the case can be closed. If the case is left open, your advisor will contact you again in Term 1. [Read more...](#)
11. We will contact you in early December to ensure your staff still require Attendance Service Application access.

### Heads up

1. A new web section on TKI's Enabling e-Learning has been launched to share some of the diverse ways schools are using digital technologies to enhance teaching and learning. [Read more...](#)
2. A new 'Student Learning Maps' project will run from February – June 2015 and we invite interested schools to find out more and consider taking part. [Read more...](#)

### General

1. [Links of interest](#)
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## List of upcoming Ministry communications

[No update this issue](#)

## List of education-related websites

[Click here to see 30 education-related websites](#)

## Regional news

### Tai Tokerau

No news this issue. Email [Hira Gage](#) any time

### Auckland

[Regional update from Kevin Emery](#)

### Waikato

[Regional update from Paula Rawiri](#)

### Bay of Plenty, Rotorua, Taupo

[Regional update from Ezra Schuster](#)

### Hawke's Bay, Gisborne

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### Wellington

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### Nelson, Marlborough, West Coast

[Regional update from Erika Ross](#)

### Canterbury

[Regional update from Coralanne Child](#)

### Otago, Southland

[Regional update from Julie Anderson](#)

## Events

[Click here to see events](#) (one **new** event since last issue)

## Newsletters

1. [Shaping Education 24 November 2014](#)
2. [Southern Region AT Newsletter Issue 93 November 2014](#)

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# Critical need to know and action

## Investing in Educational Success

On Friday the Investing in Educational Success initiative took a significant step forward with secondary teachers voting to add new roles to their collective agreement. The vote, by PPTA members was 80.3% in favour.

This support for the new Community of School Teachers roles adds to the impetus around forming these Communities - the Ministry has already received more than 50 expressions of interest from schools around the country. We are working with them to support the process and the first Community will be operating from Term One of 2015.

The [Expression of Interest form and full details](#) about IES are available at [education.govt.nz](http://education.govt.nz)

In addition, the [Teacher-led Innovation Fund launched](#) last week and applications for funding are already coming in. Some extra support is available to help with the process.

Contact us at: [bulletin@minedu.govt.nz](mailto:bulletin@minedu.govt.nz)

+64 4 463 8919

[www.minedu.govt.nz](http://www.minedu.govt.nz)

Teachers can now discuss their ideas and applications with other teachers across New Zealand through a Virtual Learning Network group <http://www.vln.school.nz/groups/all>

This online community is also a space where teachers can connect with each other talk about joint applications and how they can access the expertise they need to support research projects.

In addition, registered teachers can also access the Ministry of Education library which contains a wide range of educational research reports. To access the library, go to <https://library.education.govt.nz/> and click on the 'Don't have an account' link.

Applications for funding in the 2015/16 financial year close on the 20th February and following a selection process we expect the first projects to be approved in June.

Teachers can apply individually but projects must include at least three teachers.

If you have any questions about IES, or would like to discuss forming a Community of Schools you can email us at [IES.Team@minedu.govt.nz](mailto:IES.Team@minedu.govt.nz) or contact your [local Ministry office](#)

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## Decile Recalculations

All schools have now been advised of their decile rating. As in 2007, around two thirds of schools' ratings have changed while a third has stayed the same.

We are continuing to work with schools that have questions about the decile changes. If you require any help please contact your Senior Adviser or Director of Education. They can also help if you are considering requesting a review of your decile rating.

Apart from operational grant funding, your school might receive other decile-linked resources such as social workers or school-based health services. In the short term, entitlement to these services will generally continue to be based on the old decile rating and not the new rating.

Government agencies are working through the implications of the new ratings for the way services are delivered beyond the short term, and will be advising schools of any decisions once they have been made.

There are some programmes provided by non-government agencies which are linked to school decile ratings. We understand that all schools currently involved in KidsCan or Duffy Books in Homes can continue to be involved next year, even if their decile has changed. Other schools might wish to contact these organisations if they have not been involved in the past but believe they are now eligible.

Later this week we will be releasing regional information to the media about the decile recalculation and we will also brief peak bodies. This information, along with updated decile funding calculators, will be available on [www.education.govt.nz](http://www.education.govt.nz) from Thursday 27 November.

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## Updates to preparing and submitting your 2014/15 planning and reporting

Below are updates since the [10 November Bulletin item](#) on planning and reporting:

- A planning and reporting [Preparation Checklist](#) has been developed to help you to prepare your school or kura planning and reporting documents.
- We've updated the [analysis of variance, and English language learning templates](#) to align with the resource changes. These templates are optional and provide a basic layout to help you to prepare your school or kura planning and reporting documents.
- To support you to develop your charter and complete your NAG 2A reporting the 'Incorporating National Standards' and 'Reporting National Standards' resources have been revised and combined into one document. Improvements have also been made to the 'Charters and Analysis of Variance Guidance for Secondary Schools' resource. [These are now available](#)
- The Schools Planning and Reporting Sector Working Group met on 17 November and discussed a number of possible changes to simplify the planning and reporting process. Completed material will be sent to the Working Group next week for ratification and will then be made available to schools.

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## **How to complete a successful Start-of-Year process from deputy secretary, Education Payroll Services, Cathy Magiannis**

We are through the End-of-Year period in the schools' payroll calendar and Start-of-Year is now upon us. It's critical we maintain the momentum to ensure school staff are paid correctly and on time. This year we've made some key improvements including form enhancements and technology changes, and we've increased resources at the service centre to speed things up.

The aim of SoY is to process all information necessary to ensure your staff are paid correctly and on time.

This information consists of: start and end dates, leave information and all other changes to payroll information effective from the start of 2015.

### **By now you will have:**

- Completed EoY
- Worked with your administrators to confirm as many staffing decisions as possible with information ready to go when SoY screens open on December 8
- We acknowledge that current decile changes will affect your staffing for 2015 and that some decisions are still sitting in appeal with the Ministry

### **Key Message: Get started early**

To avoid delays with Start-of-Year processing and ensure you have all the information you need, it is vital you gather all relevant data and complete any required forms **before the Start of Year screen opens on 8 December 2014.**

- The earlier the better - aim for major staffing decisions to be made before you go on your Xmas break
- Complete as much of your SoY processing as soon as the information comes to hand and employment decisions are made
- In addition, SoY can be processed in stages as information becomes available for each employee
- You can continue to use the SoY screens during the holidays and through February & March for payroll changes to employees returning within the current pay period

## NOTE:

**There is only one consequence if SoY material is not received on time (before an employee's start date): your staff will not get paid or their pay will be incorrect and/or their pay won't arrive on time.**

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## Checklist

**These are the main things you'll need to prepare for Start-of-Year processing:**

- Check that you (or another authorised user) can access Novopay Online. Request a password reset for any passwords that have expired.
- Confirm your school's 2015 term start and end dates. If these are different from the Ministry's published dates, update the school's term dates in Novopay Online.
- Download the Start-of-Year Report and Pay Ending Report to view and record start of year information.
- Determine the 2015 start and end dates for fixed-term teachers and term-time only auto-paid non-teachers.
- Determine any changes to funding or department codes for your employees.
- Determine employment status changes, i.e. fixed term to permanent or permanent to fixed term.
- Determine changes to your employees' hours from the start of 2015.
- Determine any new allowances or changes to existing allowances for your employees.
- Gather leave without pay (LWOP) data for any employees taking LWOP in 2015, or employees returning in 2015 on a different day to what was originally booked.
- Complete forms for employees becoming annualised, continuing with annualisation, or changing to term-time only in 2015.
- Complete a *NOVO1 form* for new appointments. You cannot enter new appointments in the Start of Year screen.

**Note:** New appointments for 2015 will not show in the Start of Year Report.

- Continue to enter other personal employee updates when you receive them, as you would in any fortnightly pay cycle.

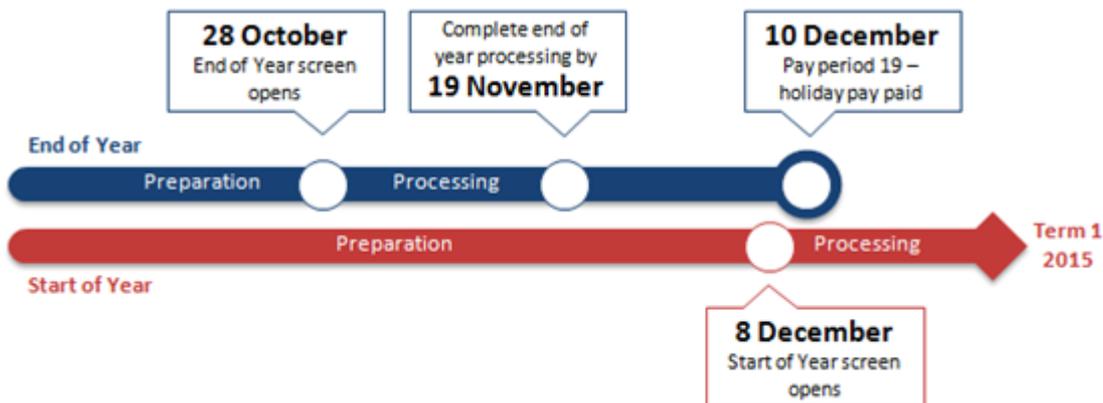
Detailed and easy-to-follow explanations on these points can be found on the [Novopay website](#)

## What next?

After completing these preparation tasks, you will be ready to enter information in the Start of Year screen from **8 December 2014**

## Key dates

Date	Activity
Before 8 December 2014	Begin your Start of Year preparation as soon as possible. See <a href="#">Start of Year preparation</a>
8 December 2014	Start of Year screen available on Novopay Online. See <a href="#">Start of Year processing</a>



If you still need help completing SoY please contact the Service Centre:

[support@novopay.govt.nz](mailto:support@novopay.govt.nz) Phone 0508 668 6729

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## Online tool for managing Education Sector Logons

A new online Education sector logon Provisioning Application (EPA) will be available by the end of November to make it easier for schools to manage Education Sector Logons for their staff.

## Appoint an EPA Authoriser

Principals must appoint an 'EPA Authoriser' and confirm their identity to ensure the EPA system's security and integrity. This is the only aspect of the provisioning process that cannot be done electronically.

Principals can [download and complete the EPA Authoriser Request form](#) now to nominate one or more people to administer the new system. Email reminders will be also be sent. Please complete the form as soon as you can so your school can use the EPA when it is available.

## Using the EPA online tool

Once an EPA Authoriser has been setup they can review and/or request Education Sector Logons on behalf of teachers for the e-asTTle, the NZQA Extranet for NZQA General Secondary School Users and Pond applications.

## About Education Sector Logons

An Education Sector Logon is a single username and password that provides access to a range of applications across the education sector. It is becoming essential for teachers to have up-to-date logons and entitlements due to the increasing use of online services.

- [Download and complete the EPA Authoriser Request form](#)
- Contact email: [Moe.ServiceDesk@minedu.govt.nz](mailto:Moe.ServiceDesk@minedu.govt.nz)
- Contact phone: MoE Service Desk on 0800 422 599 – Option 3

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## Updates to construction professional services agreements

We have updated our standard terms and conditions for construction professional services agreements (e.g. architects, structural engineers, project managers etc).

The new agreements and supporting guidance notes are [available on the Property Toolbox](#)

To help ensure that the agreements are robust and fair the Ministry has undertaken extensive consultation with external legal advisors as well as the following industry bodies:

- Association of Consulting Engineers New Zealand (ACENZ )
- Consulting Engineers Advancement Society Inc (CEAS)
- New Zealand Institute of Architects (NZIA)
- NZ Architects Co-op Society Ltd (NZACS)

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# Heads up

## Schools share future-focused learning examples

The [Future-focused Learning Examples web section](#) currently features examples and approaches from Leamington and Newmarket schools with more planned for 2015.

While some schools are already taking full advantage of the opportunities technology presents, there are many others who are nearer the beginning of their journey. We are very grateful to the staff, students and communities of Leamington and Newmarket schools for participating in this project.

Visit the new [Future-focused Learning Examples web section](#)

Visit [Enabling e-Learning](#) for more to support to make the most of technology for learning

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## New 'Student Learning Maps' project

The University of Auckland is working with us on a new future-focused project that aims to support students, teachers and families to use learning maps to actively change their learning environments.

The 'Student Learning Maps' project will run from February – June 2015 and we are inviting interested schools to find out more and consider taking part.

Visit [education.govt.nz/news](http://education.govt.nz/news) or view the '[Student Learning Maps](#)' flyer for more information.

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## The reading, writing and mathematics version of the Progress and Consistency Tool (PaCT) will be available in 2015

The tool is being piloted in 19 schools this term and other schools have registered interest in using the PaCT in 2015. If your school is interested in using the tool contact [pact.feedback@minedu.govt.nz](mailto:pact.feedback@minedu.govt.nz) for information.

The PaCT helps teachers make dependable judgments on student progress and achievement. It is an online tool with:

- Frameworks that break down mathematics, reading and writing into different aspects, with richly-detailed illustrations of students working on a range of problems and tasks
- An 'engine' that captures teacher judgments on the aspects and recommends an overall judgment that a teacher can confirm or review.
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The PaCT frameworks were developed by curriculum experts using the New Zealand Curriculum, the National Standards, the Literacy Learning Progressions and the Numeracy Project.

The frameworks prompt teachers to notice what students know and can do across the breadth of mathematics, reading and writing. The engine of the tool helps teachers with the dilemma of how much weight to give to different aspects when making an overall judgment. Use of common frameworks and a common tool will improve the consistency of overall teacher judgments for National Standards.

The PaCT enables teachers to track student and class progress over time and plan teaching interventions. It provides school leaders with dependable information on progress in their school and areas where extra support may be needed.

Read more about PaCT at <http://assessment.tki.org.nz/Progress-and-Consistency-Tool>

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## **Writers wanted for Te Marautanga o Aotearoa teaching, learning and assessment material**

*Te Marautanga o Aotearoa* (TMoA) was gazetted in 2008. Material continues to be developed to support teaching, learning, and assessment in Māori medium secondary school settings (Tau 11-13).

To date, we have developed and published assessment resources to support the registered Level 1 achievement standards. We have also published draft Papa Whakaako for Hauora, Pāngarau, and Te Reo Rangatira.

From 2015 Level 2 Te Reo Rangatira achievement standards will be available for use in schools.

From 2016 Level 3 Te Reo Rangatira achievement standards and Level 2 Ngā Toi, Hangarau, Pāngarau, Pūtaiao, Hauora and Tikanga-ā-Iwi achievement standards will be available.

From 2017 Level 3 Ngā Toi, Hangarau, Pāngarau, Pūtaiao, Hauora and Tikanga-ā-Iwi achievement standards will be available.

### **Call for teachers**

We are looking for confident Māori-medium teachers whose students are achieving good internal and external results.

Does this sound like someone you know? If it does, we would love to hear from them. Involvement in the development process will provide an opportunity to contribute to our goal of lifting Māori student achievement and will provide valuable networking opportunities. This will benefit the individual teacher and the kura.

We invite teachers who specialise in teaching curriculum Levels 6-8 of Te Reo Rangatira, Ngā Toi, Hangarau, Pāngarau, Pūtaiao, Hauora and/or Tikanga-ā-Iwi to participate in development of new achievement standards and associated materials.

We would also like to hear from teachers with experience in teaching programmes assessed against *The New Zealand Curriculum* in a Māori-medium setting in Health and Physical Education, Technology, Science (Biology, Chemistry, Earth and Space Science,

or Physics), Mathematics and Statistics, The Arts, and Social Sciences (Geography, History, Economics, or Social Studies).

Please ask suitable teachers in your kura to contact Ana Montgomery-Neutze on DDI +64 4 463 7580 or [montgomeryan@minedu.govt.nz](mailto:montgomeryan@minedu.govt.nz). If emailing Ana, please include the following information:

- Your name
- Name of your kura
- Learning Area and/or subject areas to which you could contribute.

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### **Advanced Classroom Expertise Teacher recognition process in 2015**

Expressions of interest will open 2 February 2015 for applications into the Advanced Classroom Expertise Teacher (ACET) recognition process.

**Teachers interested in becoming ACET recognised next year need to begin [conversations with their professional leaders](#) now.**

To recognise exemplary practice in primary classroom teaching, the Advanced Classroom Expertise Teacher (ACET) allowance was introduced as part of the [Primary Teachers' Collective Agreement 2013-2015 \(PTCA\)](#).

The ACET recognition process has been developed and overseen by a working group representing the [Ministry of Education](#), [NZEI Te Riu Roa](#), and the [New Zealand School Trustees Association](#).

You can read more and view the full timeline on the [TeachNZ website](#).

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## Free NZ Sign Language Interpreters for deaf parents

The Ministry provides New Zealand Sign Language Interpreters for Deaf parents so that they contribute to and participate in the core education of their children at school (primary, intermediate and secondary)

Core education activities are defined as being:

- Formal parent-teacher meetings
- Individual Education Plan meetings
- Attendance at prize giving/special assemblies
- Attendance at any additional meetings with school staff where any aspect of a child's education is being discussed
- Attendance at school enrolment meetings

The Ministry has contracted iSign, to provide this service nationally. The service is free to deaf parents. It will be provided while children are attending primary, intermediate and secondary school. Demand for the service continues to grow.

Please contact iSign [www.isign.co.nz](http://www.isign.co.nz) to book New Zealand Sign Language Interpreters as soon as you can for 2015 meetings. This will ensure that local interpreters are available to support you.

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**Heads up items 7, 8, 9, 10 & 11 are in full in the index**

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# General

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## Links of interest

- [PATs, STAR and Science: Thinking with Evidence available as online tests set 2014 no. 2 available to purchase \(\\$29.95\)](#)
- [New title: Ka hoki tāua ki te whare huri ai ē! \(\\$29.95\)](#)

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## Schools with approved school-to-school exchanges

These schools will be contacted by mid-December to submit their Annual Attestation for inbound/outbound exchange students, due 5 February 2015. For more information or to set up an exchange programme at your school, [please email us](#)

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## Ngarimu VC and 28th (Māori) Battalion Memorial Fund Board Challenge Winners

We received 56 entries from 13 schools. [Click here to see the Supreme Award winners entries and all results](#)

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## REGIONAL NEWS



### TAI TOKERAU | Hira Gage

No news this issue. Email me any time: [hira.gage@minedu.govt.nz](mailto:hira.gage@minedu.govt.nz)

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### AUCKLAND | Kevin Emery

Kia Ora Koutou

#### **Nominations for Establishment Boards of Trustees**

We are looking for nominations for the Establishment Boards of Trustees of Takanini #2 Primary School and for a new state integrated school in Takanini. Takanini # 2 School is a Year 1-8 full primary school to be established on a site in Walters Road, Takanini. It is scheduled to open in 2017 and we are looking for at least five nominations for the

Establishment Board.

New state integrated school: The Bishop of Auckland is seeking to establish a Year 1-8 Catholic state integrated school in Airfield Road Takanini. The school is scheduled to open in February 2017. We are looking for at least three nominations to work alongside the two Proprietors representatives on the Establishment Board.

Nominations forms and further information can be obtained from [Ken.white@minedu.govt.nz](mailto:Ken.white@minedu.govt.nz) (09 632 9470). Nominations close 6 January 2015 and the Establishment Boards will commence meeting in February 2015.

Feel free to contact me anytime [kevin.emery@minedu.govt.nz](mailto:kevin.emery@minedu.govt.nz)

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## WAIKATO | Paula Rawiri

Kia ora koutou katoa

I was pleased to join with colleagues here at the Ministry of Education recently to host providers of professional development and learning in English and Māori medium at the Waikato-Tainui College for Research and Development, Hopuhopu. Each of these providers have and will continue to work with you throughout 2015 to support the professional learning objectives in your school. The purpose of the meeting was to discuss our respective work programmes so that we ensure our collective services are aligned to support you in your schools in the best way that we can.

Whilst there, we took the chance to participate in our own professional learning and heard about Waikato Tainui, the educational aspirations of its people, and the place of the endowed college as a research facility to progress this development. Pictured below are Ministry Senior Advisors Barbara Wenn and Carol Young and Dr Sarah Jane Tiakiwai, Academic Director for the College.



### Māori enjoying and achieving success as Māori

[Ka Hikitia - Accelerating Success 2013 - 2017 \(Ka Hikitia\)](#), the revised Māori education strategy, was launched in September 2013. A new website called [Māori History](#) has been launched and is designed to give you access to materials that will assist in the implementation of [Te Takanga o te Wā, Guidelines for Teachers Years 1-4](#). *Te Takanga o*

*te Wā* is a framework to support teachers to teach Māori history with their students. The site provides teacher support materials that align to both the NZC and TMoA.

You will find a collection of videos and lesson plans which are organised according to curriculum level. There are some great ideas in the lesson plans for using Māori history as a context for developing student literacy.

Although written for Years 1-4, teachers will find materials here that are appropriate for all levels.

### **Supporting Pasifika Teachers and Educational Leaders**

We are currently reviewing our planning related to the Pasifika Education Plan and how we can support schools and their focus on the achievement of Pasifika students. Student achievement and success is everyone's responsibility and supporting teachers and educational leaders who are Pasifika is equally vital.

In this light we would like to update our list of Pasifika teachers and educational leaders currently working in the Waikato region. The intention is that this would provide a reference group for future work as well as to support individuals in a collaborative way. If you know someone who would be interested in participating, please email their name, contact details and school to [kapeli.iuliomartinez@minedu.govt.nz](mailto:kapeli.iuliomartinez@minedu.govt.nz) or phone (07) 837 3125.

### **Reading Together Reminder**

Schools are experiencing great success with running the Reading Together workshops within their communities and there has been a positive effect on student achievement. It is most rewarding to hear such glowing reports from families and students who have experienced this outstanding programme.

Special thanks to those principals who have completed the requirements of:

- An application for the \$1800 financial support for Whānau Engagement
- Reports following the completion of the first series of RT workshops

If you have not provided this documentation to your Senior Adviser could you do this quickly. At the introductory workshops, we talked about receiving your school's application for Whānau Engagement financial support this term, even if you are planning on running the workshops in 2015. This will help us greatly with managing our own finances. If you require any assistance with this request we are more than happy to support you.

## A bouquet...

I got the chance to attend the Ngāruawahia High School senior prize giving recently. It was great to be able to see the pride on the faces of the parents, whānau and teachers, and the students themselves as they received their various awards. Well done to the school and community for a splendid evening. I know many of you will be involved in organising similar events in your own schools and kura. I hope that they go really well. Pictured here are Ngāruawāhia High School senior students with Nathan Aish, Itinerant Teacher of Music.



Please don't hesitate to make contact if you would like to discuss any matters with me. The responses are not always immediate but rest assured they are being worked on!

Noho ora mai, Paula

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## BAY OF PLENTY, ROTORUA, TAUPO | Ezra Schuster

Tēnā koutou katoa and Talofa lava

I acknowledge that the last week has been an anxious one for some of you with the decile recalculations. The approach to engage with you before being sent a letter, as has been the case historically, has been well received and I thank you for taking the time to talk and meet with our staff. Some of you have further questions and I would encourage you to check out the links and information provided in this Bulletin or you can contact your senior advisor or email me: [ezra.schuster@minedu.govt.nz](mailto:ezra.schuster@minedu.govt.nz)

I've been visiting a number of schools and kura but more recently I have met with several Iwi and Hapu over the last few weeks to listen to their education strategies. I have been moved by how they have engaged their whānau as well as local kura and schools in

developing their strategies. Having the ‘whole’ community around the table focused on how to raise achievement can only be a good thing and so we’ll continue to meet with and support Iwi and Hapu on this journey.

Last week I accompanied one of our senior staff Jon Dimock to a Rotorua Chamber of Commerce networking function and I was encouraged in my discussions with business owners who wanted to know how they could better connect with what was happening in education, especially with schools. I know this happens a lot at secondary level with initiatives like Gateway and Youth Guarantee but I was buoyed with the potential and opportunity to include primary leaders as well. More to follow in the next couple of months on this.

### **Papamoa Success!**

I’ve had several highlights over the last fortnight but one of my memorable ones was presenting the Te Ao Mātauranga – Tuwhera (Education-Open) Award at the Ngā Tohu Reo Māori or Māori Language Awards at the Rotorua Energy Events Centre earlier this month. This prestigious award was won by **Te Akau ki Papamoa School** with Bruce Jepson the principal and his staff on hand that evening to accept it. A mighty effort by Bruce and his team and a wonderful reflection of how they are integrating Te Reo Māori daily across the whole school via their school radio station.



Have a great few weeks as we countdown to Christmas. If there is anything you wish to contact me about you can email [ezra.schuster@minedu.govt.nz](mailto:ezra.schuster@minedu.govt.nz) or call/text me on my mobile 027 296 8196.

Ezra

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## HAWKE'S BAY, GISBORNE | Marilyn Scott

Hi everyone

It's been a busy couple of weeks. I think I visited about 20 schools last week in Hastings, Napier, Gisborne and the Coast. In each school I was made welcome, even though for some I was delivering bad news. Thank you.

Thanks also to all the schools who've invited me to prize givings. Some I can make, and there are some clashes. So I apologise if I've had to decline. Please leave me on the list for next year.

### Staff in the Napier and Gisborne Offices

We've attached an [updated version of our staff list](#). When I showed the last one to Principals they quite rightly told me it had too acronyms. We forget sometimes that others don't know what they mean, so this update hopefully makes things clearer. Please feel free to telephone any of our staff at any time; either through their direct number if you know it, or our main line which is 06 833 6730.

### Youth Court

From now on you may get phone calls from Carys Lloyd our Analyst, about young people who are about to appear in court. We have undertaken to provide reports for the Judges before a young person's appearance - most of the information we'll get from our own data sets, but we'll also be asking the last known school for an update. We'll also have a staff member in the court most times it sits. In other parts of the country this process has resulted in dramatic lowering of recidivism for young people, and enabled higher levels of re-engagement. This is the first time we've had the process here in Hawke's Bay. In due course I'll let you know how it's going and what outcomes we have.

### Earthquake

I want to thank all the people who responded so well to the earthquake we had the other day. We telephoned every school north from Wairoa, and we were really impressed with the response we got. Obviously you've all got plans in place for earthquakes, and where appropriate, for tsunamis. Just hope we don't have another one any time soon.

### Fire

Our thoughts are with the board and staff and pupils of Irongate School following the fire earlier this week. I've been through a school fire and understand how personal it is – apart

from the loss of resources, teachers put their heart and soul into their kids, and loss of a classroom is more than just loss of the bricks and mortar to everyone involved.

### Communities of Schools

We've had a number of groups of schools put in a registration of interest in becoming a Community. We're working with those groups, but I'm very happy to come and talk with boards and staff if you're still thinking about it. It's worth having a discussion, even if you think you might not quite fit the criteria.

### Decile Meeting

This is just a reminder that our staff will be available on Monday 24<sup>th</sup> November from 4pm to 6.30pm to answer any questions you may have about the decile process. This isn't a meeting, rather it's a clinic where you can drop in at any time to have your own questions answered.

Marilyn Scott

027 836 4850

[marilyn.scott@minedu.govt.nz](mailto:marilyn.scott@minedu.govt.nz)

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### TARANAKI, WHANGANUI, MANAWATU | Jann Marshall

Kia ora koutou

We have had a number of staff changes over the last few weeks. Currently, we have an opportunity for someone from the sector to be seconded into the Ministry for a period of six months to fulfil the role of senior advisor Māori medium.

If you have specialist skills and experience in least one of the following, then this could be the job for you:

- Practitioner experience in Māori medium education
- Proficiency in Te Reo Māori
- Experience in making a direct contribution to Māori achievement in English medium programmes with high numbers of Māori students
- Experience in effectively engaging with whānau and iwi on education issues

If you wish to make a confidential enquiry please contact Rae Karipa, manager education on 06 349 6308 or apply directly [here](#)

### Staff list

Here is an updated list of [Taranaki, Whanganui, Manawatu staff](#)

### Executive Assistant to the Director of Education

Last week, Anna Te Rei commenced as my executive assistant. Anna has had a wealth of experience in government and non-government organisations and will be a great asset to the Ministry of Education. If you can't get hold of me Anna will track me down. Anna can be contacted on 06 349 6315 or [anna.terei@minedu.govt.nz](mailto:anna.terei@minedu.govt.nz)

### Regional Financial Advisor

You will recall that Phil Carver our regional financial advisor finished at the end of last month. In the interim, we have been supported by Naomi Chantler until a permanent appointment was made. I am pleased to say that David Hyland has commenced in the position. David will progressively make contact with schools. David can be contacted on 04 463 8673 or [david.hyland@minedu.govt.nz](mailto:david.hyland@minedu.govt.nz)

### Inclusive Practice Development Programme 2015

In [issue 17 of the Bulletin](#) we invited schools to send in Expressions of Interest (EOI) for Inclusive Practice professional development. A reminder that [expressions of interest](#) for this professional development close on 28 November 2014.

### IES update

We are meeting with a number of schools and responding to questions about Investing in Educational Success. Please contact me if you would like more information.

Ngā mihi

Jann

[jann.marshall@minedu.govt.nz](mailto:jann.marshall@minedu.govt.nz)

06 349 6352

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## WELLINGTON | Pauline Cleaver

Kia ora koutou

### Lower Hutt Science Centre

Lower Hutt is home to many science and technology organisations who are key to the City's economic development and provide a range of job opportunities and career pathways for local students. The Hutt City Council is establishing a Science Centre to act as a link between students and teachers and the science and technology that is taking place in different locations in the Hutt Valley. The goals of the Centre are to mobilise people, resources and equipment from across the Hutt Valley to provide programmes and activities that engage students, and to support teachers to provide exciting, future focused science and technology programmes at all curriculum levels.

The Centre's programmes and activities will be implemented progressively in 2015 and the City Council is currently advertising for a science educator to co-ordinate the Centre's activities. The [application pack is available](#) for teachers who may be interested in applying for the role.

If you would like to receive updates about plans for the Science Centre please contact [sciencecentre@huttcity.govt.nz](mailto:sciencecentre@huttcity.govt.nz)

Ngā mihi  
Pauline

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## NELSON, MARLBOROUGH, WEST COAST | Erika Ross

Kia ora

### Nelson College for Girls Senior Prize Giving

I had the pleasure of attending the final senior prize giving assembly at Nelson College for Girls. It was a delight to be part of celebrating the achievements of so many talented students. Congratulations to Cathy Ewing and your staff, students and the Board of Trustees for a very successful year and

special thanks to Emily Narbey, Head Girl for the most touching and inspirational speech I have heard in a long time.

### **Launch of the Marlborough Children's Team**

The new Marlborough children's team based in Blenheim was formally launched on Monday. Dr Lorraine Eade is the new Director of the children's team and with the dedicated team already in place will provide integrated support for at risk children and families in the area.

### **End of year events/planning for next year**

Secondary and primary schools will be busy with their end of year events and planning for 2015. Remember that we are available to support you with your strategic and annual planning – either individually or at a cluster meeting. Contact your advisor or me on 03 539 1533/027 509 0430.

### **IES Update**

We have received a number of expressions of interest from schools wanting to form a community of schools. Many thanks to Queen Charlotte College and Marlborough Boys College for hosting information meetings for Boards and Principals. I am available to come and talk to you and your Board if you want any further information.

### **ART (Achievement 2013-2017)**

It was a great to see all ART schools at the recent shared practice workshop. The discussions covered a wide range of the strategies schools are using to raise NCEA L2 achievement and address issues of retention at Year 10. The feedback has been really positive and included suggestions for further workshops in 2015.

### **Decile Information**

I met with many of you over the last two weeks to discuss your reviewed decile rating. If you want any further clarification or help please contact your senior advisor or call me on 03 539 1533 Or 027 509 0430.

Regards  
Erika Ross

[Erika.ross@minedu.govt.nz](mailto:Erika.ross@minedu.govt.nz)

03 539 1533/027 509 0430

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## CANTERBURY | Coralanne Child

[Regional update from Coralanne](#)

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## OTAGO, SOUTHLAND | Julie Anderson

Kia ora koutou and warm Pasifika greetings

Thank you for your willingness to engage in conversations about PLD and deciles over the last weeks. Although the outcomes are not all as we would want, we greatly value the opportunity to discuss this with you and clarify the reasoning and processes behind any changes and decisions made. Please contact me or your Senior Advisor should you need any

further information in these or any other areas.

Best wishes for your final performances, functions and prize giving's as we lead up to December. Because the children are what make these occasions, I'm sure they will all be greatly enjoyed by parents, family and whānau.

### **Te Kura Kaupapa Māori O Ōtepoti 20th anniversary celebrations**

A powhiri welcomed past students, teachers and the community to Te Kura Kaupapa Māori o Ōtepoti at Sunnyvale, Dunedin on Saturday 15 November to celebrate 20 years of Māori Medium Education in the city. It was wonderful to hear from the past students, who all spoke in Te Reo Maori, as they shared stories of their activities at the kura. Highlights were the modelling of the kapa haka uniforms through the ages and weaving, music and kapa haka displays. The pupils have created a glass mosaic with the help of award-winning glass artist Tracey Osborne. This represents Te Aho Matua (the school charter) and shows the important connections to whānau, language and the wider world. A study of kaitiakitanga (sustainability), recycling and reusing had informed the children's work on the mosaic. Congratulations to the Tumuaki, Tiahuia Kawe-Small and the akonga and whānau who supported the weekend's events.

### **IES information meeting at Gore**

Thank you to the schools and BOT members with whom I spoke with last week in Gore. This was a large group of Principals and BOT members who were interested to find out about the opportunities that Communities of Schools could present to their area. Many questions and discussion points emerged as well as ideas about collaborative activities across the group of schools that would benefit all the students' learning in the wider Gore area.

### **Fair Go movie advert competition**

Well done to the Year 5/6 children and teachers at Remarkable School, Queenstown for winning a "Fair Go" Advert Award for their movie "Scootcase - The New Generation". The combined suitcase and scooter idea is very appropriate for a school positioned next to a busy airport. We look forward to seeing their Principal use the prototype for her next trip away!

### **Southland Schools**

I am very pleased to be able to offer you another opportunity for teachers of children aged 3-8 years of age to be able to participate in the Incredible Years Classroom Management Programme for 2015.

More information and updated documents for enrolment in the programme are available below:

- [Information Sheet](#)
- [Flyer](#)
- [Enrolment Form](#)
- [Participation Commitment Form](#)

Enrolments need to be received by Friday 12 December 2014. There is already high interest.

The following dates have been set for our programmes:

- Programme one (Invercargill): 11 Feb, 11 March, 22 April, 20 May, 17 June, & 30 July
- Programme two (Gore): 25 Feb, 25 March, 29 April, 27 May, 24 June & 28 July

Please contact me if you wish to discuss any issues or ideas. I look forward to hearing from you.

Ngā mihi  
Julie

[julie.anderson@minedu.govt.nz](mailto:julie.anderson@minedu.govt.nz)

03 471 5217

027 836 4846

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## EVENTS

30 NOV - 4 DEC – [International Conference of the Australian Association for Research in Education \(AARE\) in partnership with New Zealand Association for Research in Education \(NZARE\): Speaking back through research, Brisbane](#)

15-18 FEB 2015 – [Association of International Education Administrators' Annual Conference, Washington DC](#)

23-26 MAR 2015 – [Asia Pacific Association for International Education Conference and Exhibition 2015, Beijing, China](#)

15-17 APR – [NZ Association for Cooperative Education Inc 2015 Conference, Wellington](#)

09-11 JUN 2015 – [International Enhancement Themes, Glasgow](#)

24-26 JUN 2015 – [6<sup>th</sup> IEA \(International Association for the Evaluation of Educational Achievement\) International Research Conference, Cape Town, South Africa](#) **New**

15-18 SEP 2015 – [European Association for International Education 27<sup>th</sup> Annual Conference, Glasgow](#)

23-26 NOV 2015 – [4<sup>th</sup> International Conference on Language, Education and Diversity, University of Auckland, NZ](#)

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## MINISTRY NEWSLETTERS

- [Shaping Education 24 November 2014](#)
- [Southern Region AT Newsletter Issue 93 November 2014](#)

Contact us at: [bulletin@minedu.govt.nz](mailto:bulletin@minedu.govt.nz)

+64 4 463 8919

[www.minedu.govt.nz](http://www.minedu.govt.nz)

[All Ministry Newsletters](#)

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## UPCOMING MINISTRY COMMUNICATIONS

[Click here to open the draft calendar of information](#) that we will be sending you in 2015 – this will be updated on an ongoing basis.

We are keen to hear what you think and if this is useful via [bulletin@minedu.govt.nz](mailto:bulletin@minedu.govt.nz)

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## LIST OF EDUCATION-RELATED WEBSITES

Below is a list of NZ websites you may frequently access. We hope it helps to have them all in one place. If you wish to comment or have any suggestions regarding this item, please email [bulletin@minedu.govt.nz](mailto:bulletin@minedu.govt.nz)

Education agencies

[NZQA](#) | New Zealand Qualifications Authority

[ERO](#) | Education Review Office

[ENZ](#) | Education New Zealand

[NZTC](#) | New Zealand Teachers Council

[EDUCANZ](#) | Education Council of Aotearoa NZ

[Careers NZ](#)

[UNESCO](#) | United Nations Education, Scientific and Cultural Organization

Other government education agencies

[NZSTA](#) | New Zealand School Trustees Association

[PPTA](#) | New Zealand Post Primary Teachers' Association

[NZPF](#) | New Zealand Principals' Federation

[SPANZ](#) | Secondary Principal's Association of NZ Inc

Contact us at: [bulletin@minedu.govt.nz](mailto:bulletin@minedu.govt.nz)

+64 4 463 8919

[www.minedu.govt.nz](http://www.minedu.govt.nz)

[NZEI Te Riu Roa](#) | New Zealand Educational Institute

[NZCER](#) | NZ Council for Educational Research

Ministry of Education websites

[ECE leadership, management and administration](#)

[ECE teaching and learning](#)

[Education Counts](#)

[Education Gazette](#)

[Educational Leaders](#)

[National Student Index](#)

[New Zealand Curriculum](#)

[Novopay Schools Payroll](#)

[Secondary Education Portal](#)

[Shaping Education – Future Direction](#)

[Services for Tertiary Education Organisations](#)

[Study it \(for NCEA students\)](#)

[Te Kete Ipurangi | TKI](#)

[Teaching and Learning Catalogue \(Down the back of the chair\)](#)

[Teach NZ](#)

[WICKED – games and activities to help with learning](#)

[Youth Guarantee and Vocational Pathways](#)

## FEEDBACK

Send us your feedback, comments or questions on any topic in the bulletin or anything else on your mind - to: [bulletin@minedu.govt.nz](mailto:bulletin@minedu.govt.nz)

## CONTACT PETER HUGHES

[Click here to send a message directly to Peter Hughes](#)