

## ADMINISTRATIVE CLASS QUALIFICATIONS

NZQA QUALIFICATIONS	PROVIDER
<b>Group One</b>	<b>Key at end of list</b>
National Certificate in Composites (Level 4)	TOPNZ
National Certificate in Business Administration (Level 4)	
National Certificate in Computing (Level 4)	
Certificate in Business Administration	WAIA' IT, CPIT
National Certificate in Business Computing (Intermediate)	WAIA' IT
Certificate of Computing	NP
Certificate in Business Technology and Administration	UCOL
Certificate in Office Systems and Technology	TWP
Certificate in Office Administration	MIT
Certificate in Office Administration and Computing	MIT
Certificate for Advanced Computer Users	UCOL
Certificate in Business Fundamentals	UCOL
Certificate in Supervisory Management	UNITEC
Certificate in Small Business	UNITEC
Accounting for Non-Accountants – Certificate of Achievement	TOPNZ
Introduction to Accounting – Certificate of Achievement	TOPNZ
School Trusteeship – Certificate of Achievement	TOPNZ
National Certificate in Business Administration (Level 5)	
National Diploma in Business Computing (Level 5)	
NZ Diploma in Business	UCOL, SIT, EIT, AUT, TAIRAWHITI
Certificate in Information Systems	NP
Certificate in Business Administration	CPIT
Certificate in Computer Support	UCOL
Certificate in Business Computing	NMIT
Certificate in Business	WAIA' IT
Certificate in Business Studies	MASSEY
Diploma in Business Services	MIT
Diploma in Business Computing	MIT
Certificate in Administrative Services in Schools	ACE
Certificate in Support Services in Schools	ACE
Certificate in Business Computing (CBC)	
Trade Certificate Typing Grade B (Stage II senior)	
Trade Certificate Office Management – Word Processing	
Trade Certificate in Shorthand/Typing Grade 2	
NZIM Certificate in Small Business Management	
NZIM Certificate in Supervisory Management	
Advanced Certificate in Business Computing (ACBC)	
Advanced Trade Certificate Typing/Shorthand/Office Management	
Pitmans Diploma in Typing	
Business Administration Training Course	
Chamber of Commerce Diploma (110 wpm)	
Public Service Examination (110/40 wpm)	
TCB Advanced Grade	
Diploma in Word Processing	
Public Service Examination (130/50 wpm)	
TCB Grade C	
TCB Grade 2 (130/50 wpm)	
Certificate in Information Systems	
Registered Community Nurse	
Enrolled Nurse Certificate	
Certificate of Dental Nursing	
Public Service Examination (150/50 wpm)	
Public Service Examination	
Senior Business Course (120/43 wpm)	



## ASSOCIATE CLASS QUALIFICATIONS

NZQA QUALIFICATIONS	PROVIDER
<b>Group One</b>	
<b>Level 4 National Certificates:</b>	<b>Key at end of list</b>
National Certificate in Youth Work	
National Certificate in Mental Health (Mental Health Support Work)	
National Certificate in Human Services	
National Certificate in Social Services	
National Certificate in Pacific Island Social Services	
National Certificate in Iwi/Maori Social Services	
National Certificate in Sport (Coaching)	
National Certificate in Fitness	
National Certificate in Reo Maori	
National Certificate in Hauora (Maori Community Health)	
National Certificate in Maori Performing Arts	
National Certificate in Nga Mahia a te Whare Pora	
National Certificate in Whakairo	
National Certificate in Computing	
National Certificate in Community Recreation	
National Certificate in Outdoor Recreation (Leadership)	
Certificate for Teacher Aides	MASSEY, TOPNZ
Certificate in Support Services in Schools	ACE
Certificate in Educational Support (Special Needs)	MIT
Certificate in Teacher Aide Skills	CASE BOREHAM
Certificate in Teacher Aiding	SIT, CPIT
Certificate in Education Support	WINTEC
Certificate in Educational Support (Disability Studies)	DCE
Higher Certificates for Teacher Aides	MASSEY
Certificate in Disabilities Support	WITT
Certificate in Teaching People with Disabilities	CPIT, NMIT, TWP
Advanced Care Technicians Certificate	EIT
Certificate in Counselling	NMIT
Certificate in Community Skills/Work	UNITEC/BOPP
Certificate in Community and Social Work	WAIA' IT, UNITEC
Certificate in Social Work (Activities based)	UNITEC
Certificate in Sports Studies	TWP
Certificate in Sport, Fitness and Recreation	WAIA' IT
Certificate in Sport and Leisure Studies	BOPP
Certificate in Teaching English as an Additional Language	MASSEY
Certificate in Te Tuara o te Reo – Te Ataarangi (97)	TWP
Certificate in Te Rakeitanga o te Reo – Te Ataarangi (98)	TWP
Certificate in Supporting Children's Learning (2003)	CCE
Certificate in Education Support	TWP
Certificate of Proficiency – Training of the intellectually handicapped (86)	Department of Health
Certificate in Tertiary Teaching	AUT
Certificate in Special Needs Education	CCE
Te Tohu o te Kohanga Reo	Te Kohanga Reo National Trust
Advanced Certificate for Science Laboratory Technicians	City and Guilds of London
Teacher Aide Certificate	PNCE, TOPNZ, RTC
Youth Pastor Certificate	Baptist Union of NZ
Mai te Pakiaka ki te Tupuranga He Tohu Rangatira mo	DCE
Certificate in Fitness and Exercise Science	NMIT
Certificate in Elite Sport Performance	SIT
Statement of Attainment in Community Skills	CPIT
Certificate in the Introduction to Nursing	AUT
Pre-degree Nursing	NMIT
Health Care Assistance	BOPP
Introduction to Health and Childcare	SIT

NZQA QUALIFICATIONS	PROVIDER
<b>Group One continued</b> <b>Level 4 National Certificates:</b>	<b>Key at end of list</b>
Foundation Certificate in Nursing and Health Science Te Mahi Whakawhaungatanga Social Services – Kaupapa Tangata Whenua Te Toku Ratonga Hapori Certificate in Maori Studies Certificate of Achievement – Te Kopae Te Timatanga Hou Diploma in Sport and Fitness Management Statement of Attainment in Exercise Science Diploma in Recreation and Sport Diploma in Sport and Exercise Te Rangi Tuu Kaha Te Reo Rangatira Te Tohu Mutunga Kore Certificate in Teacher Aiding Te Huanui Te Ataarangi – Te Mana me te Weehi Diploma in Maori Studies Te Pokaitahi Nga Puhi Nui Tonu Tiwhikete te Reo Whiri Te Reo me Ona Tikanga Poutama Rangatahi Hauora Certificate in Business Computing Certificate in Computing Advanced Computer Users Certificate Certificate in Translation Studies Certificate in Applied Arts Trade Certificate Laboratory Work Trade Certificate Typing Grade B (Stage II senior) Trade Certificate in Shorthand/Typing Grade 2 Braille Proficiency Certificate NZ Technicians Certificate Trade Certificates (Industry) Certificate in Adult Learning and Teaching (CALT) Enrolled Nurse Certificate Registered Community Nurse Certificate of Dental Nursing Certificate of Counselling Te Whiuwhiu o te Hau NZ Certificate of Science (Intermediate)	TAIRAWHITI, EIT MIT OTAGO POLY MIT WAIA' IT, UNITEC WANG POLY UNI OF WAIKATO WANG POLY CPIT WITT TWP WANG POLY UCOL, TWP WHITI' CP Training for You, Wanganui CPIT CPIT WITT NP UCOL SIT WHITI' CP TWP WAIA' IT NP UCOL AUT OTAGO POLY
<b>Group One continued</b> <b>Level 5 National Diploma/Certificates:</b>	<b>Key at end of list</b>
National Certificate in Hauora (Maori Community Health) National Certificate in Science National Certificate in Whakairo National Certificate in Business Computing National Certificate in Social Work Certificate in Environmental Management Certificate in Applied Science Certificate in Environmental Science and Resource Management Certificate in Business Computing Certificate in Information systems Certificate in Computer Support Certificate in Business Computing (CBC) Advanced Certificate in Business Computing (ACBC) Certificate in Maori Studies Te Tohu Pokairua – Maori Studies	BOPP WIT ( <i>formerly CIT</i> ), WITT, EIT UNITEC MIT NP UCOL WAIA' IT, UNI OF WAIKATO CPIT

NZQA QUALIFICATIONS	PROVIDER
<b>Group One continued</b> <b>Level 5 National Diploma/Certificates:</b>	<b>Key at end of list</b>
Te Ao Maori Te Toho Paetahi Te Pukenga Teacher Aide Certificate (Maori Immersion) Certificate in Library Services in Schools Advanced Certificate in Applied Sport and Recreation Certificate in Athlete Development Certificate in Sport and Fitness Certificate as Pool Supervisor and Swim Instructor Certificate in Fitness Industry Training Certificate in Sporting Performance Certificate in Applied Counselling Skills Certificate in Community Counselling Certificate in TESOL Support TESOL Certificate in Teaching English as a Foreign Language Certificate in Arts Certificate in Social and Community Work  Certificate in Rehabilitation Studies Certificate in Applied Science Certificate in Behaviour and Learning Support (previously Certificate in Special Needs Support) Diploma in Teaching People with Disabilities Diploma in Exercise Science Diploma in Sport and Recreation Management Diploma in Sports Science and Coaching Diploma in Recreation Diploma in Information and Library Studies (Level 5) Diploma in Sport and Recreation Diploma in Social Practice Diploma in Social and Community Work Nga Ratonga Hapori – Tukupu Diploma in Health and Human Development Diploma in Health and Human Behaviour Diploma in Human Services Diploma in Sport and Recreation Diploma in Fitness Training Certificate of Education Support NZI Medical Laboratory Technician Assistants Certificate Advanced Trade Certificate (Industry) Certificate in Recreation and Sport Diploma in Maori and Administration Diploma in NZ Policing Certificate in Humanities NZNNC (NZ Nanny Certificate) Diploma in Early Childhood Group Education and Care Certificate in Childcare (NZCA)	OTAGO POLY BOPP ANAMATA ACE MIT UNITEC AUT OTAGO POLY CPIT OTAGO POLY UCOL WIT ( <i>formerly CIT</i> ) CCE CPIT DCE MASSEY MASSEY  MASSEY MASSEY CCE  UCOL, WAIA' IT, CPIT, ACE, WCE UCOL, WIT ( <i>formerly CIT</i> ) UCOL UCOL EIT TOPNZ SIT BOPP MIT MIT WIT ( <i>formerly HVP</i> ) TOPNZ ACE AUT AUT  TE WANANGA O RAUKAWA  OTAGO UNI  RANGI RURU

NZQA QUALIFICATIONS	PROVIDER
<b>Group Two</b>	
<b>Level 6 National Diploma:</b>	
National Diploma in Science	
National Diploma in Whakairo	
National Diploma in Nga Mahi te Whare Pora	
National Diploma in Reo Maori	
National Diploma in Youth Work	
National Diploma in Social Services	
National Diploma in Iwi/Maori Studies	
NZ Certificate of Science	
Certificate of Proficiency in Medial Laboratory Technology	
NZ Certificate of Engineering	
NZ Certificate of Data Processing	
NZ Library Association Certificate	
NZ Library Studies Certificate	
Diploma in Comprehensive Nursing (also RCpN)	
Registered General Nurse (RGN)	
Registered General and Obstetric Nurse (RGON)	
Certificate in Computer Networks	UCOL
Certified Network Associate (CCNA)	UCOL
Maori Fine Arts (Weaving)	UNITEC
Te Reo me nga Tikanga	UNITEC
Te Reo Rangatira	TWP
Te Whiuwhiu o te Hau (Maori Counselling)	TWP
Nga Ratonga Hapori – Whakaturuma	MIT
Certificate in Social Work	ACE
Certificate in Applied Social Research	ACE
Advanced Certificate in Addiction Studies	MIT
Certificate in TESOL	CCE
TESOL	TWP
Certificate in Deaf Studies: Teaching (NZSL)	VUW
Sign Language Interpreting	AUT
Advanced Certificate in Autism and Severe Communication Disorders	CCE
Certificate in Language Teaching to Adults	AUT
Certificate in Reading Studies	CCE
Certificate in Technology Information	CCE
Certificate in Managing Learning and Behaviour	CCE
Advanced Certificate in Community Services (Disabilities)	CCE
Diploma in Applied Science	WITT, EIT
Diploma in Environmental Management	BOPP
Te Pokaitahi Nga Puhi Nui Tonu (Dip)	NP
Tohu Maoritanga	VUW
Diploma in Child and Adolescence Guidance Counselling	WIT ( <i>formerly CIT</i> )
Diploma in Counselling	MIT, UCOL
Diploma in Career Counselling	WIT ( <i>formerly CIT</i> )
Diploma in Social and Community Work	MIT
Diploma in Health Science	UCOL
Diploma in Applied Mental Health	TOPNZ
Diploma in Applied Recreation	CPIT
Diploma in Sports Science and Management	UNITEC
Diploma in Information and Library Services (Level 6)	TOPNZ
Diploma in Applied Arts	NP
Registered Psychopaedic Nurse	
Registered Psychiatric Nurse	
National Diploma in Children’s Literature	CCE
Diploma in Recreation Management	
NZ Certificate in Statistics	

<b>Group Three</b>	
All qualifications registered on NZQF at levels 7-8 All NZ degrees and NZQA assessed equivalents All graduate certificates All graduate diplomas All post-graduate certificates All post-graduate diplomas All Registered Teachers and those eligible for Registration Ministry of Education verified He Tohu Matauranga NZIM Advanced Diploma in Management NZIM Higher Diploma in Management	

This list is updated by NZEI Te Riu Roa and Ministry of Education and is available at any time at  
[www.minedu.govt.nz](http://www.minedu.govt.nz) and [www.nzei.org.nz](http://www.nzei.org.nz)

## Key to Abbreviations of Training Providers

Abbreviation	Full name of Polytechnic, Institute or University
<b>TOPNZ</b>	The Open Polytechnic of New Zealand
<b>WIT</b>	Wellington Institute of Technology ( <i>formerly Central Institute of Technology (CIT) and Hutt Valley Polytechnic(HVP) now combined</i> )
<b>WAIA' IT</b>	Wairariki Institute of Technology
<b>CPIT</b>	Christchurch Polytechnic Institute of Technology
<b>WITT</b>	Western Institute of Technology of Taranaki ( <i>formerly Taranaki Polytechnic</i> )
<b>WINTEC</b>	Waikato Institute of Technology ( <i>formerly Waikato Polytechnic</i> )
<b>NP</b>	Northland Polytechnic
<b>UCOL</b>	Universal College of Learning ( <i>of Palmerston North</i> )
<b>TWP</b>	The Waikato Polytechnic
<b>MIT</b>	Manukau Institute of Technology
<b>UNITEC</b>	Unitec Institute of Technology
<b>SIT</b>	Southern Institute of Technology
<b>PNCE</b>	Palmerston North College of Education
<b>RTC</b>	Regent Training Centre
<b>EIT</b>	Eastern Institute of Technology
<b>AUT</b>	Auckland University of Technology
<b>TAIRAWHITI</b>	Tairāwhiti Polytechnic
<b>NMIT</b>	Nelson-Marlborough Institute of Technology
<b>MASSEY</b>	Massey University
<b>ACE</b>	Auckland College of Education
<b>WANG POLY</b>	Wanganui Polytechnic
<b>UNI OF WAIKATO</b>	University of Waikato
<b>OTAGO POLY</b>	Otago Polytechnic
<b>BOPP</b>	Bay of Plenty Polytechnic
<b>DCE</b>	Dunedin College of Education
<b>WCE</b>	Wellington College of Education
<b>VUW</b>	Victoria University of Wellington
<b>CCE</b>	Christchurch College of Education
<b>WHITI' CP</b>	Whitireia Polytechnic
<b>TE WANANGA O RAUKAWA</b>	Te Whare Wananga o Raukawa
<b>OTAGO UNI</b>	Otago University
<b>RANGI RURU</b>	Rangi Ruru College
<b>CASE BOREHAM</b>	Case Boreham Assoc. ( <i>of Whakatane</i> )

General education websites for internet addresses of polytechnics, institutes and universities:

[www.cwa.co.nz/eduweb/edu/nzed.html](http://www.cwa.co.nz/eduweb/edu/nzed.html)

[www.piperpat.co.nz/nz/educ/](http://www.piperpat.co.nz/nz/educ/)