EXTERNAL CONTRACTOR HEALTH AND SAFETY AGREEMENT

(Name of School): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

All contractors contracted by (Name of School) to carry out work on the school premises must comply with the health and safety procedures, and requirements as laid out in the Health and Safety at Work Act 2015.

(Name of School) reserves the right to inspect the work at any stage. In the event of failure to comply with the Health and Safety at Work Act 2015, (Name of School) may issue a notice requiring the work be stopped until any such failure has been rectified.

The school shall not be liable for any costs or loss sustained by the contractor attributable to rectifying any breaches to these rules.

*(Name of Contractor and address)*

The Contractor hereby acknowledges that:

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| **Injury Reporting** – All notifiable injuries or near miss incidents as defined by statute (including dangerous occurrences product contaminations and potential hazard situations must) be reported to the principal/health and safety coordinator and logged in the injury register. Injuries are to be treated by qualified first aiders or experienced medical workers and records of treatment maintained. |
| **Sub Contractors** – Contractors are responsible for ensuring that any sub-contractors they may appoint may receive a copy of this document and comply with the conditions therein. Sub-contractors working on school sites will be supervised by a designated supervisor. |
| **Emergency Evacuations** – Contractors must ensure they and their workers are familiar with the (Name of School) emergency evacuation procedures as displayed throughout the premises, and comply with evacuation instructions given by fire wardens in the event of an emergency evacuation. |
| **Access** – No action will be taken by you, the contractor, or any of your workers to restrict or obstruct access to and from normal places of work and the passage of people and/or vehicles, unless permission is obtained from the principal or health and safety coordinator; to emergency apparatus e.g. fire fighting equipment, and emergency exits. |
| **Dust and Fume Control** – Contractors must inform the principal/health and safety coordinator of all processes that produce dust or fumes, and all statutory provisions must be undertaken |
| **Hazardous Material** – Contractors must inform the principal/health and safety coordinator of processes or materials of a hazardous nature connected with the contract works prior to the commencement of such work. The contractor must provide secure storage for any such materials. Any storage must comply with legislative requirements |
| **Warning Signs and Notices** – Suitable warning signs must be displayed warning of potential hazards. All school warning signs and restrictions have been taken to ensure the safety of workers and others, and until permission is given by the principal/health and safety coordinator  |
| **Security** – All contractors are expected to wear company identity badges whilst on site, and register with reception |
| **Statutory Regulations** – Contractors must meet each and every one of the obligations imposed on them by statute, statutory regulations, or local authority bylaws, including amendments and replacements to them |
| **Disclaimer –** The school shall under no circumstances be liable for any loss, damages, compensation, cost or injury sustained by a contractor or any other person if such loss, damage, compensation, cost or injury is attributable either wholly or in part to the failure by such persons to observe these rules. The contractor will provide a copy of previous work history upon request |

**Declaration**

I hereby agree that I have read and understand the above conditions, and both my workers and I will comply with all health and safety standards as required.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

On behalf of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_