

## Ministry bulletin for

# SCHOOL LEADERS

## He pitopito kōrero

## Index

### Critical need to know and action

1. **IES update:** Over 200 applications received for Teacher-led Innovation Fund. [Read more...](#)
2. **Final reminder: Nominations for EDUCANZ close 26 March**
3. Prime Minister's Education Excellence awards **close 5pm this Friday 20 March**. [The judges and panel of experts have now been announced](#)
4. Reminder for schools and kura who haven't yet submitted all of the required planning and reporting documents, these are due now and support is available. [Read more...](#)
5. Terms of settlement for a new School Caretakers' and Cleaners' (including Canteen Workers) Collective Agreement were signed on 5 March. **The proposed settlement is for an increase of 1.5% to the printed minimum weekly and hourly rates for employees covered by the Agreement from 1 April 2015 (subject to ratification by 31 March)**. The term of the settlement is for 20 months. The Service and Food Workers' Union Nga Ringa Tota is taking the settlement to members for ratification and further information will be provided by the Ministry after that union process is complete. Information will also be available from NZSTA.
6. [Industrial relations circular about the initiation of bargaining for a new Secondary and Area School Groundstaff Collective Agreement](#). Boards and principals must let any employees who may be covered by this collective agreement know about the upcoming bargaining.

### Heads up

1. A reminder if parents have any concerns about infant formula they can [visit Healthline website](#) or call 0800 611 116 and they can also call Plunketline 0800 933 922
2. Approved dates for initial 2016 pre-enrolment period in the Auckland region. [Read more...](#)
3. Small changes have been made to the Fees and Donations chart for Attendance at school camps, School activities and Workbooks. [Read more...](#)
4. Vulnerable Children's Act update - [Inter-agency child protection policy guidelines and best practice guidelines for safety checking](#) were officially launched on 10 March. [Read more...](#)
5. The Advisory Group on Early Learning wants your thoughts on current teaching practice and curriculum implementation for children from birth to eight years of age. [Read more...](#)
6. [www.education.govt.nz](#) replaces [www.minedu.govt.nz](#) as our main website from 31 March. [Read more...](#)
7. The Office of the Auditor-General has released a report into relationships between schools and Māori whānau. [Read more...](#)
8. [Technology in the NZ curriculum support material has been updated](#)
9. The Ministry's [Connected Learning Advisory – Te Ara Whītiki](#) is now available for state and state-integrated schools seeking expert help with their digital learning questions. [Read more...](#)
10. Information sessions on the PaCT continue till 1 April. [See new locations, dates and times](#)
11. ERO has released a new national report (only available online) – [Inclusive practices for students with special needs in schools](#). Visit [EROs website for other national reports](#)
12. An update on the [Review of the Code of Practice for the pastoral care of](#)

[International students](#). For enquiries or suggestions [email us](#)

## General

1. [New Zealand Sign Language \(NZSL\) achievement standards](#)
2. [Information of interest from Education New Zealand](#)
3. [Wi-Fi technology in schools - information for parents](#)
4. [Link of interest](#)
5. [Dyslexia Advocacy Week 16-22 March](#)
6. [SunSmart Learning Programme: Learning resources for Years 1-8](#)
7. [Raising awareness of organ donation through health and social studies: Learning resources for Years 9 and 10](#)

## List of upcoming Ministry communications

[Click here to open the word document](#)

## List of education-related websites

[Click here to see 30 education-related websites](#)

## Regional news

### Tai Tokerau

[Regional update from Hira Gage](#)

### Auckland

[Regional update from Kevin Emery](#)

### Waikato

[Regional update from Paula Rawiri](#)

### Bay of Plenty, Rotorua, Taupo

[Regional update from Ezra Schuster](#)

### Hawke's Bay, Gisborne

[Regional update from Marilyn Scott](#)

### Taranaki, Whanganui, Manawatu

[Regional update from Jann Marshall](#)

### Wellington

[Regional update from Pauline Cleaver](#)

### Nelson, Marlborough, West Coast

[Regional update from Erika Ross](#)

### Canterbury

[Regional update from Coralanne Child](#)

### Otago, Southland

[Regional update from Julie Anderson](#)

## Events

[Click here to see events](#) (1 new event since last issue)

## Newsletters

1. [Property News Issue 16 - March 2015](#)
2. [RTLNB Newsletter 24 - February 2015](#)

## Early Learning Bulletin

[Issue #1](#)

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# Critical need to know and action

## IES update: Over 200 applications received for Teacher-led Innovation Fund

The Ministry has received 204 applications for 2015/16 funding from the Teacher-led Innovation Fund. An independent selection panel will now assess the applicants.

A part of Investing in Educational Success, the fund supports teams of teachers to develop innovative practices that improve learning outcomes for students.

Applications have now closed for funding in the 2015/16 financial year but teachers will be able apply for funding for 2016/17 later this year. We will announce the opening of the application process well in advance.

[More information about the Teacher-led Innovation Fund, including the assessment process can be found on \[education.govt.nz\]\(http://education.govt.nz\)](#)

[Back to top](#)

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## **Schools' planning and reporting - support available**

A reminder to schools and kura who have not yet submitted all of the required planning and reporting documents, that these are due now. Support is available from staff at our area offices who are happy to help you develop and submit your documents.

[Schools and kura can find guidance and resources about planning and reporting here](#)

Thank you to the schools and kura who have submitted their planning and reporting documents for 2015. We appreciate the work that has gone into this documentation and into the programmes you've developed to support students.

[Back to top](#)

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Critical need to know and action item 2, 3, 5 and 6 are in full in the index

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# Heads up

## **Auckland region enrolment scheme ballot dates for 2016**

The Secretary for Education's Instructions Relating to the Operation of Enrolment Schemes requires all schools of the same type (e.g. primary, secondary) with enrolment schemes in the Auckland region to set dates for the selection of out of zone enrolments.

The Ministry has consulted with the Auckland Secondary Principals Association and the Auckland Primary Principals Association. Both associations consider that the dates last year were suitable and therefore endorse the dates below for secondary, and primary (including intermediate) schools.

Following this feedback, the Ministry of Education has approved the following dates for the initial 2016 pre-enrolment period in the Auckland Region.

## Secondary schools

- Application closing date: Wednesday 2 September 2015
- Ballot date: Wednesday 9 September 2015

## Primary and Intermediate Schools

- Application closing date: Wednesday 14 October 2015
- Ballot date: Wednesday 21 October 2015

See the [Secretary's Instructions Relating to the Operation of Enrolment Schemes](#) for further details on balloting procedures.

[Back to top](#)

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## Update to Fees and Donations flowchart

Some small amendments have been made to attendance at school activities, school camps and workbooks in the Fees and Donations flowchart previously issued.

We would like to clarify the difference between donations and voluntary contributions.

An annual donation can be requested by Boards for any student attending their school. This donation is not compulsory however where parents do pay a donation, they are entitled to claim part of it back as a tax credit through the IRD.

Where a Board offers school excursions or school camps, the Board may request a voluntary contribution to cover the cost of these activities. This request cannot be enforced and payment of a voluntary contribution in such circumstances by parents does not entitle claiming of a tax credit through the IRD.

[View Fees and Donations Flow Chart v2 \(updated 27 Feb\)](#)

[Back to top](#)

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## Vulnerable Children's Act update

[Inter-agency Child Protection policy guidelines and best practice guidelines for safety checking](#) were officially launched on 10 March.

These publications intend to support all organisations to adopt policies and practices to keep New Zealand children safe from harm and allow all children to thrive, belong and achieve.

Schools are not yet required to have Child Protection policies, although we recognise that most schools already have policies or protocols in place. The date when this becomes a legal requirement has not yet been confirmed but will be before 1 July 2016.

Similarly, while most schools already adopt safe recruitment practice, the standard safety checking regulations are not yet in force. We expect this to happen in the second half of 2015.

We will be working with representatives from the sector over the coming weeks to plan how we might best support the implementation of these requirements for the education children's workforce.

[Back to top](#)

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## Submissions open for teaching practice and curriculum implementation consultation

E ngā mana, e ngā reo, tēnā koutou katoa.

Nau mai, haere atu rā tēnei pānui ki ngā hau e whā, ki te hunga e whakaaro nui ana, e mahi ana ki ā tātou tamariki mokopuna me ō rātou whānau puta noa i Aotearoa. Ahakoa te momo wāhi ako e akiakitia ana kia whaiwāhi mai koutou ki tēnei kaupapa.

Talofa lava, Kia orana, Malo e leilei, Taloha ni, Fakalofalahi atu, Bula.

We are the Advisory Group on Early Learning, formed in December 2014. Education Minister Hekia Parata appointed our members; Dr Joce Nuttall (Chair), Dame Dr Iritana Tawhiwhirangi, Adelle Broadmore, Jeanette Clarkin-Phillips, Ali Glasgow, Carol Hartley, Dr Lesley Rameka, Brenda Soutar, Jan Taouma and Jan Tinetti.

We are running an online consultation to get your thoughts on current teaching practice and curriculum implementation for children from birth to eight years of age. Through the survey (links below) you can tell us what you are doing, what you would like to see done better, and how we can make this happen together.

**The survey is now open and will close on Tuesday 7 April 2015.** It is available [in English](#) and [te reo Māori](#)

We are especially interested in hearing from:

- teachers in early childhood, kōhanga reo, Pacific early childhood centres, schools and kura
- people involved in initial teacher education and teacher professional development programmes
- education sector representative organisations.

Please share this information with whānau, colleagues and friends who have a professional as well as a personal interest in our youngest learners. This is an opportunity to create change.

By 30 June we will make recommendations to the Minister of Education on practical ways to ensure children have consistent teaching and learning from birth to eight years old. We will also provide advice on how to strengthen the implementation of Te Whāriki. Your survey response will play an important part in these recommendations.

Kei te hiahia mātou ki te rongō i ō whakaaro. Kia kaha rā.

Advisory Group on Early Learning

[Back to top](#)

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### **Education.govt.nz will be our main website from 31 March**

We have been re-writing content on [minedu.govt.nz](#) (Minedu) to make it more user-friendly and moving it to our new website [Education.govt.nz](#). This new website now has enough content that it will become the Ministry's main website from 31 March.

**What this means for you:** Most of the information you view on Minedu will now be on Education.govt.nz. As we move content over to the new site, we will remove it from Minedu. Any bookmarks you have to Minedu will no longer work and you will be redirected to the Education.govt.nz homepage.

**Next steps:** We continue to rewrite and move content to Education.govt.nz, with an aim to take Minedu offline towards the end of the year. Please [contact us](#) if you have difficulty finding anything while the content migration continues.

Education.govt.nz is an ongoing work in progress, and we are keen to hear [your feedback](#) on what you'd like to see on the site in future.

[Back to top](#)

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### **Education for Māori: Relationships between schools and whānau**

The Office of the Auditor-General (OAG) has released a report into relationships between schools and Māori whānau. It may be of interest to you, your staff, your board and the whānau you work with.

The report [Education for Māori: Relationships between schools and Māori whānau audit](#) says that good relationships between home and school can have an important influence on Māori student achievement.

Six out of 10 whānau surveyed believe they have effective relationships with their local school, which is a good start. But the report cautioned that some schools do not focus enough on improving relationships because they believe they are in better shape than whānau think they are.

The OAGs report refers to a Ministry of Education [self-review tool](#) that you may want to explore. The tool helps schools and whānau to understand what an 'educationally powerful' relationship looks like.

This is the second OAG report in a five-year programme of work to find out how well the education system supports Māori students to achieve their potential.

[Back to top](#)

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### **New service for advice on digital technologies for learning**

The Ministry's new [Connected Learning Advisory – Te Ara Whīitiki](#) is now available for state and state-integrated schools seeking expert help with their digital learning questions.

**We invite schools to use the Connected Learning Advisory service by completing the [online form on TKI's Enabling e-Learning web section](#) or ringing the advisory phone line (0800 700 400) during business hours.**

Through this new advisory service, schools will be able to get free, independent advice on issues such as:

- how to use digital devices to teach the curriculum
- how to use social media to communicate with the school community
- how to lead their school through technological change, and
- which digital devices are available to match a school's needs.

[Back to top](#)

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Heads up items 1, 8,10, 11 and 12 are in full in the index

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## General

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### New Zealand Sign Language (NZSL) achievement standards

We invite principals, BOTs, senior leaders, learning languages teachers, and other interested parties to participate in the consultation on the draft matrix and the draft levels 1 and 2 NZSL achievement standards, for learning NZSL as a second language. Consultation closes on 24 April. [For more information and to access the survey click here](#)

[Back to top](#)

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### Information of interest from Education New Zealand

[Two schools, one director: Shared role expected to bring benefits to Southland](#) and [New Zealand has cracked the top five preferred overseas study destinations for China's wealthy](#)

[Back to top](#)

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### Wi-Fi technology in schools - information for parents

From time to time parents ask questions about the safety of Wi-Fi devices in schools. The Ministry of Health confirms that Wi-Fi does not pose a risk to students. We want to make it as easy as possible for schools to convey this to parents in their own communities when needed.

Information on Wi-Fi safety is available on both the [Primary and Secondary school sections of the education.govt.nz website](#) and we've created a [Wi-Fi Technology in Schools – Information for parents' flyer](#)

Over 90 percent of schools are now using Wi-Fi (wireless networking) to connect to the resources, expertise and information available on the internet.

[Back to top](#)

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### Link of interest

[A statistical literacy hierarchy for interpreting educational system data](#) Pierce, R. (2014, 31 March). Australian Journal of Education.

[Back to top](#)



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## Dyslexia Advocacy Week 16-22 March

Getting it right in the classroom is a key focus of Dyslexia Advocacy Week. [See what schools can do to improve the dyslexic student's experience and achievements](#)

[Back to top](#)

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## SunSmart Learning Programme: Learning resources for Years 1-8

[SunSmart Schools have new cross-curricula resources available](#) for levels 1-4 of the NZ curriculum. They cover numeracy, literacy, health and science learning.

[Back to top](#)

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## Raising awareness of organ donation through health and social studies: Learning resources for Years 9 and 10

[Learning resources from Organ Donation New Zealand](#) covers the introduction of organ donation for study in NZ secondary schools. Units cover health education, including a NCEA Level 3 unit, and social studies, including a NCEA Level 1 unit. The aim is for students to have the opportunity to discuss, research, and make up their own minds about this topic.

[Back to top](#)

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## REGIONAL NEWS



### TAI TOKERAU | Hira Gage

A very warm welcome to all first-time principals in our region and to those principals taking up new positions and have relocated to the North. Your senior advisor will be introducing themselves to you, if they haven't already, and will provide advice and guidance as required. Please don't hesitate to call if you need support in any way.

### Investing in Educational Success

We continue to receive Expressions of Interest and enquiries about

forming a Community of Schools. We will continue to work with schools in the Tai Tokerau that have expressed an interest in progressing this further. Please contact me on 027 5015068 if you need further information.

### Education Excellence Awards

A reminder: Entries close 5 pm, 20 March 2015.

The Prime Minister's Education Excellence Awards recognise and celebrate outstanding achievements in early childhood education, primary and secondary schooling. The awards focus on the work of groups, teams and partnerships in English, Māori or Pasifika medium. Minister Parata has announced the names of the judges and education experts who will decide the winners for 2015. [Read about the 2015 Judges and Expert panel here.](#)

### Fields of Remembrance

Over the past few weeks, our staff have been delivering packages to schools and kura, if they have chosen to participate in Fields of Remembrance. There are many celebrations occurring across Tai Tokerau to mark this occasion and I have listened to some heartfelt stories of loved ones who lost their lives in battle. We will remember them.

If you have any questions about Fields of Remembrance packages, please contact your senior adviser or the Fields of Remembrance coordinator for Tai Tokerau, Megan Howell [megan.howell@minedu.govt.nz](mailto:megan.howell@minedu.govt.nz)

### Parents and whānau

The Ministry's [new parents](#) site is aimed at parents, families, whānau and carers to give you easy to understand, practical information and tips, and answers to your questions about education.

The site has information on:

- going to early [childhood education \(ECE\)](#) or [school](#)
- finding, choosing and starting at an [ECE service, Kōhanga Reo, school or kura](#)
- what your child will learn and how you can get involved
- [term dates and holidays](#), and more

### Ministerial regional cross-sector forum on raising achievement

We will be hosting the first regional forum on 30 March, with people invited to participate from across the education, business, local government and community sectors. This forum is very much a coalition of the willing, building on the national forum set up by the Minister of Education in June 2012. It will focus on giving effect to the government education priorities, sharing information across the education sector and wider community, and examining specific achievement challenges in the Tai Tokerau region.

Nga mihi ki a koutou katoa  
Hira

[Back to top](#)



## AUCKLAND | Kevin Emery

Kia ora koutou

### **Auckland region enrolment scheme ballot dates for 2016**

The Secretary for Education's Instructions Relating to the Operation of Enrolment Schemes requires all schools of the same type (e.g. primary, secondary) with enrolment schemes in the Auckland region to set dates for the selection of out of zone enrolments.

The Ministry has consulted with the Auckland Secondary Principals Association and the Auckland Primary Principals Association. Both associations consider that the dates last year were suitable and therefore endorse the dates below for secondary, and primary (including intermediate) schools.

Following this feedback, the Ministry of Education has approved the following dates for the initial 2016 pre-enrolment period in the Auckland Region.

#### **Secondary schools**

- Application closing date: Wednesday 2 September 2015
- Ballot date: Wednesday 9 September 2015

#### **Primary and Intermediate Schools**

- Application closing date: Wednesday 14 October 2015
- Ballot date: Wednesday 21 October 2015

See the [Secretary's Instructions Relating to the Operation of Enrolment Schemes](#) for further details on balloting procedures.

Feel free to email: [kevin.emery@minedu.govt.nz](mailto:kevin.emery@minedu.govt.nz) or call 09 632 9333 any time.

Ngā mihi, Kevin

[Back to top](#)



## WAIKATO | Paula Rawiri

Tēnā koutou katoa. Warm greetings to you all.

### **Children's Action Plan – New guidelines for the workforce**

On Tuesday the Minister of Social Development Hon Anne Tolley launched the documents; Safer Recruitment, Safer Children and Safer Organisations, Safer Children here in Hamilton. This is an important

milestone in supporting the implementation of the Children's Action Plan.

[Safer Recruitment, Safer Children](#) will help organisations select safe people to work with children. [Safer Organisations, Safer Children](#) is a set of good practice advice to help organisations develop high quality child protection policies, which are now required in law for many organisations that work with children.

You can read more about the [Children's Action Plan here](#). A local organisation - Child Matters - was instrumental in developing this work with the Ministry of Education on behalf of the Children's Action Plan Directorate – a great example of the new way we are all working together for vulnerable children.

### **Vocational pathways in action**

In Tokoroa there's some fantastic collaboration going on with the Intermodal Transport Hub that brings together the Youth Guarantee partnership made up of [education providers](#), business, Ngāti Raukawa and local council. The focus is a Logistics Vocational Pathway, supporting young people to achieve NCEA Level 2 and higher education qualifications progressing into employment within the community.

### **Professional development for teachers**

We have a number of programmes coming up over the month of March that you or your staff may be interested.

- [Click here to view upcoming courses in March](#)
- [You can download additional MOE course enrolment forms here](#)

### **A bouquet...**

Te Kura Kaupapa Māori o Bernard Fergusson hosted their first session of Pānui Tahī – Reading Together, hosting 13 Dad's and 1 Koro to the first of four workshops. It is great to see schools and kura taking the programme and tailoring it to their own community and what will work for them. It's also a fantastic example of role modelling for our young boys especially as they will get to read with their Dad's! Ka mau te wehi.

Finally, I have had the chance to visit a number of you over the last fortnight. Thank you for your hospitality. Part of what I am interested in learning more about is how principal's and senior leaders keep track of the learners who are a priority in their school or kura. There are a wide variety of different and innovative approaches being taken. If you would like to talk to me about what you are doing in your school please get in touch as I would love to come and visit and hear more about this. I can be contacted at [paula.rawiri@minedu.govt.nz](mailto:paula.rawiri@minedu.govt.nz)

Kind regards  
Paula

[Back to top](#)



## BAY OF PLENTY, ROTORUA, TAUPO | Ezra Schuster

Kia ora koutou and Talofa lava

I hope the fortnight was been a good one for you – it's certainly been a busy one, with only two and half weeks before the end of term! I really enjoy being out and about and was fortunate enough to visit some of you at your place. I'd encourage you to read the *Critical and need to know and action* section of the bulletin and my updates below.

### Thank you!

Thanks for sending through your school planning and reporting documents over the last fortnight. Cheryl, Graham and our senior advisors have been working through them and we appreciate your efforts, as well as those of your leadership teams and boards for getting this done. If you have any questions regarding this, please contact your senior advisor or email Cheryl: [Cheryl.bunker@minedu.govt.nz](mailto:Cheryl.bunker@minedu.govt.nz) or Graham: [graham.parker@minedu.govt.nz](mailto:graham.parker@minedu.govt.nz)

### Rotorua Pasifika Fun Day

Hundreds of people were drawn to the Rotorua Village Green and lakefront on Saturday 28 February for the Rotorua Pasifika Fun Day. The event was established in 2013 by the Rotorua Pacific Islands Development Charitable Trust to celebrate language, culture, and identity, through traditional song, dance, and delicacies from the Pacific.

Pasifika students from the local schools and cultural groups performed traditional items that had the crowd swaying to the rhythm of the music – I felt quite at home!



Education was also a key focus and organisations such as Power Up, Careers Network, Waiariki Institute of Technology, The Incredible Years Programme, Te Wananga o Aotearoa, Fanau Ola, Youth Development, Mid Islands Gym Sports and the Rotorua Pacific Islands Development Charitable Trust all had stalls packed with information to distribute to fanau, including information to promote ECE Participation.

As Director of Education, Bay of Plenty – Waiariki I was proud to endorse and support the Power Up 'Reading is Power' programme that encourages families to read together. The programme is funded by the Ministry of Education and



Contact us at: [bulletin@minedu.govt.nz](mailto:bulletin@minedu.govt.nz)

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[www.minedu.govt.nz](http://www.minedu.govt.nz)

runs for 28 weeks, which is spread over the 2015 calendar year. The local Rotorua Pacific Islands Development Charitable Trust has been given the responsibility to carry out the Power Up programme to support and improve student achievement outcomes for Pasifika students in Rotorua.

### Meeting with Tauranga Mayor

Last Wednesday, Graham Parker (education manager), Terry Collett (chief advisor for Achievement, retention and transition programme) and I, met with Stuart Crosby, Mayor of Tauranga to strengthen the relationship between us and the Tauranga Council. It was a great opportunity to hear what was happening across Tauranga city, share some of our priorities, and discuss how we could work smarter for you as education leaders. Terry, particularly, has been involved in some exciting work with the council and Priority 1 and Graham has been meeting with several of you over the last couple of months.



L-R: Graham Parker, Ezra, Mayor Stuart Crosby and Terry Collett

### ERO

Last year, I mentioned how we would meet regularly with our key partners to share information to support you as schools leaders and I've been really encouraged with the meetings we've been having with our ERO colleagues. Over the last couple of weeks, I met with Dale Bailey (deputy chief review officer, northern) to discuss our 2015 priorities.



L-R: Georgina Kerr, Charles Rolleston, Glenys Hauiti-Parapara, Lynda Pura-Watson and Cheryl Bunker

Cheryl Bunker (education manager) then met with Lynda Pura-Watson (deputy chief advisor, Māori) and members of the ERO Māori review team to share information.

### Operation Presence

With the Easter holidays around the corner, I am as keen as you are to ensure our young people stay safe on the roads. We have been working closely with the NZ Police and other partners to make this happen through 'Operation Presence'. Below is some information about Operation Presence and an important message from our NZ Police colleagues. If you have any questions or want to know more about Operation Presence, please email: [cheryl.bunker@minedu.govt.nz](mailto:cheryl.bunker@minedu.govt.nz)

## **NZ police message:** A presence in your community

Easter this year rolls straight into school holidays, the last decent break before winter descends. Along with the Ministry of Education, ACC, Te Puni Kokiri and the New Zealand Transport Agency, Bay of Plenty Police would love to see all the students and staff from all our education institutions back in class after the break.

Sadly, this year we have already had several serious and fatal crashes on Bay of Plenty roads, some involving our young people. We know that people make mistakes however those mistakes should not kill or maim them. This is the intent of the Safe System approach to road safety, as outlined in Safer Journeys. We can choose whether to obey the laws of the land but the laws of physics are far less forgiving.

On the Thursday before Easter, we (BoP Police) will be conducting what we call 'Operation Presence'. This involves a large number of our staff stepping back from their 'day jobs' to have a single focus for a day.

This time the focus is young people and road safety. The aim is engagement and education, not just enforcement, as we seek to keep our young people safe on the roads. Police area planners will make contact with selected schools and groups in the lead up to Easter, seeking to work together on this initiative.

Regards  
Inspector Kevin Taylor  
Road Policing Manager  
Bay of Plenty Police

If there is anything on this page you would like to discuss or an issue you want to talk about please email: [ezra.schuster@minedu.govt.nz](mailto:ezra.schuster@minedu.govt.nz) or call my mobile 027 296 8196.

Ngā mihi  
Ezra

[Back to top](#)



## **HAWKE'S BAY, GISBORNE | Marilyn Scott**

### **Hello everyone**

The last couple of weeks have been busy as usual. I went to a leadership day in Wellington and last Friday it was the first of the Minister's National Education forums in Wellington as well. This region was represented by David Langford from Awapuni School in Gisborne, Mary Nixon from Napier Girls' High School representing Hawke's Bay secondary principals, Michael Bain from Te Mata School representing Hawke's Bay primary principals, and myself. We'll report on the forum in the next bulletin.

I've decided to profile some of our staff from time to time. The first one, below, is Cherreen Exeter who is one of our managers, education.  
Have a great fortnight everyone.

### **Te Matatini 2017**

Many of you will have watched Te Matatini 2015, the kapahaka competitions held recently in Christchurch. At the closing ceremony last Sunday 8 March at Waitaha Christchurch, Ngāti Kahungunu Iwi uplifted the Mauri of Te Matatini to bring home in advance of Ngāti Kahungunu hosting the event in February 2017.

The mauri will begin its journey on the iwi owned double hulled sailing waka 'Te Matau a Māui' sailed by the Te Matau a Māui Voyaging Trust. The mauri will stop in Te Whanganui-a-Tara and it will be transported by road to Wairarapa, followed by Tamaki nui-a-Rua, Tamatea, Heretaunga, Te Whanganui-a-Orotū, Wairoa and then Tauranga Moana, before returning to Heretaunga ahead of the Kahungunu event being held in 2017. Watch this space.

### **New Ministry office in Gisborne**

Construction has started on our new office in Gisborne (right). We hope to be in the building before the end of the year.



### **Gisborne Incredible Years Parent programme**

We are extremely pleased to offer another Incredible Years Parent evening starting on Tuesday 24 March.

This programme will be facilitated by Tui Houia from Barnardos and Julie Dawson from the Ministry of Education.

[View Incredible Years programme information pack](#)

Expressions of interest can be direct to Tui at [tui.houia@barnardos.org.nz](mailto:tui.houia@barnardos.org.nz) or [julie.dawson@minedu.govt.nz](mailto:julie.dawson@minedu.govt.nz)

### **Profiling Cherreen Exeter – manager, education**

Cherreen has been in the Ministry for 14 years in a variety of roles; mostly in the Hawke's Bay/Tairāwhiti area, leading and managing the early childhood team. Other roles have included three months in Christchurch supporting early childhood services following the 2011 earthquake, working in Wellington with the operational policy team, and leading the schools and early childhood teams at a local level. She was part of the Early Learning Information (ELI) team; this project saw the introduction of an information system for early childhood education and introduced the National Student Number (NSN) into early learning services. Prior to joining the Ministry, Cherreen worked as a





professional development facilitator and lecturer for Massey University.

She is currently manager, education, in the Napier office with responsibility for:

- Oversight of Student Achievement Function (SAF)
- Oversight of the early learning work programmes
- Implementation of early learning and school work programmes in Napier, Wairoa and Gisborne areas

### Graham Thomas

Finally, I want to pay tribute to Graham Thomas, formerly principal of Hastings Boys' High School, who passed away recently. Graham was principal of the school for 18 years, and even after he retired, was a great support to the school. Graham will be missed by the Hawke's Bay schooling community.

Marilyn

[Back to top](#)



### TARANAKI, WHANGANUI, MANAWATU | Jann Marshall

Kia ora koutou

On Friday 27 February, I hosted the first of four regional Ministerial cross-sector forums that feed into the national forum held four times a year. Membership of the regional forum includes participants from across the education, business, local government and community sectors. This forum builds on the national forum first set up by the

Minister of Education in June 2012. The main aim is to give effect to the government's education priorities, sharing information across the education sector and wider community and examining specific achievement challenges in the Taranaki, Whanganui, Manawatu region.

We were fortunate to have the Minister of Education, the Hon Hekia Parata attend and share her priorities. School representatives on the forum include Mark Bowden – principal, Spotswood College; Roz Miller – principal, Bell Block School; Chris Moller – principal, Wanganui Collegiate; David Reardon – principal, Russell St School; and David Olivier – principal, St Peter's College. Your colleagues will be able to update you on the discussion and feel free to contact me if you have any questions.

### School Visits

It has been great visiting schools to learn about your priorities and how the Ministry can support you. If you'd like me to visit, get in contact with my EA, Anna Te Rei on (06) 349 6315 or email: [anna.terei@minedu.govt.nz](mailto:anna.terei@minedu.govt.nz) and she'll arrange a time. I'm happy to meet with principals or boards in the evenings or during the day.

Please feel free to contact me at any time on 06 349 6352 or email [jann.marshall@minedu.govt.nz](mailto:jann.marshall@minedu.govt.nz)

Ngā mihi  
Jann

[Back to top](#)



## WELLINGTON | Pauline Cleaver

Kia ora koutou

### **Wellington Anzac Street Parade**

Starts 12.30pm on 24 April, Parliament Grounds, 1 Molesworth Street, Thorndon and ends at Pukeahu National War Memorial Park, 2pm approx.

Uniformed military personnel will join veterans and their descendants in a parade to mark the 100th anniversary of Anzac Day, alongside military and school pipe bands and vintage World War I vehicles. This will include an original American Field Service ambulance and a six-horse drawn carriage pulling limbers with lightweight cannons.

The parade will travel along Lambton Quay, Willis Street and Wakefield Street, before heading up Taranaki Street where two howitzer cannons and two British WWI tanks will be stationed.

At Pukeahu National War Memorial Park they will be greeted by Mayor Celia Wade-Brown and, weather permitting, a flyover of original WWI aircraft.

Details of road closures and public transport changes will be included in subsequent bulletins. [For more information on Wellington's First World War Centenary click here](#)

## **Horowhenua/Otaki Children's Team**

### **Tamariki ki te Tuatahi | March 2015 update**

As of the end of February, Tamariki ki te Tuatahi had accepted 19 family referrals which included 52 children. The majority of these children have identified education needs. All referrals have lead professionals assigned; education has provided two of these lead professionals.

As each of us on the Children's Team panel explores the depth and width of our respective roles and resources, the opportunities to support and enable each other to plan strategically to ensure that each family's and children's strengths and needs are met are many. Education has met some challenges in this space; we are learning to work within

the Children's Team strategic framework and to escalate concerns quickly, rather than trying to address these in a tactical manner.

The Education Broker supports lead professionals to gather education profiles from ECE and school settings during the assessment phase. Education information gathered includes participation, attendance, engagement, achievement and retention data, as well as anecdotal information on children's well-being, key competencies, interests, skills and goal setting.

The combination of the senior adviser: SE&S and Education Broker role is providing opportunities for the education area team to understand how well individual ECE settings and school's systems and processes are placed to address the strengths and needs of these individual priority learners. Referral patterns for external support, such as the RT:Lits, RT:LBS, Special Education and Truancy Services are also collected. All of this information can be aggregated to provide an area snap-shot that can inform education area team priorities and strategic planning.

### **Horowhenua Vocational Pathways Network**

The Horowhenua Vocational Pathways Network includes representatives from the local colleges, Horowhenua District Council, Life To The Max, Central District Health Board, Te Kokiri, Horowhenua Learning Centre, UCOL and local business owners.

The Network's 2014 strategic objectives were:

- continue to develop the Building and Infrastructure vocational pathway for delivery in 2014
- continue to investigate the development of a vocational pathway in Health and Social Care for delivery in 2015
- identify and initiate the development of a further pathways for delivery in 2015
- appoint a coordinator (0.5 FTE) funded by the schools to manage the networking and coordination between colleges, tertiary providers, students and industry, and to promote a community voice and face to encourage young people in our communities experiencing unique circumstances to re-engage in learning.

Anthea Hale has been appointed as the co-ordinator. The February 2015 network meeting reviewed the 2014 Action steps, started a review of the strategic direction of the Network and planned for the Careers Expo in May.

The building academy commences in April 2015 and already Agriculture and Horticulture training organisations are becoming involved and are planning to deliver courses in the future.

Please feel free to call me on 04 463 8668 or email: [pauline.cleaver@minedu.govt.nz](mailto:pauline.cleaver@minedu.govt.nz) anytime.

Ngā mihi

Pauline

[Back to top](#)



## NELSON, MARLBOROUGH, WEST COAST | Erika Ross

Kia ora koutou

### asTTle Workshops

The Ministry of Education has scheduled a series of asTTle workshops taking place nationally. [Visit Evaluation Associates website for more information.](#)

Feel free to [email me](#) or call 03 539 1533 anytime.

Ngā mihi  
Erika

[Back to top](#)



## CANTERBURY | Coralanne Child

Canterbury Regional News  
16 March 2015 | Edition 4

Kia ora

What a great couple of weeks it has been in Canterbury. It was wonderful to see so many of our students, teachers, whānau and colleagues involved in Te Matatini. We hosted the Minister of Education in Christchurch where she attended the Te Matatini Festival and visited schools and tertiary providers. It is also great to start the year with another successful Canterbury West Coast Secondary Principals' Associations conference, which was held in Christchurch on 10 and 11 March.

We as a Ministry are focused on connecting with you and working collectively to ensure we continue to deliver the support required to lift achievement for children in our schools. There are so many ways we work together and attending sector events is one way in which we continue to build relationships and work in a very complementary and practical way.

This newsletter includes information for schools which have enrolment schemes due for review this year. We are happy to assist you with information and data to help boards consider their enrolment schemes. At this stage, all that is required by 1 May is for the

Board of trustees to indicate if they are considering continuing, changing or abandoning the enrolment scheme. If they are unsure if your school's enrolment scheme is due for review this year, please see further information in this newsletter.

### Review of Enrolment Scheme

Reminder to check if your school's enrolment scheme is due for review this year: The review of enrolment schemes is required under Section 11PA of the Education Act 1989, and provides an opportunity for your board and the Ministry of Education to consider the operation of the scheme, and whether it still meets the legislative purposes and principles.

The review process - schools with enrolment schemes due for review this year please [click here](#).

Please note that the Education Act 1989 sets a statutory deadline of 1 May for completing the review. Please [click here](#) for a review response form.

Under Section 11PA(1) the board is required to:

- review the operation of the enrolment scheme, having regard to the purpose and principles of enrolment schemes (Section 11A of the Education Act 1989); and;
- ask the Secretary whether he or she agrees with the Board's view about the continuing need for a scheme to prevent overcrowding, or the likelihood of overcrowding, at the school.

Effectively, this means that you should consider whether:

- the school continues to need an enrolment scheme to prevent overcrowding or the likelihood of overcrowding at the school;
- the scheme in its present form promotes fairness and transparency in the selection of students;
- the scheme in its present form promotes best use of the existing network of state schools in the area;
- the scheme excludes local students;
- some amendment to the home zone is appropriate i.e. does the current enrolment scheme home zone reflect your immediate school community

If the Board of Trustees is considering changing or abandoning the enrolment scheme, these changes will be worked through as part of a discussion with your neighbouring schools. We are happy to assist you with the meeting arrangements, information and data that you may wish to share with neighbouring schools. At this stage, all that is required by 1 May is for the Board of Trustees to indicate its decision on the enclosed form. If you require support, please do not hesitate to contact your senior advisor.

### Future provision of technology for year 7 and 8 student update

Below are the planned next steps that follow on from the work undertaken with the sector in 2014 to consider the future provision of technology for year 7 and 8 students.

There is agreement from many in the sector about a need for change, in particular strengthening teaching and learning in technology and strengthening the connection between specialist provision and a student's learning in their home school, but less agreement around how this could happen.

To facilitate change that will represent the best outcomes for students, we now need to provide a lot more detail around what has been proposed to enable the Minister to make a well informed and considered decision on future provision of technology for year 7 and 8 students.

To progress this work further, a working group needs to be formed that includes representatives from technology providers and client schools, sector groups and independent experts in technology education.

The working group will be tasked with considering options including a centrally coordinated provision in each of the Christchurch, Selwyn and Waimakariri areas with hubs and outreach options supported by mobile units (staff and plant). The working group will need to take into account all the implications (governance, financial, operational and personnel) with a view to recommending a range of options that can be evaluated in terms of usefulness to technology students and provide value for money.

The Ministry of Education is currently developing terms of reference for the working group and will draw on the advice from previous workshops regarding working group membership.

This approach will ensure with a high degree of confidence that any identified changes can be implemented successfully.

### **Collaborative initiatives making a difference** **Student Leaders** - Hereora Youth Leadership Hui

It was a great start to the year for students from the Hereora Cluster who were so enthusiastic and highly engaged in discussions and tasks during the Hereora Youth Leadership Hui. The youth leaders from Burnside High School did a fantastic job of facilitating their groups, keeping the other leaders on task and ensuring quality discussions.

It is really great to see all of the different schools, early childhood centres and age groups mixing and working effectively together.

The morning leadership workshops were all about building leadership capabilities with the key focus on being extraordinary leaders. Students identified the qualities that extraordinary leaders/citizens have and then focused on the key ones that they felt they may need to develop further - both individually or as a group of leaders.

The afternoon session focused on building digital leaders and was facilitated by Tessa Gray from CORE Education.

The leaders also worked in their school leadership groups and identified a goal for them as a group of leaders. When they are back in their schools, they are planning to set up quality SMART goals to focus on and develop them over the next term/year.

The Hereora Learning Community Cluster truly appreciated the team of adults that helped out on the day, which included teachers and youth workers. There were 80 youth leaders from across all sectors: ECE, primary, intermediate and high school. These events are made possible because schools are committed to sending along students to participate.



Image: Identifying personal leadership qualities



Image: ECE Leadership Workshop

**To enable us to share your projects please email:** [amanda.dowling@minedu.govt.nz](mailto:amanda.dowling@minedu.govt.nz)

Please do not hesitate to contact us if you have any questions or concerns as we are always happy to hear from you. We would appreciate if you could print this newsletter and place it in your staff room.

Ma te wa,  
**Coralanne Child**  
Director of Education for Canterbury

[Back to top](#)



## OTAGO, SOUTHLAND | Julie Anderson

Kia ora koutou and warm Pasifika greetings

Last week, we held our first planning day with the Southern Area School Community of Schools. We were privileged to be part of the day and hear the robust discussions and strategy sharing that focused on identifying the key achievement challenges facing this group of six schools. All the principals commented on the quality professional learning that the conversations and data sharing with the other schools had provided.

## Media

I have included a link to a media sheet that was prepared by our Christchurch office, with input from the sector, following principals' experiences post earthquake. When a crisis hits, it's a busy and stressful time for those in leadership, so I hope these clear guidelines and procedures around dealing with the media will be helpful.

[View MoE principals Media Check Sheet \[PDF; 56Kb\]](#)

## Anzac day celebrations and Maheno School

We hope you've all received your Fields of Remembrance packs and are planning how to use these within your school to celebrate Anzac Day and the 100<sup>th</sup> Centenary of WW1. It was wonderful to read of the upcoming adventures for principal, Ryan Fraser, his students and the school bell from Maheno school. A group from the school will attend the Anzac day commemorative service on Fraser Island (most fitting for Ryan!) where the pupils will ring the school bell they were gifted from the NZHS Maheno at the site of the actual wreck. What an authentic way to learn about history with a local flavour!

## Trades academy places at Otago Polytechnic

Otago secondary pupils interested in automotive and electrical trades and veterinary nursing are spending their Fridays at the Otago Polytechnic, as part of a trades academy programme. The programme has government funding for 30 places with schools contributing to some of the costs. It is great to have students from Palmerston, Balclutha and Dunedin working together in these courses.

## Cancer Society Relay for life

Our MOE team dressed as "Super Heroes" in their walking vigil at the recent Relay for Life cancer fundraiser. It was heartening to see the number of schools participating with support from teachers and parents, and whānau. The education community was saddened last week to hear of the death of Lis Bartlett from cancer. Lis has contributed in many fields of education, as a Rural Advisor, then Principal of Wanaka Primary School and most recently as a member of our local ERO team. We pass our sincere regards on to all who knew, and will miss Lis's lively presence in education circles.

Please contact me if you wish to discuss any issues or ideas. I look forward to hearing from you.

Ngā mihi mahana

Julie

Email: [julie.anderson@minedu.govt.nz](mailto:julie.anderson@minedu.govt.nz)

Direct Dial: 03 471 5217

Cell phone 027 836 4846

[Back to top](#)



## EVENTS

- 18-21 MAR 2015 – [ASB Polyfest, Manukau Sports Bowl, Auckland](#)
- 22-25 MAR 2015 - [SPANZ Conference, Rotorua](#)
- 23-26 MAR 2015 – [Asia Pacific Association for International Education Conference and Exhibition 2015, Beijing, China](#)
- 24-27 MAR 2015 – [ActivePost National Secondary School Waka Ama Championships, Tikitapu – Blue Lake, Rotorua](#)
- 11-13 APR 2015- [Montessori Aotearoa New Zealand Conference A pathway to creative expression | He ara hei whakaputa i te wairua auaha, Trinity Wharf, Tauranga](#) **New**
- 15-17 APR 2015 – [NZ Association for Cooperative Education Inc 2015 Conference, Wellington](#)
- 27-29 MAY 2015 - [NZEI Rural & Teaching Principals Conf, Queenstown](#)
- 30 JUN – 3 JUL 2015 – [New Zealand Principals' Federation Conference, Wellington](#)
- 09-11 JUN 2015 – [International Enhancement Themes, Glasgow](#)
- 24-26 JUN 2015 – [6<sup>th</sup> IEA \(International Association for the Evaluation of Educational Achievement\) International Research Conference, Cape Town, South Africa](#)
- 03- 5 JUL 2015 - [NZSTA 26<sup>th</sup> Annual Conference, Auckland](#)
- 15-18 SEP 2015 – [European Association for International Education 27<sup>th</sup> Annual Conference, Glasgow](#)
- 23-26 NOV 2015 – [4<sup>th</sup> International Conference on Language, Education and Diversity, University of Auckland, NZ](#)

[Back to top](#)

## MINISTRY NEWSLETTERS

[Property News Issue 16 - March 2015](#)

[RTL B Newsletter 24 – February 2015](#)

[All Ministry Newsletters](#)

[Back to top](#)

## UPCOMING MINISTRY COMMUNICATIONS

[Click here to open the word document of upcoming Ministry information for schools for 2015](#)

[Back to top](#)

Contact us at: [bulletin@minedu.govt.nz](mailto:bulletin@minedu.govt.nz)

+64 4 463 8919

[www.minedu.govt.nz](http://www.minedu.govt.nz)

## LIST OF EDUCATION-RELATED WEBSITES

Below is a list of NZ websites you may frequently access. We hope it helps to have them all in one place. If you wish to comment or have any suggestions regarding this item, please email [bulletin@minedu.govt.nz](mailto:bulletin@minedu.govt.nz)

### Education agencies

[NZQA](#) | New Zealand Qualifications Authority

[ERO](#) | Education Review Office

[ENZ](#) | Education New Zealand

[NZTC](#) | New Zealand Teachers Council

[EDUCANZ](#) | Education Council of Aotearoa NZ

[Careers NZ](#)

[UNESCO](#) | United Nations Education, Scientific and Cultural Organization

### Other government education agencies

[NZSTA](#) | New Zealand School Trustees Association

[PPTA](#) | New Zealand Post Primary Teachers' Association

[NZPF](#) | New Zealand Principals' Federation

[SPANZ](#) | Secondary Principal's Association of NZ Inc

[NZEI Te Riu Roa](#) | New Zealand Educational Institute

[NZCER](#) | NZ Council for Educational Research

### Ministry of Education websites

[ECE leadership, management and administration](#)

[ECE teaching and learning](#)

[Education Counts](#)

[Education Gazette](#)

[Educational Leaders](#)

[National Student Index](#)

[New Zealand Curriculum](#)

[Novopay Schools Payroll](#)

[Secondary Education Portal](#)

[Shaping Education – Future Direction](#)

[Services for Tertiary Education Organisations](#)

[Study it \(for NCEA students\)](#)

[Te Kete Ipurangi | TKI](#)

[Teaching and Learning Catalogue \(Down the back of the chair\)](#)

[Teach NZ](#)

[WICKED – games and activities to help with learning](#)

[Youth Guarantee and Vocational Pathways](#)

[Back to top](#)

## FEEDBACK

Send us your feedback, comments or questions on any topic in the bulletin or anything else on your mind to: [bulletin@minedu.govt.nz](mailto:bulletin@minedu.govt.nz)

[Back to top](#)

## CONTACT PETER HUGHES

[Click here to send a message directly to Peter Hughes](#)