

Ministry bulletin for

SCHOOL LEADERS

He pitopito kōrero

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Critical need to know and action

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Heads up

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2. ***Ka Hikitia in Action*** is out now and can be [downloaded here](#) – [Read more...](#)
3. **Reminder:** [Requests for provisional roll reviews](#) are **due with our Resourcing Division on Friday 17 October 2014**
4. Entries for the 2015 ANZ RSA Cyril Bassett VC Speech Competition for Year 12 and 13 students open on 10 November. The national winner of the competition will perform their speech at the official Anzac Day commemorations in Gallipoli and all finalists and their schools will receive cash prizes. [Read more...](#)
5. [Student engagement dips in Australia](#)
6. We are partnering with the [Fields of Remembrance Trust](#) to support you and your communities to commemorate the service and sacrifice made by New Zealanders during World War I. You will have the opportunity to set up your own WWI Field of Remembrance in your school or community in time for ANZAC Day 2015. [Read more...](#)
7. End of year: Active Unjustified Absence Referrals: If you have referred a student to

your Attendance Service (AS) provider and they are still working with that student near the end of Term 4, your AS advisor will contact you to decide if the case can be closed. If the case is left open, your advisor will contact you again at the beginning of Term 1. For more info about the AS: [Read more...](#)

8. Health and Safety Reform Bill: We are following the H&SRB closely. It comes into force in April 2015. To find out where things are currently at, [Read more...](#)
9. **Reminder:** [Vocational Pathways Survey submissions close 22 October](#)
10. **Reminder:** Learning with Digital Technologies Term 4 webinars start at 3.45 tomorrow (14 Oct) with [NZQA moves towards online assessment for secondary school examinations](#) - other webinars cover the [e-Learning Planning Framework](#) (23 Oct) and [moving towards 1:1 devices](#) (28 Oct)
11. **Congratulations to Melanie Wihongi-Popham of Maeroa Intermediate** who is NZs 2014 most inspiring teacher, [and to all runners up](#)

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Contact us at: bulletin@minedu.govt.nz

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List of upcoming Ministry communications

[Click here to open the word document](#) (in one of the November issues, we will replace the current document with a 2015 calendar)

List of education-related websites

[Click here to see 30 education-related websites](#)

Regional news

Tai Tokerau

[Regional update from Hira Gage](#)

Auckland

No news this issue. Email [Kevin Emery](#) any time

Waikato

[Inclusive Practices Development Programme](#)
[Reading Together workshops](#)

Bay of Plenty, Rotorua, Taupo

[Regional update from Ezra Schuster](#)

Hawke's Bay, Gisborne

[Regional update from Marilyn Scott](#)

Taranaki, Whanganui, Manawatu

[Regional update from Jann Marshall](#)

Wellington

[Regional update from Pauline Cleaver](#)

Nelson, Marlborough, West Coast

No news this issue. Email [Erika Ross](#) any time.

Canterbury

[Shaping Education October 2014](#)

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Events

[Click here to see events](#) (1 **NEW** event)

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[Shaping Education October 2014](#)

Critical need to know and action

Investing in Educational Success

On 1 October, the Ministry settled [agreements](#) with the PPTA, SPANZ and NZSTA, finalising earlier interim agreements.

The agreements set out details of how new teacher and leadership roles will work together within Communities of Schools to raise student achievement, and also cover Inquiry Time for teachers to learn from their colleagues, and support for schools within a Community.

The agreements reflect a successful bargaining process with the secondary unions, which have negotiated useful changes to the original IES proposal. These include reducing the allowances for the new roles, and introducing two hours per week release time for the Community of Schools teacher (within school) role, allowing that role to work with and mentor colleagues.

PPTA and SPANZ members will be provided with an opportunity soon to ratify the agreements.

Ideas from across the sector will continue to be fed into the design process to help ensure IES is practical to implement across the diversity of New Zealand's schooling.

You can read more about the new [teaching and leadership roles](#), including the changes included in the agreements.

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School leaders will again play a critical role in the smooth running and success of the 2014/2015 End-of-Year/Start-of-Year: a message from Cathy Magiannis, Deputy Secretary, Education Payroll Services

It's that time of the year again – the busiest and most intense period of the schools' payroll calendar. It's a time that makes all of us a bit nervous, given the huge administrative requirements that characterise this period. But we are determined to learn from the last End-of-Year/Start-of-Year experience and we are committed to improving things this time around.

That means even though we are working on the transition of the payroll service to a Government-owned company, our main focus continues to be the EoY/SoY process. It will also be the priority for the new company, Education Payroll Limited, when it takes over the schools' payroll on October 17.

This time around, we have made a number of improvements and enhancements to the process and to various components of the EoY/SoY experience. In order for those improvements to be effective, though, we need to ensure we're communicating effectively with each other, internally and externally.

Communication the key

Our payroll team endeavours to keep administrators up-to-date with developments on the EoY/SoY front as often as possible via channels like the Novopay News – [of which the last edition contained a lot of key information on EoY/SoY](#) – and training webinars which are already underway. There will also be plenty of opportunities for further training and intensive support, as administrators go through and complete the EoY/SoY process.

This year I am also making a direct plea to you, as school leaders, to lead the way in communicating all of your staffing changes/developments as early as possible to your administrators. The key message for all of us this time around is: the earlier, the better. The more we can do before the end of the year, the better prepared we will be.

We know from the last EoY/SoY period that the pay centre was unprepared and overwhelmed with the number of forms it received in a very short space of time – we simply did not anticipate that sort of volume. It was a harsh lesson to learn. This time around we are boosting resources in the pay centre and across the board and will ensure that forms are processed in a timely manner. We are also hoping that in conjunction with this, schools see the benefit in getting their changes in to the pay centre as soon as they're aware of them.

To that end, I hope the following tips are useful to you:

- Talk, talk and keep talking as early as possible about your staffing decisions for the new school year. Identify your staffing changes as early as practicably possible to enable your administrators to submit those changes before the Christmas shut-down. We understand, however, that this may not always be practical.
- Administrators won't be able to complete the EoY/SoY process until staffing decisions are made by senior leaders – you play a key role
- Encourage your administrators to utilise the weeks before EoY screens open on October 28 to collate all of the necessary information so that from October 28 onwards, their time is spent on entering data rather than preparation
- It is of huge benefit if your administrators complete as much of their Start-of-Year processing as soon as the information comes to hand and when employment decisions are made.

I will provide more information on how to make your Start-of-Year experience as optimal as possible in the coming weeks.

Thank you for the great work you are already doing to encourage your administrators through this very busy period. We know it involves a lot of extra work for all of you.

Key dates FYI

Date	Activity
29 September 2014 onwards	The 2014-2015 EoY/SoY Overview webinar opens and the 2014/2015 EoY/SoY instructions are available on the Novopay website .
29 September 2014 onwards	Prepare for EoY processing
28 October 2014	EoY screens open
19 November 2014	Complete End of Year processing by this date
November 2014	Prepare for Start of Year processing
8 December 2014	Start of Year screens open

All the very best
Cathy

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\$10 million contestable fund for Asian languages

If you are interested in teaching second language learning of three Asian languages you now have access to a \$10 million contestable fund to support you.

The three languages to be funded are Mandarin Chinese, Japanese and Korean. To be considered for funding, you need to register your interest by 20 November, 2014. If the school is considered eligible, you will be invited to submit a proposal by late February next year.

The fund is designed to increase the number of students who are learning Asian languages to support our trade and international relationships. The three languages chosen were those with curriculum and assessment infrastructure around them.

The fund is part of the Asian Language Learning in Schools (ALLiS) programme that recognises, alongside support for our national and official languages, that New Zealand needs to increase the number of students learning Asian languages. The fund will support the set up of new programmes or strengthen existing programmes. It recognises different solutions are needed from school to school rather than a 'one size fits all' approach, and 'start up' funding is likely to assist you to overcome initial hurdles when beginning a new programme.

Funding will be distributed in two tranches. Your school and or school cluster should be able to start teaching your programme in 2016, with a second tranche starting in 2017.

[Download a copy of the ALLiS Registration of Interest form](#)

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Supplementary Support, PLD 2015 update

PLD is one of the levers that the Ministry has to support schools and kura meet their achievement challenges. This update is to keep you informed about the Ministry's progress in allocation of supplementary support, including PLD for 2015.

To date 54.7 per cent or 1337 requests have been received from schools and kura for supplementary support. In addition, a number of groups of schools' requests were also received.

Over the past two weeks allocation meetings have been held across the ten regions. As supplementary support is a limited resource, allocation took into consideration and prioritised school or kura based on:

- Public Achievement Information (PAI) data, particularly low achievement for Māori and Pasifika students, students with specials education needs and students from low socio- economic backgrounds;
- evidence that requested support is an area of strategic focus for the school or kura;
- Ministry wide information;
- ERO review recommendations; and
- PLD provider feedback.

Schools and kura should receive notification of supplementary support including PLD for 2015 by the end of this week, 17 October.

If you would like to talk with the Ministry about Supplementary Support including PLD, we encourage you to contact your local Ministry regional office and speak with your Senior Advisor, Senior Advisor Māori or Student Achievement Function (SAF) Practitioner.

You may also like to [read the report of the Professional Learning and Development Advisory Group JUNE 2014](#) (PDF; 743KB)

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Registrations of Interest are now invited for up to two Ministerial appointments to the combined Board of Trustees governing Halswell Residential College and Westbridge Residential School (the Board) for the next term of appointment

Christchurch and Auckland

Since 31 January 2014, Halswell Residential College (Christchurch) and Westbridge Residential School (Auckland) have operated under a Combined Board of Trustees. The Board has an alternative constitution, which allows for up to four Ministerial appointees on the Board. Four trustees were Ministerially appointed to commence in their roles from 31 January 2014 but two of the appointees were given shorter (11 month) terms to help with the Board's succession planning. These 11 month terms are drawing to a close so applications to stand on the Board for the next term of appointment (which will be for three years) are now open.

The Minister is seeking to maintain a well-rounded Board of Trustees with a range of attributes, including:

- an understanding of school governance systems and structures
- an interest and/or experience in Halswell Residential College and/or Westbridge Residential School
- an understanding of the needs of the Ministry's priority groups of students
- experience or knowledge in the areas of Education, Finance, Law, Property and/or Human resources.

[An application package is available here \[Word; 57Kb\]](#) or for more information contact Georgia Dimock on ph 04 463 0940 or email georgia.dimock@minedu.govt.nz - applications, with a copy of a current curriculum vitae and a completed eligibility attestation form, **must be submitted by 5pm on 24 October 2014.**

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Critical need to know and action item 6 is in full in the index

Heads up

Ka Hikitia in Action

Ka Hikitia in Action is out now and can be downloaded at www.education.govt.nz/ka-hikitia-in-action.

It gives colourful insight and real life examples of what *Ka Hikitia - Accelerating Success 2013-2017*, the Māori education strategy, looks like on the ground throughout New Zealand when communities take the lead and turn Ka Hikitia into community action that is practically focused on children and young people achieving, with the backing of the parents and whānau, their schools and early learning services.

Articles were chosen that showcase the partnerships between iwi organisations, community groups, whānau and the Ministry of Education who are teaming up with others to create change for young Māori.

Ka Hikitia in Action illustrates the critical role parents and whānau play in helping their children to learn, right from birth. You will see that by working together, families, communities and education professionals are successfully unlocking Māori potential.

[Share the link](#) with your parents, whānau and communities so they can see what can happen when schools, communities, iwi and whānau work in collaboration.

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2015 ANZ RSA Cyril Bassett VC Speech Competition

In 2015, all eight regional finalists of the 2015 ANZ RSA Cyril Bassett VC Speech Competition will be included in a group of 25 Youth Ambassadors commemorating the centenary of Anzac Day in Gallipoli.

The ANZ RSA Cyril Bassett VC Speech Competition is a partnership between the RSA and ANZ to promote a deeper understanding and appreciation of the sacrifices made by those who have served New Zealand in armed conflicts overseas.

Students will be asked to speak about 'New Zealanders in World War One'. The national winner of the competition will perform their speech at the official Anzac Day commemorations in Gallipoli.

The competition is open to Year 12 and 13 students in 2015. All finalists and their schools will receive cash prizes.

For more information and to register by 30 January 2015 visit www.rsa.org.nz and you can [click here for the competition flyer and key dates](#)

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A commemoration of World War I – establish your Field of Remembrance

'No greater love has any man than he lay down his life for his country.'



The Field of Remembrance at Parliament on 4 August this year marking 100 years since the beginning of New Zealand involvement in World War 1.

We are partnering with the [Fields of Remembrance Trust](#) to support all schools and kura, along with your communities, to commemorate the service and sacrifice made by many New Zealanders during World War 1.

You will have the opportunity to set up your own World War 1 Field of Remembrance in your school or community in time for Anzac Day 2015.

The Fields of Remembrance Trust has been established so that all communities throughout New Zealand can honour those in their community who served our nation during World War 1 by establishing a Field of Remembrance and learn about this part of our nation's history.

Young New Zealanders can participate by laying a field of white crosses that bear the names of 30 local men and women who served and died during the war. These crosses will be delivered by Ministry staff in March well before Anzac Day 2015. A set of display posters and guidelines for laying out the Field of Remembrance will also be provided by the Trust.

The Trust has worked with many generous sponsors to ensure all New Zealand schools can be involved and will provide some 80,000 white crosses and 12,500 posters. This project is an important way of commemorating the **service and sacrifice** of the 103,000 New Zealanders who served our nation and the 18,200 who died doing so.

The project is also an excellent learning opportunity that spans all curriculum areas and age groups in Years 1-13. School journals and related teacher support materials that feature items on World War 1 have already started winging their way to schools. They can be identified by the war images on the cover or the WW100 poppy symbol at the bottom of the cover. **Click on the links at the end of this item to see them online.**

More detail will follow in future Bulletins over the coming months including additional information and resources about World War 1. Resources will include cross-curriculum online inquiry guides and resource packs on World War 1, which will be progressively available from November this year through to September 2015. These are being produced by the Ministry in collaboration with the National Library of New Zealand Services to Schools and the Government's [WW100 Programme Office](#).

You may want to invite the New Zealand Defence Force to help set up your field or involve them in any services or events around Anzac Day. Please see [the item in the 26 September Bulletin](#) about this.

If you would rather not participate in the Fields of Remembrance project and don't want to receive the Remembrance crosses and posters, please email: Fieldsof.Remembrance@minedu.govt.nz and let us know the name of your school.

If you would like more information about the project, please contact Thalia Holmwood at the Ministry: thalia.holmwood@minedu.govt.nz or phone 04 463 7060.

Don't forget, more information on the Fields of Remembrance Trust can also be found on its [website](#).

Links to World War 1 school and junior journals and related Teacher Support materials and School Journal Story Library booklets:

<http://literacyonline.tki.org.nz/Literacy-Online/Teacher-needs/Instructional-Series/School-Journal>

<http://literacyonline.tki.org.nz/Literacy-Online/Teacher-needs/Instructional-Series/Junior-Journal>

<http://literacyonline.tki.org.nz/Literacy-Online/Teacher-needs/Instructional-Series/Junior-Journal/Teacher-support-materials>

<http://literacyonline.tki.org.nz/Literacy-Online/Teacher-needs/Instructional-Series/School-Journal-Story-Library>

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End of Year: Active Unjustified Absence Referrals

If you have referred a student to your Attendance Service (AS) provider and they are still working with that student near the end of Term 4, your AS advisor will contact you to decide if the case can be closed. If the case is left open, your advisor will contact you again at the beginning of Term 1.

Attendance Service

The Attendance Service is available to all schools and can support your school with student attendance. You can find out who your local Attendance Service Provider is [here](#)

How can a school refer a student to the Attendance Service?

If a student has been regularly unjustifiably absent and through your contact with the family/whānau the attendance is not improving, you can refer the student to the Attendance Service for additional support.

All referrals to the Attendance Service should be made through the Attendance Service Application (ASA). Through ASA, the referral is sent directly to the Attendance Service

Provider, who will work with you, the student and their family/whānau to support the student back to a sustainable attendance at school.

For support with the use of ASA, please contact the E-Admin Contact Centre on (04) 463 8383 or email e.admin@minedu.govt.nz

The Attendance Service deals with situations of chronic non-attendance where there are some very high and complex needs. Often truancy is the result of other factors. The aim of the Attendance Service is to identify the root cause of the truancy and identify what school, family/whānau, community and social service support is required to sustain attendance.

The Attendance Service connects students and families/whānau with social services that can provide appropriate additional support.

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Health and Safety Reform Bill

As you know, a new Health and Safety Reform Bill is due to come into force in April next year with the goal to greatly reduce work-related harm in New Zealand.

We are following the Health and Safety Reform Bill's progress closely. Submissions have closed and the Select Committee is about half way through the hearing process. It will then decide on any changes to the Bill and report back to Parliament.

It is important the education sector understands that while the wording in the final legislation may be modified, the obligation on organisations to do everything they reasonably can to keep people safe won't change. The term now in the Bill is doing everything that is "reasonably practicable" to ensure everybody is healthy and safe when working at a workplace or visiting a workplace.

We do know, though, that higher levels of accountability and liability will be introduced. Education organisations, leaders and managers will be required to have a health and safety management system in place that complies with the new legislation when it comes into effect, as they can be personally liable for any failures. WorkSafe New Zealand (WorkSafe) has [information](#) on its website to assist with this process.

WorkSafe has also published two new sets of best practice guidelines, one for boards on [governance](#), and one on workplace [bullying](#). New regulations and guidelines to cover specific activities and forms of business will be introduced over time. A [discussion document](#) has been released so that regulations can be brought in at the same time as the Act.

The aim of the health and safety reforms is to raise the profile and visibility of safety in the workplace for all New Zealanders. If you have a good health and safety policy in place now, and that is being followed, then you are in good shape for when the reforms come in to force.

We will shortly begin working with sector representatives to review, and update if required, our guidance on health and safety management to ensure that it is aligned with any changes proposed in the Bill. We will keep you informed of our progress through our usual communications channels, including this Bulletin and our website.

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Heads up items 1, 3, 5, 9, 10 and 11 are in full in the index

General

Children's Action Plan IT system and information sharing consultation opportunities

Workshops in Auckland (21/22 OCT), Christchurch (29/30 OCT) and Wellington (5/6 NOV) provide an opportunity for professionals and practitioners; managers and local agency leaders to find out more and share views on the development of the Vulnerable Kids Information System and the Approved Information Sharing Agreement. Apply direct to admin@childrensactionplan.govt.nz and [Read more here...](#)

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MSD would like your views on their draft new referral form for Child, Youth and Family

Kia ora koutou

Police, Health and Education review of draft new referrals form

You may have heard about the Ministry of Social Development's review into social workers' workloads and casework; the outcomes of the review were announced in May of this year. Our review identified a number of areas that Child, Youth and Family could focus on to create capacity for social workers and to ensure that we are working with the right children and young people.

Since then there have been a number of projects underway to quickly respond to the findings of the review. **One of those projects has involved developing a new form for referrals from our key partners – Police, Health and Education.** Please note for Police this template is for all referrals that are non CPP or FVIARS.

The Workload and Casework Review showed us there are a number of things we can do at the point of intake that will support quality social work practice. Better information and better conversations at the point of referral will help improve decision making about whether a statutory response is required to the case of concern being referred, and in what timeframe a response is required.

We have looked at our own systems and processes at the point of intake, and we are developing new guidance to support our teams managing enquiries and referrals.

We have also worked closely with our National Contact Centre and social workers to understand the information they require to manage the paper-based, electronic and phone referrals we receive.

As a result of our work we have drafted a new referral form to elicit the information we require from Police, Health and Education agencies to make better informed decisions. However, **before [finalising this form \[Word; 123Kb\]](#) we need your input please – your organisation is a key referrer to Child, Youth and Family and will be a major user of this form.**

We understand there will be situations where all of the information requested on the referral form may not be immediately available. This is especially true in emergency situations where the priority is to alert us of an injury to a child or other critical situations where a child's immediate safety is not ensured. This referral template is not intended to replace the processes and important conversations that need to be had to manage emergency situations.

Your input to the attached draft form is valuable to us. Please email your feedback to [Toni Griffiths](#), Manager Immediate Response Team, Child Youth and Family by **Friday 24 October 2014**.

Many thanks in advance of receiving your response. We welcome your help in ensuring the new referral form brings about the positive change we are seeking.

[You can find more information about our review into social workers' workloads and casework here](#)

Kind Regards
Olivia Cameron
Immediate Response Project
Care and Protection Support
04 918 9315
D2D 43315



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TESSOL Tuition Fees Scholarship

This week, we are posting information to schools inviting teachers to make application for tuition fees scholarships for study towards a Teaching English in Schools for Speakers of Other Languages (TESSOL) qualification.

The information includes eligibility criteria and requirements for support from your school, course information from the providers, and the application forms.

TESSOL tuition fees scholarships are offered for study at:

- University of Auckland Faculty of Education for teachers from Auckland schools
- Waikato Institute of Technology (Wintec) for teachers from Waikato schools

- Victoria University for teachers from Wellington schools
- Massey University for teachers from schools in rural areas and provincial cities
- University of Canterbury College of Education for teachers from schools in Christchurch.

More details and the [application forms](#) (scroll down) are also available on our website.

The closing date for applications for the 2015 academic year is 31 October 2014.

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e-Learning Planning Framework and Māori medium e-LPF online survey tools now available

The eLPF and MMeLPF online tools are intended to support schools/kura with regular self-review and planning for improvement of e-learning skills and knowledge.

You can use the online survey tool to gather and analyse information from across your school/kura staff, leadership, and community – including students and whānau.

The online survey Tool:

- is an efficient way to gather information in a relatively short space of time – the survey takes approximately 40 minutes.
- gathers information from each individual
- offers flexibility in terms of access (time and place)
- helps schools/kura and teachers reflect on and evaluate their e-learning capability.

Schools can [register here to use the online tools](#) and go to [using the eLPF online tool for further information](#)

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Additional resources now available for schools

BLENNZ (Blind and Low Vision Education Network New Zealand) and the Ministry have developed supplementary activities to the nine online PLD modules *Teachers and Teachers' Aides Working Together*.

These supplementary activities support working with students who are blind, deafblind or have low vision. Teachers, teachers' aides and Resource Teachers: Vision will decide together which supplementary activities are the most appropriate. They may also choose to only use the main modules.

The main modules explain the inquiry cycle and the pedagogical approach of the modules, so refer back to these as and when needed.

[More information about Teachers and Teachers' Aides Working Together and the supplementary activities is available here](#)

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New resource: Inclusive practice in secondary schools – ideas for school leaders

This resource was informed by interviews with 23 secondary schools to understand how they worked to include all students. They were asked about what was working well, the barriers they faced and the actions they were taking to accelerate or embed change.

It aims to lift the confidence of secondary school leaders in understanding the needs of their learners and what their school can do to ensure all students are fully included - present, participating and achieving.

Copies are available from the Ministry warehouse [Down the Back of the Chair](#) or by downloading from the [Ministry website](#)

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New VLN group: Secondary Learning Support Coordinators

Secondary Learning Support Coordinators is a new group on the Virtual Learning Network (VLN). This group is for staff managing or providing additional learning support for students.

Existing VLN members can search in the Groups' section to join. If you are not a VLN member already, [follow the instructions on the home page about how to register](#)

We encourage Learning Support staff to share this with their teams, clusters and networks.

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Tell us how Education.govt.nz will best work for you

We're holding another workshop on 29 October from 4-6pm at the Ministry of Education offices, Level 3, 45-47 Pipitea Street, Thorndon, so you can tell us what you want and need to see on Education.govt.nz. [Register here](#)

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REGIONAL NEWS



TAI TOKERAU | Hira Gage

Tēnā koutou katoa

I hope you all had an opportunity to have a well earned restful break during the holidays.

I have managed to catch up with many of you over the third term and my intention is to continue to make contact with new board members and principals coming into the Tai Tokerau region in the final term of this year.

It has been my pleasure to listen to the great things you and your staff are doing in your schools and communities and I have also heard some of the challenges you face and the fantastic local solutions you have implemented in response to these challenges.

The feedback I have received from these meetings suggests that you would like small group informal breakfast or lunch meetings with me just to 'chew the fat' about a particular idea or challenge; I am more than happy to do that and will set this up to commence in Term 4.

We have reorganised ourselves internally to enable us to support you more effectively. We have appointed two internal staff to the role of Team Leader Education; they are **Jan Hoyle** and **Irene Iwikau**. Both Jan and Irene are experienced leaders in their field.

Megan Howell has been appointed as my Executive Assistant in support of my role as Director – just in case you are wondering who Megan is when she contacts you about the upcoming meetings.

We are also appointing two Student Achievement Practitioners and a Senior Adviser Māori very shortly. I will keep you posted on these appointments.

I have met with various groups to share information about the IES initiative including the possible formation of Communities of Schools. Please email me – hira.gage@minedu.govt.nz - or give me a call if you would like to discuss this further or if you want me to talk with a group or your board about IES: 09 436 8914 or 027 501 5068.

Finally, I would like to congratulate **Te Mirumiru Early Childhood Education Centre** in Kawakawa for winning the top honour at the International World Green Building Council awards in Singapore. Te Mirumiru was 1 of 57 entries from around the world. A fantastic achievement!

Ngā mihi ki a koutou katoa

Hira

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AUCKLAND | Kevin Emery

No news this issue but please feel free to [email me](#) any time.

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WAIKATO | Paula Rawiri

The following courses are coming up:

- [Inclusive Practices Development Programme](#)
- [Reading Together workshop](#)

Please feel free to [email me](#) any time.

Ngā mihi, Paula

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BAY OF PLENTY, ROTORUA, TAUPO | Ezra Schuster

Kia ora koutou and Talofa lava

Welcome back to the start of Term 4 and I hope that you had an opportunity to have a well-earned break with family, friends and loved ones.

Following on from my last post in the Bulletin, you should by now have been sent a Ministry contact list for your school ie our roles, contact details including mobile numbers, and pictures so you know what our team looks like! I am committed to making sure we respond and support you in a timely way and I would appreciate any feedback from you over the next few weeks on this.

I've been asked by many of you about IES and I am available to meet with you to discuss this further by emailing me on ezra.schuster@minedu.govt.nz.

One of my priorities this month will be to meet with our ECE sector leaders, as I did with you in August, to share how we are reorganising ourselves to better support them and listen to their challenges, as well as the great things they're doing.

Have a great week.
Ezra

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HAWKE'S BAY, GISBORNE | Marilyn Scott

Beris and Dennis Brew

On Thursday 2 October, some of us attended the funeral of Beris Brew, the long standing and much loved principal of Makarika School. Beris' husband Denis, who was also the school's caretaker, died just before Beris and was fare welled with her. Our thoughts go to Beris and Dennis' family, and also to the schooling community of Makarika School and the other schools in the area.

Ngā Manu Kōrero National Secondary Schools' Speech Competition

This competition was held at Taradale from 23 - 25 September. Congratulations to St Joseph's Māori Girls' College and Lindisfarne College; both schools had students placed in finals, with a St Joseph's Māori Girls' College student winning the trophy for best female speaker.

Newsletters

We're always happy to get copies of your newsletters. A special thanks to Te Karaka area School for sending us theirs – absolutely brilliant!

Our office in Gisborne

We have just had the news that plans have been finalised for the Ministry's Gisborne staff to move into a new, purpose-built building on the corner of Grey Street and Palmerston Road. It should be completed by the end of 2015. We'll be co-locating with Inland Revenue and Internal Affairs; the offices will be open plan but with meeting rooms that will be available to us and to schools, if required.

Ministry 25th celebrations

Along with all other Ministry offices, we celebrated the 25th anniversary of the organisation (remember Tomorrow's Schools?) on 1 October. The first time I worked for the Ministry

was on that day, seconded out of my school. It seems a long time ago now, and we still have at least half a dozen people working for this region who were employed prior to 1989.

Reminder: Gisborne workshop on 23 October: [Preventing and Responding to Suicide](#)

Thanks, Marilyn

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TARANAKI, WHANGANUI, MANAWATU | Jann Marshall

Kia ora koutou

Welcome back to the start of Term 4. I do hope that you were able to have a break to recharge the batteries, ready for the challenges of a busy term ahead.

Professional Learning and Development

Thank you for submitting your PLD request forms/tono. We are working through the process of allocation and hope to inform you of the outcome by the end of this month.

Communities of Schools

[Information about Communities of Schools can be found here](#). Please contact me if you would like me to come and talk with you individually or with groups of schools. I can be contacted on 06 349 6352 or email jann.marshall@minedu.govt.nz

Whanganui Children's Team Information Session – Tuesday 11 November 1-3pm

Thank you Whanganui principals for letting me know the best time to run the session to hear about the establishment of the Children's Team in June 2015. You can now mark this date in your diary. An email invitation will be sent to you shortly confirming the venue.

Inclusive Practice Development Programme 2015

We are calling for expressions of interest in a Professional Learning and Development opportunity to support you to lead your schools through a process of consultation and self-review to strengthen inclusive practices. [Click here for the expression of interest form](#)

The closing date for expressions of interest is 28 November 2014.

Ngā mihi, Jann

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WELLINGTON | Pauline Cleaver

Welcome back to Term 4

Unfortunately Phil Carver, our Regional Finance advisor has resigned. Naomi Chantler is covering for Phil until an appointment is made. Naomi works in our national office and can be contacted through your senior advisor. Phil did have a good hand over process with Naomi but please let me know if something you were expecting has not been followed up.

I am looking forward to meeting with host principals of RT [Lits](#) over the next month or so to discuss the evaluation report and plan of action.

Pauline Cleaver, Director of Education for Wellington

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NELSON, MARLBOROUGH, WEST COAST | Erika Ross

No news this issue but please feel free to [email me](#) any time.

Thanks, Erika

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CANTERBURY | Coralanne Child

[Shaping Education Newsletter October 2014](#)

Please feel free to [email me](#) any time.

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OTAGO, SOUTHLAND | Julie Anderson

Kia ora koutou and warm Pasifika greetings

Modern Learning Environments

In the last week of the term, I attended the opening ceremony for the new Senior Modern Learning Environment at Weston School, Oamaru. I was most impressed that the children had planned for and chosen the furniture for the four transformed spaces. Colourful, robust cushions, tables of varying heights, moveable furniture, laptops and a large television screen all spoke of a different style of teaching. The children were completing a self-reflection sheet on where and why they liked to complete their maths, writing or reading in specific places around the room.

Principal, Nicky Ryan, commented that a number of children with special educational needs were more settled and responded well to the choice of work positions offered in their new environment. The senior students managed the whole ceremony, even telling the teachers that it was now time to take their children back to their classrooms. Well done Weston School!

[This is the link to the Ministry's Property Division Modern Learning Environment website for your reference](#)

Gigatown

Fifty towns entered the Gigatown competition in October 2013 and, with the support of their communities, Dunedin and Wanaka are now two of the five national finalists. Gigatown provides the opportunity for one of these communities to become a world class tech and business hub, driven by the power of ultra-fast broadband infrastructure.

There are five challenges still to complete with competitions, quizzes and a Gigatown *Plan for Success* to be completed. It would be great if we had a winning town in our area. See the website <http://gigatown.co.nz> for how you can support your community to win.

PLD

Thank you to the OPPA and SPPA who supported our Otago/Southland PLD allocation panel process. We greatly value your time and effort in contributing to this work.

Talk by Sarah Borrell (National Office) on Investing in Educational Success (IES)

Sarah Borrell from the IES team at National Office will be in Dunedin on Tuesday 14 October and you are invited to a presentation and discussion on IES at the Ministry of Education, Moray Place, in the Otago Room at 3.45pm. All Primary and Secondary Principals most welcome.

Please contact me if you wish to discuss any issues or ideas. I look forward to hearing from you.

Ngā mihi, Julie

Email: julie.anderson@minedu.govt.nz

Direct Dial: 03 471 5217

Cell phone 027 836 4846

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EVENTS

21 OCT – [Building Future-Oriented Science Education in Aotearoa New Zealand, Wellington](#)

25-28 NOV - [International Indigenous Development Research Conference, Auckland](#)

30 NOV - 4 DEC – [International Conference of the Australian Association for Research in Education \(AARE\) in partnership with New Zealand Association for Research in Education \(NZARE\): Speaking back through research, Brisbane](#)

15-18 FEB 2015 – [Association of International Education Administrators' Annual Conference, Washington DC](#)

14-15 MAR 2015 – [Pasifika Festival 2015, Auckland](#) **New**

23-26 MAR 2015 – [Asia Pacific Association for International Education Conference and Exhibition 2015, Beijing, China](#)

15-17 APR – [NZ Association for Cooperative Education Inc 2015 Conference, Wellington](#)

09-11 JUN 2015 – [International Enhancement Themes, Glasgow](#)

15-18 SEP 2015 – [European Association for International Education 27th Annual Conference, Glasgow](#)

23-26 NOV 2015 – [4th International Conference on Language, Education and Diversity, University of Auckland, NZ](#)

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MINISTRY NEWSLETTERS

- [Shaping Education October 2014](#)

[All Ministry Newsletters](#)

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UPCOMING MINISTRY COMMUNICATIONS

[Click here to open the word document of upcoming Ministry information for schools from now until early 2015](#) (no update since last issue). We are compiling a calendar for 2015 based on what's been sent out in the bulletin this year and other key timelines. The calendar should be available in one of the November issues of the bulletin.

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LIST OF EDUCATION-RELATED WEBSITES

Below is a list of NZ websites you may frequently access. We hope it helps to have them all in one place. If you wish to comment or have any suggestions regarding this item, please email bulletin@minedu.govt.nz

Education agencies

[NZQA](#) | New Zealand Qualifications Authority

[ERO](#) | Education Review Office

[ENZ](#) | Education New Zealand

[NZTC](#) | New Zealand Teachers Council

[EDUCANZ](#) | Education Council of Aotearoa NZ

Contact us at: bulletin@minedu.govt.nz

+64 4 463 8919

www.minedu.govt.nz

[Careers NZ](#)

[UNESCO](#) | United Nations Education, Scientific and Cultural Organization

Other government education agencies

[NZSTA](#) | New Zealand School Trustees Association

[PPTA](#) | New Zealand Post Primary Teachers' Association

[NZPF](#) | New Zealand Principals' Federation

[SPANZ](#) | Secondary Principal's Association of NZ Inc

[NZEI Te Riu Roa](#) | New Zealand Educational Institute

[NZCER](#) | NZ Council for Educational Research

Ministry of Education websites

[ECE leadership, management and administration](#)

[ECE teaching and learning](#)

[Education Counts](#)

[Education Gazette](#)

[Educational Leaders](#)

[National Student Index](#)

[New Zealand Curriculum](#)

[Novopay Schools Payroll](#)

[Secondary Education Portal](#)

[Shaping Education – Future Direction](#)

[Services for Tertiary Education Organisations](#)

[Study it \(for NCEA students\)](#)

[Te Kete Ipurangi | TKI](#)

[Teaching and Learning Catalogue \(Down the back of the chair\)](#)

[Teach NZ](#)

[WICKED – games and activities to help with learning](#)

[Youth Guarantee and Vocational Pathways](#)

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FEEDBACK

Send us your feedback, comments or questions on any topic in the bulletin or anything else on your mind - to: bulletin@minedu.govt.nz

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CONTACT PETER HUGHES

[Click here to send a message directly to Peter Hughes](#)