

Ministry bulletin for

SCHOOL LEADERS

He pitopito kōrero

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Critical need to know and action

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2. Health and safety update. [Read more...](#)
3. **Proposed update for Special Education:** We're proposing some improvements to the education system for children and young people with special education needs – and we'll be seeking your input. Our Directors of Education will be in touch with you about this early in Term 2.
4. Annual reporting statutory deadlines for 2014 financial accounts. [Read more...](#)
5. A new Caretakers' and Cleaners' (including Canteen Workers) Collective Agreement has been ratified by union members and is effective from 1 April 2015. Members of the Service and Food Workers' Union Nga Ringa Tota are automatically covered by the terms and conditions in the new collective agreement including the increased pay rates. Employees who are not union members will need to sign a new individual employment agreement to access the new pay rates. [Read about the settlement and what action schools need to take in the Ministry's circular.](#)

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List of education-related websites

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Regional news

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No news this issue. [Email Hira Gage](#) anytime.

Auckland

No news this issue. [Email Kevin Emery](#) anytime.

Waikato

[Regional update from Paula Rawiri](#)

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Hawke's Bay, Gisborne

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Events

[Click here to see events](#) (1 new event since last issue)

Newsletters

No new newsletters this week

Early Learning Bulletin

[Issue #2](#)

Critical need to know and action

IES update

Teacher-led Innovation Fund

Applications for the first stage of the Teacher-led Innovation Fund have now closed and 204 applications were received.

Teachers who have submitted concept proposals in Round 1 will find out on 30 March if their plans have been successful. Letters will be issued with the panel's feedback on the concept proposals.

If applicants do not receive letters please contact the TLIF at:

- call 0800 IES INFO (0800 437 4636)
- or email: teacherled.innovfund@minedu.govt.nz

Successful applicants will be invited to submit full proposals from 30 March.

Closing date for full proposals is noon 8 May 2015.

The next round of concept proposal submissions will be offered in November 2015.

[Read more about the Teacher-led Innovation Fund and the recently announced selection panel here](#)

Joint Initiative with NZEI

The joint initiative with the Ministry of Education (MOE) and the New Zealand Education Institute (NZEI) has now been underway for two months and positive, constructive progress is being made. The agreement signed in December of 2014 allows us to build off work being done already in schools to lift achievement, and focuses on those things that the Ministry and NZEI agree on, including putting students at the centre of teaching and learning and on the importance of student success. Working parties focused on successful collaborations and transitions within the education system (including for Māori and Pacifica), and looking at career pathways and resourcing options is underway. The work will be reported back by the end of May 2015, at the latest.

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Health and safety update

Last week, the Health and Safety Sector Reference Group met to progress work in relation to the new health and safety regime. Prior to the meeting, we had received questions about what the new requirements will mean for schools, their staff and their communities. As agreed at our meeting, we will provide a written response to each of the questions raised and provide them to you via the Bulletin.

The reference group critiqued a draft model of a health and safety system we developed to assist schools understand what makes up a health and safety model and the types of information that needs to be available. Feedback from the group was very positive, and we have committed to use this model as the basis for our health and safety communications over the next 12 months. We will publish a series of quick guides each month and the first guide, focusing on leadership, will be available in the next Bulletin.

Health and safety is everyone's responsibility. We must understand and promote the health and safety of people in the workplace – workers, students/children, parents, visitors and volunteers. Education organisations, leaders and managers must have in place a robust health and safety management system. There is information and resources available to help you understand the health and safety reforms and management approaches.

As a starting point you might like to take the [Safety Culture Snapshot survey](#)

The Ministry of Business, Innovation and Employment (MBIE) and the Institute of Directors have produced have also produced [Good Governance Practices Guidelines for Managing Health and Safety Risks](#)

To be fully informed about your health and safety obligations, visit [WorkSafe New Zealand's website](#)

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Annual reporting statutory deadlines for 2014 financial accounts

The Annual Financial Statements should be with your school's auditors by **31 March 2015**.

We encourage boards to send draft accounts to the auditor well before this date, to help you meet your obligations to have audited accounts to the Ministry by **2 June 2015**.

Note: The June date is stated here because the statutory deadline of 31 May falls on a holiday weekend.

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Critical need to know and action item 3 and 5 are in full in the index

Heads up

New requirements for sodium fluoroacetate (1080)

Tighter controls on high purity forms of sodium fluoroacetate (1080) have been introduced by the Government in response to the criminal threat to use 1080 to contaminate infant and other formula. The new controls apply to all workplaces and **ALL** laboratories, including those operating under the Hazardous Substances Exempt Laboratories Regulations.

After 10 April 2015, it will be unlawful for any laboratory or place of work to hold 1080 without having notified the Environmental Protection Authority (EPA) of current stocks or having requested an import certificate (for each new import of 1080). This information will enable the EPA to better track the importation, distribution and use of high purity 1080, and to ensure it is always securely contained.

The extra requirements are:

1. All laboratories and places of work holding 1080 as at 12 March 2015 are required to notify the EPA of the quantity held and the supplier of the 1080. **This notification must be made by 10 April 2015.**
2. Any new imports of 1080 must be notified to the EPA and an import certificate must be obtained and provided to the New Zealand Customs Service before the imported

1080 can be uplifted. **This requirement is effective immediately.** Please ensure this request is made to the EPA three to five days before the certificate is required.

3. All laboratories and places of work holding stocks of 1080 at any time in a calendar year must provide an annual report to the EPA by 31 March of the following year. The annual report for the 2015 calendar year must be provided by 31 March 2016 and must cover the period from 12 March to 31 December 2015. Users of 1080 are urged to review their tracking and recording procedures now to ensure that you are able to meet the annual reporting requirements.
4. Additional storage requirements apply to laboratories operating under the Exempt Laboratories regulations – the laboratory manager must ensure that any 1080 held in the laboratory must be securely locked up when not in use. This requirement already applies to laboratories and other places of work operating under the HSNO Act and Regulations.

The EPA has published forms and information on their website to help importers, laboratories and other workplaces to comply with the new requirements. Read more about the [new requirements for sodium fluoroacetate here](#) or visit www.epa.govt.nz and search '1080 new requirements'.

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Funding for digital devices

Many schools are increasingly using digital technologies to support teaching and learning and are seeing positive impacts from their use. Although some curriculum courses may have a digital technology component, *students are not required to purchase their own digital devices and cannot be excluded from participating in courses if they are unable to provide their own devices.*

Schools use a range of approaches to acquire devices for learning including:

- using operational funding
- local fundraising
- accessing community trust, iwi support, business or philanthropic contributions
- asking parents to provide or lease, either a particular device, or whatever device they have available (BYOD – Bring your own device).

Last year, we published guidance on [Learning with 1:1 digital devices](#) to help you develop policies and programmes around the use of digital devices in schools. This includes specific information on the various options for device funding.

If you have any questions about implementing a 1:1 or BYOD programme in your school, **call our new Connected Learning Advisory service** for advice on 0800 700 400.

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In-Class support update

In 2014, 1385 students were identified by the Resource Teacher: Learning and Behaviour (RTL) Service and, on 2 March, were provided with five teacher's aide hours a week for Term 1, 2015. A total of 851 schools have received funding notices from the Ministry confirming these payments.

We are currently working with the RTL service to confirm details of an additional 115 students so that 1500 students are funded for Terms 1 and 2 this year.

We have set up a sector group to contribute to the development of operational guidelines for In-Class support. This group is made up of representatives from both the education and disability sectors. The sector groups represented are: NZPF, NZEI, PPTA, SPANZ, Te Akatea, NZAIMS, RTL, NZRTL Association, Autism New Zealand, Dyslexia Foundation of New Zealand, Parent to Parent, and includes SENCOs from primary and secondary sectors.

The group met for the first time on 18 March. It is committed to national consistency and local decision-making for identification of students who will receive this support from Term 3 onwards. The group meets again on 1 April and 29 April.

It is anticipated the operational guidelines will provide schools with some predictability around the availability of a resource that will support inclusive practice in schools.

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School Audits – Novopay user access review

The Online Access/Audit Report from Novopay Online lists all authorised users that are currently active for your school.

You can access the Online Access/Audit Report on Novopay Online through:
My Reporting > School Reports > Online Access/Audit Report

We recommend that you download and check this report regularly to ensure that only people who are currently authorised to carry out payroll administration tasks have access

to Novopay, and their level of access is appropriate. Also, check that access has been cancelled for authorised users who no longer require access or who have left the school.

This report is particularly useful during the school audit process, as your auditors are likely to ask you about your user access review.

You can find more information on this report and others in the [Reports section of the Novopay website](#)

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Student management system initiative update

The Ministry held an inaugural workshop in Wellington on 27 March to discuss the ongoing strategy and use of Student Management Systems (SMS).

All who responded to an expression of interest to this initiative in December last year were invited and a report will be sent to those who were unable to attend. We received approximately 50 responses, the majority from school principals and senior staff.

The SMS initiative is important to all schools and we want to facilitate input from as wide a range of people as possible. Working groups will be formed to take the initiative forward and we hope those who don't become members of the working groups will assist in other ways.

If you are interested in receiving a report from the workshop and/or providing input into the SMS initiative please email: learning.digitaltechnologies@minedu.govt.nz. The workshop report will be published in the [Consultations and reviews section of education.govt.nz](#) later this week. **It should be available from Wednesday (1 April) onwards.**

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Update to EROs school pre-review questionnaire

ERO has revised its pre-review questionnaire for schools. The changes reflect the focus on the impact of school initiatives to improve student achievement and progress.

They are interested in who schools are identifying as being at risk of poor educational outcomes, and what schools know about the impact of their strategies to accelerate achievement by these students.

They've also added a question about the involvement of parents, families and whānau in their children's learning. [You'll find the updated questionnaire on the ERO website.](#)

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ESOL (English for Speakers of Other Languages) Funding Allocation

Funding applications for Period 1, 2015 have been processed and funding payments will be made today (30 March) for terms 1 and 2. A funding notification letter and updated status list will be sent out to schools this week.

Please keep a copy of the status list to use for your application for Terms 3 and 4, due **Monday 3 August**.

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A new round of Education Outside The Classroom management professional learning and development workshops will be available, free, to schools in term 2 and 3.

The PLD called *EOTC Guidelines - Bringing the Curriculum Alive* unpacks the Ministry of Education Guidelines (2009) by the same name. It supports understanding and offers guidance in the implementation of key components of the guidelines. Effective management systems support safe quality teaching and learning across all EOTC environments.

Schools need to understand the contents of the guidelines and start its implementation within their schools. The workshops will be of particular interest to schools not yet familiar with the document or schools that have not reviewed their EOTC management systems to see if they meet the guidelines.

The PLD runs across two days and follows the content of those run nationally during 2011-2013. Workshops will be in South Auckland, North Shore - Auckland, Central Wellington, Porirua and Christchurch. Day 1 will run in late May and Day 2 in July or August. Dates will be confirmed as soon as venues are confirmed.

Most benefit is gained if a school can send two people, including a member of the senior leadership team and the EOTC coordinator. Members of a board of trustees may also gain a strong understanding of EOTC management considerations through attendance.

This is one of a series of EOTC management initiatives brought to schools this year by Education Outdoors New Zealand with support from the Ministry of Education. Full details of the EOTC Guidelines workshops, including registration will be available at www.eonz.org.nz from **early April**. Any queries can be made to Catherine Kappelle, EONZ Executive Officer, at 03 327 9551 or office@eonz.org.nz

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Introducing the Connected Learning Advisory service

Since the Ministry's new Connected Learning Advisory service became available to all state-funded schools and kura earlier in the month, a number of schools have called to ask for free, expert advice on integrating technology with teaching and learning.

This service aims to help schools make the most of digital technology, whether they need advice about getting started with using laptops and tablets in the classroom or are at a more advanced stage and have questions on particular topics, like engaging the school community with digital technologies or finding digital resources.

To find out more about the Connected Learning Advisory service, view the recent [introductory webinar](#) or visit www.connectedlearning.org.nz

If you have a question about digital technologies for learning, you can contact the Connected Learning Advisory team on 0800 700 400 during business hours.

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Sir Paul Callaghan EUREKA! Awards workshops

Workshops to help students prepare their entries for the 2015 Sir Paul Callaghan EUREKA! Awards will be held from April 18 until 9 May for Year 9-13 students.

The Awards themselves include prizes of up to \$10,000 and scholarships. The deadline for competition entries is June 19, and the regional rounds will take place in late July.

The workshops will be held in Auckland, Hamilton, Palmerston North, Wellington, Christchurch and Dunedin –[visit the Eureka website for more information and to register students](#).

The workshops will feature past winners and expert science communicators, and have been specially designed for students who want to learn how to communicate their passion and vision for how science, technology, maths or engineering can provide solutions for the challenges facing New Zealand.

These students will be our future Rutherfords, Wilsons, MacDiarmids and Callaghans.

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Coming soon to your school/ kura – the New Zealand Flag Consideration Project

While the New Zealand flag has changed before, it's the first time in New Zealand history that the public have ever had a say in the design of a flag. This presents a fantastic teaching and learning opportunity for Term 2 that we hope you'll want to be a part of.

As part of the Government's public engagement process, from May 2015 schools will have the opportunity to participate by setting up their own referendums, and mirroring the national consideration and voting process.

For schools/kura that wishes to participate, the New Zealand Flag Consideration Project will provide a range of resources aligned to the National Curriculum. Schools/kura will be able to set up their own student panels to guide their processes. The panels will lead discussions in their schools on New Zealand's identity and how a flag should reflect this. They will also call for alternative designs and choose their "Top 4" to go through their own referendum processes.

Schools/ kura will document their work and send their findings to the official Flag Consideration Panel. They will also be able to suggest their winning alternative design for consideration in the national process.

Further updates will be published in the Bulletin, in the Education Gazette, and [on the official website](#)

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Heads up items 10 and 13 in full in the index

General

Big news for schools in international education with the launch of the Schools International Education Business Association (SIEBA)

[SIEBA now welcomes membership from NZ schools](#) that are signatories to the Code of Practice for the Pastoral Care of International Students. SIEBA has a vision to lead, connect and grow schools' international education business. Recruitment is also underway for an Executive Director for SIEBA, [view the position description here](#)

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NZ Defence Force Anzac Day competition for students up to Year 10

As part of Anzac Day, the NZ Defence Force is running Operation Anzac Spirit 2015. The competition has two different categories students can enter: a poster or video. [View or print this poster which has all the competition details for students.](#)

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Host a SpeakOut Volunteer Service Abroad (VSA) presented at your school for free!

SpeakOut VSA is a nationwide engagement campaign held in August each year. Our presenters are all kiwis who have completed a volunteering assignment with VSA and are committed to sharing their experiences. If interested, [fill out the following form](#) and return to: speakout@vsa.org.nz

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REGIONAL NEWS



TAI TOKERAU | Hira Gage

No news this issue.

Email me anytime: hira.gage@minedu.govt.nz

Contact us at: bulletin@minedu.govt.nz

+64 4 463 8919

www.minedu.govt.nz

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AUCKLAND | Kevin Emery

No news this issue.

Feel free to email: kevin.emery@minedu.govt.nz or call 09 632 9333 any time.

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WAIKATO | Paula Rawiri

Ka nui te mihi ki a koutou i tēnei wā.

Where has the first term gone? It has been a very busy fortnight for us at the Ministry and I along with a number of my colleagues have had the pleasure of meeting with many of you through regular meetings or by visiting you at your school.

Thank you for being so welcoming and taking the time to talk about the priorities for you as well as the opportunities and challenges that exist. We need to know these so that we can provide the best support to you and your board. If I have not got to your school yet, please drop me an email at paula.rawiri@minedu.govt.nz

Ministerial Cross Sector National forum for Raising Achievement

A small group from the Waikato attended the Ministerial Cross Sector National forum for Raising Achievement hosted by the Minister of Education in Wellington, alongside other colleagues from across the country and senior officials from each of the education agencies. This Ministerial national forum brings together people from the education, business, local government and community sectors to share information, examine national educational challenges and bring solutions. We were fortunate to hear the Minister of Education talk about the governments' education priorities for this term as well as Dr Michael Fullan. Thank you to Rubina Wheeler (Nawton Primary school), Peta Karalus (Kaute Pasifika) and Kelvin Whiting (Hillcrest High school) for coming with me to this national forum. The next Waikato regional forum is on May 22.

Hauraki and Raukawa

I met with senior managers of the Raukawa and Hauraki iwi recently to discuss their educational aspirations and how we might work together to support the achievement of these. As you will know iwi provide a critical point of contact for education through the direct link they have with whānau and hapū. They are also the repositories of knowledge

and expertise specific to their iwi which can in turn support their people to enjoy and achieve educational success as uri (descendents) of their iwi.

The Ministry of Education has worked with iwi to create iwi profiles. The ones which have been completed for the Waikato area can be found at [education counts](#) along with other data pertinent to the Waikato area. The profiles for each iwi provide a snapshot of education participation and achievement by tribal members. As Sir Mason Durie said in 2001 at the Hui Taumata Mātauranga “It makes limited sense only to prepare students for a life in international commerce if living as a Māori must be sacrificed. Similarly, if fluency in te reo Māori has been achieved through education but there is no preparation for work or for participating in a wider society, then a disadvantage has occurred.”

Every day we are learning...



John Good (national manager for Reading Together) and Linda Fraser (senior advisor, Waikato for Reading Together)



Principals Tony Biddick and Gareth Duncan with Neil Couch and myself at the Reading Together workshop

We hosted a workshop at the Ministry of Education offices where I met up with colleagues who were learning about Reading Together. It was great to feel the energy and enthusiasm for implementing the programme in schools and kura.

Auckland University of Technology are organising a seminar on [Working the Edges](#) – a one day seminar for educators and anyone else interested in thinking differently about schooling in the 21st century. This is part of the Edge Works initiative which involves AUT staff and also includes our very own Ngaire Harris from the Waikato. The seminar takes place on Wednesday 8 April.

Finally, I would like to wish you a safe and happy Easter break and hope you get the chance to have a little down time over the school holidays. See you in Term 2.

Ki roto i ngā manaakitanga
Paula

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BAY OF PLENTY, ROTORUA, TAUPO | Ezra Schuster

Talofa lava and Kia ora koutou – the end of first term is upon us and I'd like to take the time to thank you for all your efforts and hard work this term. I've really enjoyed spending time in some of your schools, listening to you and talking to your students. There are still some parts of the region that I've yet to visit and I will make an effort to get to those places next term.

I've received some great constructive feedback about the Bulletin in the last week; specifically that some of you felt there was some really important **need to do information** buried in some of the updates. I hear what you are saying and I will work with my colleagues to make the really important stuff more obvious for you and ensure your senior advisor is up to play and able to support you.

A number of articles from me this fortnight including an invitation for an important series of seminars in May.

Excel-erating education leadership in Rotorua

On Tuesday 24 March, at Rotorua Boys High School, I had the privilege of presenting to the graduating cohort of principals and education leaders from across Rotorua who completed the nine month leadership programme through Excel Rotorua, facilitated by Dr Vikram Murthy. Excel Rotorua is one of our social sector trials with a specific educational focus.

The leadership programme was developed and facilitated by Dr Vikram who is the founding Director of the Academy for Collaborative Futures and this is the second cohort of principals and leaders he has worked with. It was a great event and I felt really honoured to hear what each of the participants learnt and was going to apply back into their school community. I'm really proud of our relationship with Excel Rotorua and the great work they are doing with our school leaders in Rotorua.

Special thanks to Leith Comer and Mercia Dawn-Yates from Excel for the invitation and congratulations to our Rotorua leaders:

- Cathryn Narera, principal Ngongotaha Primary
- John Naera, principal Rotorua Primary
- Warwick Moyle, principal Kaharoa School
- Nicky Brell, principal Malfroy School
- Anderw Sinclair, principal Kawaha Point School (absent from the photo)
- Anne Cato, deputy principal St Marys (Rotorua)
- Fred Whata, deputy principal Rotorua Boys High School
- Donella Wright, deputy principal Western Heights High School

- Margaret Civil, principal Reperoa School
- Renee Gillies, coordinator for the Te Taumata Ngati Whakaue Iho Ake Trust and Excel Rotorua facilitator
- Mel Kara, deputy principal Kawaha Point School
- Heather Nahu, deputy principal of Rotorua Intermediate School



Dr Vikram far left and Leith Comer far right

National and Regional Cross-Sector forums

We will be hosting the first Cross-Sector Regional Forum with the Minister of Education on Wednesday 22 April in Rotorua, with leaders invited from across the education, business, local government, iwi and community sectors. There will be four regional forums in 2015 and we have the privilege of Minister Parata attending two of them, including our first one in April.

I'm also pleased to announce that Roana Bennett will be co-chairing the April forum with me. Roana is the general manager of Te Taumata Ngati Whakaue Iho Ake Trust who drive Excel Rotorua and she was also a finalist for New Zealander of the Year in 2014 for her work in education and youth development in Rotorua; so fitting that she co-chair the first forum in Rotorua.

The forum is a coalition of the willing, building on the national forum set up by the Minister of Education in June 2012. It will focus on giving effect to the education priorities, sharing information across the education sector and wider community, and what we can collectively do to raise student achievement for children and learners in the Bay of Plenty-Wairiki.

Earlier this month, the Minister held her first National Cross-Sector Forum for 2015 in Wellington and our region was well represented by Greg Simmons, strategy manager with Priority 1 based in Tauranga, Patrick Walsh, principal of John Paul College in Rotorua, Rosina Taniwha, acting council president of Te Rito Maioha – Early Childhood New Zealand and senior lecturer with Te Whare Wananga o Awanuiarangi and Doug McLean,

principal of Whakatane Intermediate and National President of Association of Intermediate and Middle Schools . It was a great opportunity for our regional people to hear directly from the Minister and network with other leaders from across the different sectors.



L-R: Greg Simmons, Katrina Casey (Deputy Secretary), Rosina Tanhiwha and Doug McLean

Partnering up for Safer Schools



On Wednesday 25 March, with one of my fellow managers John McGovern, I had the privilege alongside the BNZ Bank, NZ Police, Crimestoppers and SelectDNA to re-launch the BNZ Safer Schools initiative in Tauranga. We want all schools to be great places for our children to learn and be the heart of their communities, which means keeping schools safe and secure as well as open and accessible to whānau.

The good thing about this product is it protects school property without reducing access or openness. Kids and teachers can feel safe and secure with the knowledge that their valuable school property is protected – and get on with learning. That’s why the Ministry fully supports the BNZ Safer Schools programme and I encourage all schools to take up the BNZ Safer School kits that have been individually registered for you. Crime prevention is a community responsibility. We all have a role to play.

If you want to know more, please contact your local Police liaison officer.

Investing in Education Success

Contact us at: bulletin@minedu.govt.nz

+64 4 463 8919

www.minedu.govt.nz

Interest in IES and forming a Community of Schools or Learning has been high this fortnight and I'd encourage you to contact me directly or Cheryl at: cheryl.bunker@minedu.govt.nz or Graham at: graham.parker@minedu.govt.nz

Invitation to all principals and board chairs or board delegates

Earlier this year, I mentioned that the Ministry and my office particularly, were collaborating with local councils and organisations like Priority 1 on how we could work smarter to support you as leaders to raise achievement. As a result, we have developed a series of seminars specifically tailored for the four main areas of Bay of Plenty-Waiariki:

Challenges and Opportunities in Education – a shared responsibility for raising the achievement of our young people

We are inviting early childhood providers, businesses, economic development and iwi organisations and tertiary providers. The purpose of the seminars is:

- to share key demographic and economic development data and trends for each area
- to provide a snapshot of student achievement and participation data in the area
- to look closely at the interface between education and the workforce and the Youth Guarantee
- to discuss and identify implications and challenges; and
- to discuss opportunities to work smarter.

The seminar dates, times and venues are:

| Area | Date and Time | Venue |
|--|-----------------------------------|---------------------------------------|
| Tauranga and Western Bay of Plenty | Friday 8 May, 9.30am to 3.00pm | Club Mt Maunganui (Cosmopolitan Club) |
| Eastern Bay of Plenty – Whakatane, Kawerau and Opotiki | Tuesday 19 May, 9.30am to 3.00pm | TBC |
| Rotorua | Thursday 21 May, 9.30am to 3.00pm | Rotorua District Council Chambers |
| Taupo and Turangi | Friday 22 May, 9.30am to 3.00pm | Great Lake Centre, Taupo |

You will receive an invitation this week to a seminar for the area your school is located in and I hope you can attend. If you want to register or have any questions please email: alison.jones@minedu.govt.nz in our Tauranga office.

Waiariki institute of Technology

On Tuesday 17 March, I met with Professor Margaret Noble, chief executive of Waiariki institute of Technology to discuss how the Ministry can support the great work Waiariki are doing, especially in the secondary and tertiary space. That transition point, between schooling, tertiary and employment is critical and the more we can do to support and better prepare our young people, the better it is for them in the long term. To strengthen our relationship, I've invited Margaret to be on the Cross-Sector Regional Forum and look forward to her contribution to the group.

Living Legends

Geraldene Reweti at Bethlehem School

A couple of weeks ago, Jane Sheward, our district manager based in Tauranga, attended a special ceremony on my behalf to celebrate Geraldene Reweti who has served at Bethlehem School for 58 years! She retired last year but continues to 'work' at the school as a volunteer. She is 89 years old. The ceremony last week was to commemorate and acknowledge her dedication to education and Jane presented a special letter from Minister Parata to honour Geraldine.

Jane said it was a moving ceremony and learnt what an amazing woman she is and that her role extended well beyond that of an assistant, including being a social worker, nurse, kapa haka tutor, sports coach and teacher's aide. What an achievement! and thanks to the principal Brian Field and his staff for the invitation and allowing us to be part of this special person's event.

Tristan Brebner at Edgecumbe Primary

This Thursday is the last day for New Zealand's longest continuous-serving principal, with 46 years' service in the role - Tristen Brebner – what a legend! I hope to attend Tristan's last day at Edgecumbe Primary this week and will report back to you how the event went. But it is fitting to sign off term 1 by honouring a colleague of yours who has loyally served his communities. Below is a recent article from the local news about Tristen and we wish him all the best for future.

- [Final school bell for Mr Brebner- Whakatane News](#)

I hope you get to spend some quality time with family and loved ones these holidays and please take care on the roads if you're travelling. I'm on leave for the first week of the holidays to spend time with my family but I will be back on deck from Monday 13 April.

If you want to get hold of me please email ezra.schuster@minedu.govt.nz and if I'm away, my EA Janice Fernando will pick up your message.

Happy Easter

Ezra Schuster

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HAWKE'S BAY, GISBORNE | Marilyn Scott

Hello all

I want to acknowledge all those involved in the pre and post work around Cyclone Pam last week. It was certainly a reminder of Bola and the efforts that are needed to ensure our communities, including everyone associated with schools, come out the other end safely.

Regionally, most schools in Gisborne and the East Coast were closed for at least a day but no damage to person or property was reported, which is a relief. I urge each of you to be proactive with your school's Civil Defence preparation, with both supplies and training for staff and students.

If you have any queries or questions about how to best support your school or community for a disaster, please get in contact with Pat Webber, our Civil Defence officer in the Napier Office, call (06) 8310668 or email: patricia.webber@minedu.govt.nz

From Tuesday last week, I was in Gisborne and the East Coast talking with principals about Investing in Educational Success, and then on Thursday I went to a fascinating seminar run by the Te Hā Trust. Te Hā is beginning to plan for the 250th anniversary of Captain Cook's landings in New Zealand, but within a context of navigation and exploration. This event – or series of events – in 2019, promises to be fantastic if the initial planning is anything to go by. A number of centres will be involved, and the celebrations are likely to be really big, with an international presence. There was talk, even at this early stage, about how the education sector might be involved so I'm sure I'll be able to keep you updated as the time comes closer.

Managing traumatic incidents in schools - professional development workshop for BOT chair, principals and senior management

Tuesday 16 June, 9am - 3.30pm

Ministry of Education, Napier Office

When a traumatic incident impacts on the school community, the way it is managed strongly influences people's recovery and can limit further risk. This workshop will support you to understand why pre-planning for an event is important, what needs to be considered to best support children, young people and adults in times of crisis to aid recovery from the event and to reduce the longer term potential for further harm. It also covers what needs to be considered when communicating with the school community and with the media.

Lunch will be provided.

Facilitators : Di Thomas, practice leader -high risk issues

Rochelle Montgomerie, traumatic incident co-ordinator- Hawke's Bay

Please email: Rochelle.montgomerie@minedu.govt.nz to register for this workshop.

Advisory Group on Early Learning - online consultation now open

Education Minister Hon Hekia Parata has appointed an Advisory Group on Early Learning. The group will provide advice to the Minister on how to strengthen the implementation of the early childhood curriculum, Te Whāriki, and they will recommend practical ways to ensure children have consistent teaching and learning from birth to eight years old. The Advisory Group on Early Learning is seeking online submissions about current teaching practice and curriculum implementation for children from birth to eight years of age.

They are especially interested in the sector's views on:

- practical ways to ensure children have consistent teaching and learning from birth to eight years old; and
- how to strengthen the implementation of Te Whāriki.

The Advisory Group are looking to hear from a wide range of stakeholders, including:

- teachers in early childhood, kōhanga reo, Pacific early childhood centres, schools and kura
- people involved in initial teacher education and teacher professional development programmes
- education sector representative organisations.

The responses provided will inform the advisory group's recommendations to the Minister of Education, to be made no later than 30 June 2015. The consultation is open now and will close on **Tuesday 7 April 2015**. We welcome submissions from your school.

Complete the survey using either of the following links. It is available in [English](#) and [Te Reo Māori](#).

Wishing you a relaxing break and Happy Easter.

Marilyn Scott

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TARANAKI, WHANGANUI, MANAWATU | Jann Marshall

Kia ora koutou

School visits

Thank you to the schools who have hosted me over the last couple of weeks. It's a privilege to be able to see the great things going on in our schools and it would be great if we could share these stories to a wider

network. If you have something that you think is worthy of sharing with your colleagues through this bulletin, please contact me.

Schools Planning and Reporting - support available

For schools still to submit all of the required planning and reporting documents, these are due now. Support is available from the senior advisors who are happy to help you develop and submit your documents.

Thanks to those of you who have sent through your school planning and reporting documents over the last fortnight. Rae, Marlene and our senior advisors have been working through them and we appreciate your efforts, as well as those of your leadership teams and boards for getting this done. If you have any questions regarding this, please contact your senior advisor.

Investing in Educational Success

We continue to receive Expressions of Interest and enquiries about forming a Community of Schools. We have been meeting with a number of groups who are interested in discussing possibilities. Please contact me on 06 349 6352 if you need further information.

Media

Whether it is a good news story or managing a difficult situation, it is your opportunity to get your story across while knowing exactly what your rights and responsibilities are. I have included a link to a media sheet that was prepared by our Christchurch office, with input from the sector, following principals' experiences post earthquake.

[View MoE principals Media Check sheet](#)

I do hope you will be able to enjoy a well deserved break.

Ngā mihi

Jann

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WELLINGTON | Pauline Cleaver

Kia ora

Wellington Anzac Street Parade– road closures, bus stop and schedule changes

Friday 24 April

On Friday 24 April (the day before Anzac Day) the Wellington Anzac Street Parade will mean a series of road closures, changes to bus stops, bus timetables and the removal of parking in the affected streets.

Road closures will be in place in the CBD between 11am and 3pm on the 24th. The route along Lambton Quay, Willis St, Wakefield St and Taranaki St will close these roads and their surrounding side streets. There will be no parking on these streets from 2am on 24 April, and parked cars may be towed.

Due to the road closures, regular public bus timetables and routes will be affected – please check www.metlink.co.nz or call 0800 801 700 for more detailed information. Afternoon school bus services will run as usual but there may be delays due to traffic.

If you are planning to attend the Street parade, or will be travelling through the city between 11am and 3pm, please plan your travel in advance and allow extra time.

The Quays and Oriental Parade will remain open and will be the best route to the airport and between the eastern and northern suburbs.

For updates on the parade, like [Wellington City Council on Facebook](#), follow them on [Twitter](#), or call us on 04 499 4444.

Please feel free to call me on 04 463 8668 or email: pauline.cleaver@minedu.govt.nz anytime.

Ngā mihi
Pauline

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NELSON, MARLBOROUGH, WEST COAST | Erika Ross

Kia ora everyone

I hope you, your staff and students all had a great term and enjoy a well earned holiday. I would like to acknowledge those school leaders who are stepping down this term having served their communities and supported the education of so many students. To Paul Potaka from Nelson Central, Paul Drummond from Tahunanui and Christine Sutton from Riwaka, may I extend a very big thank you for the tremendous contribution you have made to the lives of so many. We wish you all many wonderful adventures in the future.

Feel free to email: erika.ross@minedu.govt.nz or call 03 539 1533 anytime.

Ngā mihi
Erika

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CANTERBURY | Coralanne Child

Canterbury Regional News
30 March 2015 | Edition 5

Kia ora

The first term of the school year is always a busy one with this year being no exception and, looking ahead, there are a number of significant projects underway. We continue to work collaboratively with the Principals' Association to ensure we get the right messages to the right people at the right time with regard to the education renewal programme. Education Minister Hekia Parata has begun consultation with the Board of Trustees of Redcliffs School in Christchurch about the possible closure of the school because of concerns about the long-term safety of the Redcliffs site. Submissions close on 1 May 2015.

We celebrated the first sPACIFICally PACIFIC Polyfest this term and it was great to see so many parents, teachers, church ministers, and student leaders representing their schools and community. A special thanks to all of you that have worked so hard supporting this event.

Congratulations to all those who took part in the annual NZ Secondary Schools' Summer Tournament Week. There were wonderful examples of school sport on show, which included events from Auckland to Invercargill. Thanks must go to all those who made this possible: principals, teachers, parents, referees and the event organisers.

SPACIFICally PACIFIC Polyfest

We celebrated the first sPACIFICally PACIFIC Polyfest with 19 Canterbury secondary school Pasifika culture groups performing. The secondary school Pasifika culture groups were outstanding and they all stood proud as they celebrated their culture. Canterbury Director of Education Coralanne Child was able to briefly chat on stage with the MC about what the Ministry was doing to support Pasifika success and it was a wonderful opportunity to introduce Mark Tulia our Pasifika Education Co-ordinator to the Canterbury Pasifika community.



Image: Mark Tulia and Coralanne Child

Future SPACPAC Events

Aneriueta Pa'o-Sopoaga Pasifika
Speech Competition
12 May 2015 at Middleton Grange
School

SPACPAC Supreme Awards
20 May 2015 at Hillmorton High School

Reminder – Enrolment Scheme Review

Thank you to the schools that have sent in their school's enrolment scheme review. Schools with enrolment schemes due for review this year please [click here](#). Please note that the Education Act 1989 sets a statutory deadline of 1 May for completing the review. Please [click here](#) for a review response form. At this stage, all that is required by 1 May is for the Board of Trustees to indicate if they are considering changing or abandoning the enrolment scheme.

If you require support, please do not hesitate to contact your senior advisor.

Collaborative initiatives making a difference

Learning Community Cluster (LCC) Leaders' Hui

The first LCC Leaders' Hui for 2015 was held on 17 March at the Atrium Events Centre in Hagley Park. This was the continuation of the same series which began and proved very valuable in 2014. Leaders have found these events a very effective way for them to share ideas, discuss challenges, to take advice and ideas from expert speakers and to meet with Ministry staff for the latest updates from the Education Renewal Programme.

This event was both the largest turn out to date and the first in the series where school senior advisors and education managers were in attendance.

Manager of Education Renewal Garry Williams gave a thorough and detailed update on topics such as Investing in Education Success (IES), Community of Schools (COS) and the continuation of the LCC Leadership resource until June 2017.

Leaders took the opportunity to express their ideas around how the leadership resource could best be used to ensure the sustainability of the LCCs in the future and asked questions around IES and COS that are topics of discussion in their respective LCCs.

The next event is already being organised for Term 2 and the plan is to have all education managers and senior advisors there to take part in the discussions as we continue our transition from the Education Renewal Programme into the Sector Enablement and Support team.

To enable us to share your projects please email: amanda.dowling@minedu.govt.nz

Please do not hesitate to contact us if you have any questions or concerns as we are always happy to hear from you. We would appreciate if you could print this newsletter and place it in your staff room.

Ma te wa
Coralanne Child
Director of Education for Canterbury

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OTAGO, SOUTHLAND | Julie Anderson

Kia ora koutou and warm Pasifika greetings

The first term always whizzes past but this one especially so, being a shortened term. I know you will have achieved much in working with your students, teachers and communities in leading the learning and catering to the diverse needs of your school population over Term 1. I encourage you to enjoy the Easter break with family and friends and take time to refresh yourself before the new term.

Charters and Analysis of Variance

Thank you for the time and effort that has gone into your Analysis of Variance reporting on your student achievement and BOT goals for 2014, and your forward planning in annual and strategic plans. Our senior advisors are valuing the insights your Charters give to the culture, achievement and future focus for your school. We see these documents as a source of ongoing discussion between Ministry staff and you and your BOT about raising the achievement of the students in your school. They are fluid documents and we understand plans and progress can change.

You will shortly receive a letter from me acknowledging receipt of your Charter and noting your achievements and/or planned developments. I enjoyed seeing the diversity in the ways Charters are presented, each representing the different flavour of your school community. It is also pleasing to see where targeted interventions have led to real lifts in

student achievement and the overall quality of teaching that is reflected in strong school-wide successes.

Please don't hesitate to contact your senior advisor should you wish to discuss any matter about your planning or reporting.

Ministry of Education Pasifika Education Church Service and Awards

Our Pasifika Education Church Service and Awards brings together the education community and the Pasifika community. This church service helps strengthen the partnership that students, families and their communities have with teachers, principals, and government agencies. This partnership is a key goal in the Government's Pasifika Education Plan and acknowledges the importance of reciprocal relationships in helping to support our students.

On March 17, two Pasifika students from each Dunedin Secondary School were awarded Pasifika NCEA Level 2 Achievement Awards in a service held at First Church in Dunedin. Time was allocated in the service so each student had a family photo including teachers, principals, ministers and community support people. It was a visible testament to the Pasifika saying "It takes a village to raise a child".

The collaborative act of learning within the Pasifika context was reflected in the Samoan proverb shared at the service.

If you want to go fast, go alone, if you want to go far, go together

Please contact me if you wish to discuss any issues or ideas. I look forward to hearing from you.

Ngā mihi mahana

Julie

Email: julie.anderson@minedu.govt.nz

Direct Dial: 03 471 5217

Cell phone 027 836 4846

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EVENTS

11-13 APR 2015- [Montessori Aotearoa New Zealand Conference A pathway to creative expression | He ara hei whakaputa i te wairua auaha, Trinity Wharf, Tauranga](#)

15-17 APR 2015 – [NZ Association for Cooperative Education Inc 2015 Conference, Wellington](#)

27-29 MAY 2015 - [NZEI Rural & Teaching Principals Conf, Queenstown](#)
30 JUN – 3 JUL 2015 – [New Zealand Principals' Federation Conference, Wellington](#)
09-11 JUN 2015 – [International Enhancement Themes, Glasgow](#)
24-26 JUN 2015 – [6th IEA \(International Association for the Evaluation of Educational Achievement\) International Research Conference, Cape Town, South Africa](#)
03- 5 JUL 2015 - [NZSTA 26th Annual Conference, Auckland](#)
13-15 AUG 2015 – [4th Annual Positive Behaviour for Learning School-Wide Conference, Auckland **New**](#)
15-18 SEP 2015 – [European Association for International Education 27th Annual Conference, Glasgow](#)
23-26 NOV 2015 – [4th International Conference on Language, Education and Diversity, University of Auckland, NZ](#)

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MINISTRY NEWSLETTERS

[All Ministry Newsletters](#)

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UPCOMING MINISTRY COMMUNICATIONS

[Click here to open the word document of upcoming Ministry information for schools for 2015](#)

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LIST OF EDUCATION-RELATED WEBSITES

Below is a list of NZ websites you may frequently access. We hope it helps to have them all in one place. If you wish to comment or have any suggestions regarding this item, please email bulletin@minedu.govt.nz

Education agencies

[NZQA](#) | New Zealand Qualifications Authority

[ERO](#) | Education Review Office

[ENZ](#) | Education New Zealand

Contact us at: bulletin@minedu.govt.nz

+64 4 463 8919

www.minedu.govt.nz

[NZTC](#) | New Zealand Teachers Council

[EDUCANZ](#) | Education Council of Aotearoa NZ

[Careers NZ](#)

[UNESCO](#) | United Nations Education, Scientific and Cultural Organization

Other government education agencies

[NZSTA](#) | New Zealand School Trustees Association

[PPTA](#) | New Zealand Post Primary Teachers' Association

[NZPF](#) | New Zealand Principals' Federation

[SPANZ](#) | Secondary Principal's Association of NZ Inc

[NZEI Te Riu Roa](#) | New Zealand Educational Institute

[NZCER](#) | NZ Council for Educational Research

Ministry of Education websites

[ECE leadership, management and administration](#)

[ECE teaching and learning](#)

[Education Counts](#)

[Education Gazette](#)

[Educational Leaders](#)

[National Student Index](#)

[New Zealand Curriculum](#)

[Novopay Schools Payroll](#)

[Secondary Education Portal](#)

[Shaping Education – Future Direction](#)

[Services for Tertiary Education Organisations](#)

[Study it \(for NCEA students\)](#)

[Te Kete Ipurangi | TKI](#)

[Teaching and Learning Catalogue \(Down the back of the chair\)](#)

[Teach NZ](#)

[WICKED – games and activities to help with learning](#)

[Youth Guarantee and Vocational Pathways](#)

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FEEDBACK

Send us your feedback, comments or questions on any topic in the bulletin or anything else on your mind to: bulletin@minedu.govt.nz

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CONTACT PETER HUGHES

[Click here to send a message directly to Peter Hughes](#)